



Province of the  
**EASTERN CAPE**  
TRANSPORT

**BID NO: SCMU10-21/22-0010**

**FOR**

**THE MAINTENANCE TO AERONAUTICAL GROUND LIGHTING  
SYSTEM AT MTHATHA AIRPORT FOR A CONTRACT PERIOD  
OF 36 MONTHS**

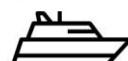
**BID DOCUMENT**

**ISSUED BY**

DEPARTMENT OF TRANSPORT  
PRIVATE BAG X0023  
**BHISHO**  
5605

TEL: (043) 6047 544  
FAX: (086) 648 6340

**NAME OF BIDDER:** \_\_\_\_\_



An efficient, safe, sustainable, affordable and accessible transport system



For ease of reference, Bidders shall enter their Price in the space provided below:

Bid Sum (amount in words) .....  
.....  
.....inclusive of VAT

Bid Sum (amount in figures)    R.....inclusive of VAT

NAME OF BIDDER: .....

SIGNED ON BEHALF OF THE BIDDER: .....

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## **SECTION 1: BID NOTICE**

BID NOTICE NO.: SCMU10-21/22-0010

Bids are hereby invited for the Maintenance to Aeronautical Ground Lighting Systems at Mthatha Airport for the contract period of 36 months.

Bids documents can be downloaded from eTender Portal Publication website, [www.etenders.gov.za](http://www.etenders.gov.za) and from the Department of Transport website [www.ectransport.gov.za](http://www.ectransport.gov.za) (Procurement/bid notices).

**There will be no site inspection / bidders meeting.**

The completed Bid documents must be placed in a sealed envelope, clearly marked with the Bid number and the Nature of the Service required, and may be deposited in the Bid Box situated at C Block Foyer, Old Stellenbosch Park Building, Department of Transport, Flemming Street, King William's town, 5601 not later than 11H00 on Friday 02 July 2021, where the bids will be opened in public.

Bidders must take particular note of the following:

- Bids will be evaluated based on the 80/20 preference point system in terms of the Preferential Procurement Policy Framework Act (Act 5 of 2000) and 2011 Regulations thereto and points for B-BBEE status.
- Bidders are required to submit an original and valid B-BBEE status level verification certificate or Sworn Affidavits in the case of an Exempted Micro Enterprises [EME] or certified copies thereof together with their bids to substantiate their B-BBEE rating claims.
- NB: Bidders who do not possess the B-BBEE status verification certificate will not qualify to claim points for B-BBEE status level of contributor, only points for price will be considered.
- Bidders must submit a Centralized Suppliers Database (CSD) Registration Report with the Bid as proof of being registered on the Database, and failure to do so will render the bid non-responsive, and will be disqualified, such report must be within ten [10] days on the closing date of the bid.
- Bidders must also submit a Tax Compliance Status PIN code in order to verify their tax status with SARS
- Pricing must be in accordance with the current Labour rates.
- Bidders must submit proof of UIF
- Bidders must submit proof of workmen's compensation
- Bidders must submit proof of Liability coverage to the value of R1 million Rand
- **Failure to comply will render the bid non-responsive.**

No late, posted, telephonic, or faxed bids/proposals will be considered.

The lowest/any bid will not necessarily be accepted

Province of the Eastern Cape  
Department of Transport  
Directorate: Transport Operations  
Sub-directorate: Infrastructure Operations

The Maintenance to Aeronautical Ground Lighting  
Systems at Mthatha Airport for a contract period  
of 36 months  
SCMU10-21/22-0010

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**Enquiries should be directed to:**

**Admin Enquiries**

Mr. P. Nqikashe  
Cell: 067 419 8001 ()

**Technical Enquiries**

Mr. MN Khopotse  
Cell: 079 927 3455 ()

## **SECTION 2: BID CONDITIONS**

## **1. GENERAL CONDITIONS OF CONTRACT**

The General Conditions of Contract given in Section 3 and the Department's Policy on Supply Chain Management shall apply to this contract.

## **2. BID FORM**

All bids shall be made on the bid forms incorporated in this document.

## **3. EVIDENCE OF EXPERIENCE OF BIDDERS**

Bidders shall give satisfactory evidence of actual experience in the class of work being bid for, incorporating the following details:

Employer for whom the work was performed;  
Nature of work;  
Value of work;  
Year completed.  
Recommendation / reference letter from previous work completed.

Failure to complete this statement may prejudice the bid as being submitted by an inexperienced Bidder and it may be rejected for such reason.

## **4. COMPLETION OF BIDS**

The Bidder shall complete all forms in black ink.

Mistakes made by the Bidder in the completion of the forms shall not be erased. A line shall be drawn through the incorrect entry and the correct entry shall be written above and the correction initialed by the Bidder. Failure to observe this rule may lead to the bid being disqualified.

Bids shall be ineligible for consideration unless submitted on the forms bound in this document.

A bid shall not be considered if alterations have been made to the bid form, unless such alterations have been duly authenticated by the Bidder, or of any particulars required therein have not been completed in all respects.

No unauthorized amendment shall be made to the bid form or to any other part of the bid document. If any such amendments are made, the bid may be rejected.

Bids submitted in accordance with this bid document shall not have any qualifications. Any point of difficulty of interpretation shall be cleared with the Eastern Cape Department of Transport as early as possible during the bid period. Should any query be found to be of significance, The Eastern Cape Department of Transport will inform all Bidders accordingly as early as possible.



## **5. SUBMISSION OF BIDS**

Each Bidder is required to return the complete set of bid documents with all the required information and complete in all respects.

Bidders shall not tamper with the bid documents which shall be submitted as issued. Any bid documents found to have been unbound and rebound could be deemed to be unacceptable.

Bids, in sealed envelope clearly marked

**“Bid No: SCMU10-21/22-0010 THE MAINTENANCE TO AERONAUTICAL GROUND LIGHTING SYSTEMS AT MTHATHA AIRPORT FOR A PERIOD OF 36 MONTHS.**

and the Bidder's name and address, shall be deposited in the Bid Box situated at **C Block Foyer, Old Stellenbosch Park Building, Department of Transport, Flemming Street, King William's town, 5601**, not later than 11H00 on 02 July 2021 Bids may not be faxed or e-mailed. Bids shall be opened in public shortly thereafter. Late bids shall be rejected.

## **6. DATA TO BE FURNISHED AT BID STAGE**

Bidders shall submit with their bids the information that is applicable and as may be required in terms of the specifications. The Employer reserves the right, in the event of such details being insufficient, to call for further information. The Bidder shall furnish such additional information within seven (7) days of being called upon to do so.

## **7. WITHDRAWAL OF BIDS**

A Bidder may, without incurring any liability, withdraw his bid. This will be a written advice and received before the date and time of closure of this bid. The notice must be received by the Eastern Cape Department of Transport, before the closure of this bid.

## **8. COSTS WHICH DEFAULTING BIDDERS MAY BE CALLED UPON TO PAY**

Should the Service Provider, after he has been notified of the acceptance of his bid, fail to enter into a contract when called upon to do so, within the period stipulated in the conditions of bid or within such extended period as the Employer may allow, the Service Provider holds himself liable for any additional expense which may incur in having to call for bids afresh and/or in having to accept any less favorable bid and that if he purports to withdraw his bid within the period for which he has agreed that it shall remain open for acceptance.

The Service Provider shall indemnify the specified from any claim capable of being made against him either under the statute of common law in respect of any damage to any person or property arising out of the execution of this contract.

## **9. MINIMUM WAGES**

Any bid that contains proposals for wages that are less than the minimum wage according to sector Determination shall be rejected. Firm price for a period of three years including employee increments.

## **10. ACCEPTANCE OR REJECTION OF BIDS**

Bids may be rejected if they show any additional items not originally included in the bid document. Conditional or incomplete offers, irregularities of any kind in the bid forms, or if the bid rates and amounts are obviously unbalanced and the Bidder, after having been called upon to adjust same in a reasonable manner, fails to do so within a period of seven (7) days having received notification to that effect.

The Employer does not bind itself to accept the lowest or any bid and reserves the right to accept the whole or any part of a bid as it may deem expedient, nor will it assign any reason for the acceptance or rejection of any bid, be it the whole or part of a bid.

## **11. SITE INSPECTION/BIDDERS MEETING**

There will be no site inspection / bidders meeting.

## **12. FAILURE TO RETURN BID DOCUMENTS**

A Bidder who does not submit a bid does not have to return the bid documents after the closing date for the receipt of bids.

## **13. TAXES AND LEVIES**

Bidders shall include Value Added Tax (VAT) in their bid rates.

## **14. EVALUATION OF BIDS**

Bids will be evaluated based on Functionality and Price based on the 80/20 preference point system in terms of the Preferential Procurement Policy Framework Act (Act 5 of 2000) and 2017 Regulations thereto.

### **Price**

80 points will be awarded to the bidder submitting the lowest price (all other bidders will receive points proportionately thereto):

### **Calculation of points for B-BBEE status level of contribution**

Points will be awarded to a bidder for attaining the B-BBEE status level of contributor in accordance with the table below.

A bid will not be disqualified from the bidding process if the bidder does not submit a certificate substantiating the B-BBEE status level of contribution or is a non-compliant contributor. Such a bidder will score zero (0) out of the 20 points available for the B-BBEE status.

| B-BBEE Status level of Contributor | Points |
|------------------------------------|--------|
| 1                                  | 20     |
| 2                                  | 18     |
| 3                                  | 14     |
| 4                                  | 12     |
| 5                                  | 8      |
| 6                                  | 6      |
| 7                                  | 4      |
| 8                                  | 2      |
| Non –Compliant                     | 0      |

#### **15. BID VALIDITY PERIOD**

Bids must remain valid for a period of NINETY (90) days from the closing date of the bid.

#### **16. ACCEPTANCE OF BID**

The Department does not bind itself to accept the lowest or any bid received and reserves the right to accept the whole or part of the bid.

#### **17. PENALTIES**

In the event that the Contractor fails to produce registers as specified in Chapter 4 “Project Specification”, the Employer may deduct 5% of the invoice amount.

## **SECTION 3: GENERAL CONDITIONS OF CONTRACT**

## GENERAL CONDITIONS OF CONTRACT

- The latest General Conditions of Contract [GCC] and Contract Law shall be applicable to this Quotation and obtainable by visiting the National Treasury website at [www.treasury.gov.za](http://www.treasury.gov.za).
- Bidders must familiarize themselves with these GCCs

## **SECTION 4: TERMS OF REFERENCE**

## TERMS OF REFERENCE FOR THE MAINTENANCE TO AERONAUTICAL GROUND LIGHTING SYSTEMS AT MTHATHA AIRPORT

### 1. Purpose

The Department of Transport intends to appoint a reputable service provider(s) to render the maintenance to Aeronautical Ground Lighting Systems at Mthatha Airport for a period of thirty-six (36) months.

### 2. Background

The Department of Transport requires a service provider for the maintenance to Aeronautical Ground Lighting Systems at Mthatha Airport for a contract period of thirty-six months. The Service provider to have a minimum of a **4 CIDB grading Electrical**.

### 3. Scope of Work

- The main deliverable of the Service Provider is as follows:
- ✓ The Maintenance to Aeronautical Ground Lighting Systems at Mthatha Airport for a period of 36 months.

#### A. Equipment: AGL

##### **Schedule: Daily**

- Check all lights (edge, approaches, Taxiway edge, Threshold and End lights) for burnt-out lamps, broken fittings and lenses and replace when necessary.
- Check alignment, adjust when necessary.
- Check CCR's for proper operation (functionality) and each brightness level, repair/replace fuses, circuit breakers, IGBT Cards and Lightning arrestors.

##### **Schedule: Weekly**

- Check fasteners and tighten when necessary.
- Check for corrosion and paint/replace rusted parts when necessary.
- Clean lenses and reflectors when necessary.

##### **Schedule: Monthly**

- Perform insulation resistance on primary cables of each circuit.
- Check primary secondary cable connections and plugs for faults and burns, replace when necessary.
- Perform fault finding on circuits and repair when necessary.

#### ▪ PAPI's (Precision approach Path Indicators)

##### **Schedule: Daily**

- Check all lights (for burnt-out lamps, broken fittings and lenses and replace when necessary).

##### **Schedule: Monthly**

- Check fasteners and tighten when necessary.
- Check for corrosion and paint/replace rusted parts when necessary.
- Clean lenses and reflectors when necessary.
- Check alignment and angles, and report any misalignment to the authorities.

▪ **Indicators Boards**

**Schedule: Daily**

- Check all lights (for burnt-out lamps, broken fittings and lenses and replace when necessary).

**Schedule: Monthly**

- Check fasteners and tighten when necessary.
- Check for corrosion and paint/replace rusted parts when necessary.
- Clean boards when necessary.
- Check and report any misalignment to the authorities.

▪ **Windsock & Lights**

**Schedule: Daily**

- Check all socks and lights (for burnt-out lamps, damaged socks and lenses and replace when necessary).

**Schedule: Monthly**

- Check fasteners and tighten when necessary.
- Check for corrosion and paint/replace rusted parts when necessary.
- Clean the unit when necessary.
- Check and report any misalignment to the authorities.

▪ **Strobe Lights**

**Schedule: Daily**

- Check all lights (for burnt-out lamps, and lenses and replace when necessary).

**Schedule: Monthly**

- Check fasteners and tighten when necessary.
- Check for corrosion and paint/replace rusted parts when necessary.
- Clean the unit when necessary.
- Check and report any misalignment to the authorities.

**B. Equipment: Generator Sets**

**Model & type**

Volvo  
VP-239966

Caterpillar  
7W9160

**Schedule: Daily**

- Check water/coolant levels.
- Check oil level.
- Check battery voltage for diesels.
- Check battery voltage for the panel.
- Check diesel temperature heaters.
- Check for any leaks (fuel, coolant, oil).



**Schedule: Weekly**

- Clean and dust generator room.
- Perform test run for 30 minutes and observe:
  - System frequency
  - Phase to phase voltages
  - Phase to neutral voltages
  - System currents
  - Power in watts
  - Engine temperatures
  - Sync process with mains
  - Record run time
- Check operation of change-over switch.

**Schedule: Monthly**

- Perform monthly mains failure (to take place before normal airport operating hours) test run and observe:
  - Start to online time
  - Line currents
  - System frequency
  - Phase to phase voltages
  - Phase to neutral voltages
  - System currents
  - Power in watts
  - Engine temperatures
  - Sync process with mains
  - Record run time
  - Record time from stop to offline
- Check operation of change-over switch.

C. **Equipment: UPS**

**Schedule: Daily**

- Check the serviceability of the UPS and report any faults to the airport authority.

D. **Knowledge of personnel**

Able to read and interpret wiring diagrams and floor plans

- **The scope above excludes supply of spares and material.**
- **All faults will be reported to the airport authority as well as required spares.**

✓ **Personnel Required:**

- **Minimum of 2 skilled electricians** to be on site to do the daily duties.
- PPE must be complaint at all time.
- Have understanding of ICAO Annex 14 and other design manuals
- Have understanding of SANS 10142-1 and other SABS manuals

✓ **Access Control at Mthatha Airport**

- 1.1. All persons working within the airport will be required to be screened by the South African Police Services
- 1.2. Clear criminal record will allow employees to obtain the airport permit to work at the airport.

- 1.3. All persons once screened will be issued with a permit by the airport authority and must be worn at all times
  - 1.4. Any vehicle entering or exiting the airport will be subjected to a search as per civil aviation regulations.
  - 1.5. Any vehicles (Including other roadworthy registered equipment) needed inside the airport (airside) will be required to have a valid permit issued by the airport authority.
  - 1.6. All the employees will require to undergo an Airside Induction Training
- ✓ All accommodation, facilities and services supplied to the Contractor by the Employer shall be operated and maintained by the Contractor to the satisfaction of the Employer. The bidder price shall include for such services and no extra payment will be made to this effect unless specifically allowed for in the Schedule of Quantities.
- ✓ **Airport Special Conditions:**
- 1.1. Any additional work to be added on the contract will be discussed between contractor and the department.

#### **4. Restrictions on the Erection of Structures and Equipment**

- 5.1. The erection, installation or alteration by the Contractor of any structures including movable temporary office accommodation units which the Contractor may wish to erect for administrative and supervisory purposes and equipment in or on the site in terms of this contract shall be subject to the prior written approval of the Employer. No domestic housing facilities will be allowed on site.
- 5.2. The Employer shall not be liable for any loss or damage to equipment supplied by the Contractor due to theft, vandalism or whatever reason and any such equipment lost or damaged shall be replaced by the Contractor at his/her own cost.

#### **5. General Requirements with Regard to Personnel upon Signing a Contract**

- 6.1. All personnel shall be outfitted with uniforms and equipment necessary for the performance of their duties.
- 6.2. The Contractor undertakes to employ only such persons for the performance of the function and/or duties in connection with the project on the site as the Employer may approve in writing. The Contractor shall advise all his personnel or persons to be employed by him/her in the performance of the functions and/or duties in accordance with this contract.
- 6.3. If the Employer at any time is of the opinion that any of the Contractor's employees connected with the performance of the functions and/or duties in terms of this contract should, for any reason not be connected with the performance of such functions or duties, the Employer shall be entitled to require the Contractor forthwith to withdraw any such employee from any such function or duty or forthwith to withdraw such employee from the project.
- 6.4. In such an event the Contractor shall forthwith comply with such request and shall not on account of such request be entitled to claim any loss or damages from the Employer; and

- 6.5. Furthermore, if the Employer requires any information regarding any of the Contractor's employees connected with the performance of functions and duties in terms of this Contract, the Contractor shall without delay furnish the Employer with all available information upon request.
- 6.6. The Contractor shall appoint personnel capable of communicating with members of the public in the language dominant in the area and the Employer shall be entitled to require the Contractor forthwith to withdraw any employees from the relevant duty if such employee does not, in the opinion of the Employer, comply with a reasonable linguistic standard.

## **6. General Requirements**

- 7.1. The Contractor must be able to perform work when required
- 7.2. At his Headquarters, proper staff files of all security staff in his service that is employed for service shall be kept up to date by the Contractor and be available for inspections by the Employer. The appropriate documents shall include, inter-alia, scholastic, registration and medical certificates and security clearances
- 7.3. The Contractor shall implement an approved control system such as a registers (sign in and out) to provide physical evidence of the presence of all employees on site at all times. Data sheets shall be supplied to the representative at his request and shall be submitted with payment certificates.
- 7.4. All employees shall be fully conversant with emergency plans and procedures on site and shall give their full support in the event of an emergency.
- 7.5. Employees shall not work for more than 12-hour shifts.
- 7.6. The Contractor shall at all times provide the necessary random night supervision on site.

## **7. Training of Personnel**

- 8.1. The Contractor shall provide the necessary training programmes including initial and refresher courses to ensure that all personnel possess, at all times, the necessary expertise to execute their functions in accordance with the specification and to the satisfaction of the Employer.
- 8.2. New personnel must be mentored by existing personnel to allow for a proper induction phase.
- 8.3. The Contractor is responsible for the training of his staff at the centre in respect of the application of the guidelines of the emergency plan, which shall be provided to him/her by the Employer's Emergency Co-ordinator.
- 8.4. Should any employee of the Contractor not perform his duties to the satisfaction of the Employer, the Contractor shall forthwith remove such Employee from the site and replace him/her with an alternative competent staff member.<sup>6</sup>

- 8.5. The Employer may perform any tests, as he considers necessary from time to time to ensure that the service provided by the Contractor is acceptable in terms of the specification. The Employer or his representative will however not act as supervisors and any such tests or absence thereof, shall not relieve the Contractor of his responsibilities under this Contract.

## **8. Supply and Maintenance of Equipment**

All equipment including hand radios and other communication equipment, vehicles and any other equipment necessary to execute this contract in accordance with the specification, shall be supplied and maintained by the Contractor to the satisfaction of the Employer.

## **9. Occupational Health and Safety**

In this clause the term "Act" shall mean the Occupational Health & Safety Act, No. 85 of 1993, as amended from time to time, (including any act which may take its place should it be repealed during the currency of the agreement between the parties) as read with all regulations and standards promulgated in terms of the former Machinery and Occupational Act, No 6 of 1983, as amended, and all regulations & standards promulgated in terms of the Occupational Health & Safety Act from time to time;

- 10.1. The contractor: -

10.1.1. acknowledges that it is fully aware of the terms and conditions of the Act;

10.1.2. acknowledges that it is an employer in its own right with duties and responsibilities as prescribed in the Act; agrees to ensure that all Services shall be performed and all equipment shall be used in accordance

With the provisions of the Act accepts accountability for its employees and subcontractors to the extent that such employees and sub-contractors (including any other personnel) contravene the provisions of the Act;

10.1.3. agrees to comply with all rules and regulations implemented by or on behalf of the Employer relating to health and safety and will inform the Employer immediately should contractor for any reason be unable to comply with the provisions of the Act and such rules and regulations.

10.2. The contractor shall appoint a duly authorized representative to ensure the discharge of its duties in terms of Section 16(1) and (2) of the Act for the term of the contract.

10.3. The parties acknowledge and agree that the contract shall constitute an agreement as contemplated in Section 37(2) of the Act.

## **10. Service Level Agreement**

It is recorded that the Employer and the service provider may from time to time agree in writing to additional quality requirements and standards relating to the Services together with performance measurement provisions, which quality requirements, performance measurement provisions shall be reduced to writing in a service level agreement and signed by both parties.

## **11. Breach and Termination**

Bidders are referred to General Conditions of Contract (GCC) relating to failure to comply with conditions of this contract and delayed execution.

## **12. Loss and Damage**

Contractor hereby indemnifies the State/Employer/Institution and will hold the State harmless/Employer/institution, against any loss or damages which the State may suffer, or any claims lodged against the State by any third party arising out of or relating to any loss that the State or such third party may suffer as a result of, or arising out of any act or omission of any personnel of contractor or the failure of contractor to provide the Services in accordance with the provisions of the contract.

## **13. Transfer Management**

Upon termination of the contract for whatever reason contractor shall assist the Employer to transfer the Services to the Employer, or to another service provider designated by the Employer. Without detracting from the generality of this obligation, contractor shall, to the extent required by the Employer, provide the Employer or the third party service provider with all information and documentation required to enable the Employer or such service provider to provide the Services, it being recorded that this obligation shall not oblige contractor to deliver any documentation which is proprietary or confidential to contractor.

## **14. Sub-Contractors**

The contractor may only sub-contract its obligations under the contract with the prior written consent of the Employer (or any other authorized authority) and then only to a person and to the extent approved by the Employer or such authority and upon such terms and conditions as the Employer or such authority require. It is recorded that where such consent is given the contractor shall remain liable to Employer for the performance of the Services.

## **15. Strikes**

The Contractor undertakes that strikes by his personnel will not influence the rendering of this service.

## **16. Insurance and Indemnity**

- 17.1. The contractor shall be held responsible for any loss of, or damage to, or theft of, or destruction of any property belonging to the Department of Transport which he/she is contracted to secure. The Contractor shall immediately inform the Department of such loss, damage, destruction or theft.
- 17.2. The contractor shall furnish to the Employer upon the effective date of this Agreement, insurance underwriter's certificates evidencing that the Contractor is in full compliance with all the above described insurance requirements (including the insuring of the Contractor's contractual liability under this Article) and that:

17.2.1. The Employer, its officers, agents and employees shall be named as additional insurers there under.

17.2.2. The Contractor's policy requires the insurer (s) to give thirty – (30) days prior written notice of any cancellation or material alteration of the policies of insurance, or any parts thereof in a manner averse to the Employer.

17.2.3. The Contractor's insurers waive rights of subrogation against the Employer, its officers, employees and agents to the extent of the contractor's indemnification obligations set forth Herein: and

17.2.4. The Contractor's insurance policy is endorsed to include a cross-liability clause.

17.3. The Contractor agrees and hereby undertakes to indemnify, defend and save harmless, the Employer, its officers, employees and agents from and against any and all liability, damages, claims, thefts, losses, suits and actions (including but not limited to, any and all costs and expenses related thereto) brought or alleged against the Employer, its officers, employees and agents on account of allegations of or actual false arrest, violation of applicable security regulations, searches, liable, slander, theft or injury to or death of any person or damage to or destruction of any property of any party, directly or indirectly, arising out of or in any way related to or resulting from the negligent act or omission pursuant to this Agreement, excepting, however, such liability damages, claims, penalties, thefts, fines, losses, suits and action that are caused by a negligent act or omission of the Employer, its officers, employees and agents. The Contractor's liability under this indemnity shall be limited to the Public and Product Liability insurance coverage.

17.4. The Employer agrees that it will give to the Contractor prompt and timely notice of any claim made or suit instituted which in any way, directly or indirectly, contingently or otherwise, affects or might affect the Contractor and the Contractor shall have the right to participate in the defense of the same to the extent of its own interest.

**17. Professional Indemnity, all Risks, Insurances, Warranties, guarantees, Licensing & on-site support**

## **18. Minimum Requirements**

- The key personnel experience –The project leader or supervisor must have a minimum of three (3) years' experience in Aeronautical Ground Lighting Systems.
  - Accredited electrician with wireman's license as an installation electrician
  - Accredited member of ECASA (Electrical Contractor Association of South Africa)
  - Qualification of AGL 1, 2, and 3 (Airport Maintenance)
  - Certificate in Theory Switching procedures for Medium Voltage Systems

### **NB: CV and qualification must be attached**

- Support staff working at the airport with 1-2 years' experience in Aeronautical ground lighting systems.
  - Electrician with Trade certificates
  - Have experience in working on medium to high voltage systems

- A company must have performed contracts with a combined value of R2 (Two) million in the last five (5) years in Aeronautical Ground Lighting Systems.
- The company past experience in relation to the scope of work; Bidders shall give satisfactory evidence of actual experience in the class of work being bid for, incorporating the following details: The bid award letter / signed contract must provide for the following information and must be in the client's letter heads.
  - Nature of work;
  - Duration of the contract;
  - Value of work;
  - Year completed
- Provide proof of physical address for the office establishment (CSD primary address will be used)

**NB: Failure to meet any of the above minimum requirements may render the bidder non-responsive and will not be considered.**

## **19. Monitoring and Reporting**

- Establishment of the Project Management Steering committee to comprise of DOT Contracts Management, End User, Service Provider and any other stake holder relevant to the project
- A project steering committee will be established to monitor performance and certify invoices prior to payment.

## **20. Duration of The Project**

- The term of the project will be thirty-six (36) months from the date of acceptance of the award/ purchase order.

## **21. Validity of BID**

- The validity of the offer is ninety (90) days.

## **22. General conditions of Contract**

- The latest general conditions of contract law will apply.
- Where special conditions of the contract are in conflict with these general conditions, the special conditions shall apply.

## **23. Special Conditions of Contract**

### **a. Conditions of Contract**

- The service provider awarded the contract is expected to charge fees at the rates not higher than those issued by the Department of Labour

- The ceiling price of the bid to be completed on the Pricing Schedule form must reflect all costs including VAT and disbursements.
- No late, faxed, electronically transmitted, photocopied, incomplete, copies or unsigned bids will be accepted. Only original bids fully completed and filled in black ink will be accepted.
- It is critical for service providers to fully present the credentials of key personnel to be assigned to projects.
- The Department shall not enter into a contract where a company has directors, partners or employees who are employed by the state where permission has not been granted by the Executive Authority.
- All documents submitted and/or produced shall become the property of the DOT.
- The service provider undertakes to provide the professional resources required to attain the project objectives.
- Service Providers who have entered into a consortium / Joint Venture must attach signed agreements by all partners and each party thereto must comply with all the bidding requirements.
- Bidders are requested to submit one envelope marked on the outside indicating the name of the bidding company (Bidder) and the bid number;
- The overall price must be in **Rand** and must be inclusive of VAT where applicable;
- The selected service provider will have to sign a Service Level Agreement and SBD 7.2 contract form with the Department of Transport immediately upon acceptance of the bid.
- The service provider undertakes to act as an independent contractor in respect of all work to be done.
- The service provider shall, in all professional matters, act as a faithful adviser to the DOT and, in so far as any of its duties being discretionary, act fairly between DOT and third parties;
- The service provider shall execute and complete the work strictly in accordance with this contract to the satisfaction of the DOT;
- The service provider shall be deemed to have satisfied itself as to the correctness and sufficiency of the rates and prices set out in the contract for the work to be rendered;
- The service provider shall not have the power or authority to enter into any contract or otherwise to bind or incur any liability on behalf of the DOT;
- B-BBEE level certificate must be provided where necessary (Original document or original certified copy)
- Joint ventures or Consortiums must submit a consolidated BBBEE level Certificate / sworn affidavit.



- The service provider must be registered in the Centralised Supplier Database (CSD); The CSD registration report must have been printed at least ten (10) days prior the closing date of the bid
- It's the responsibility of every bidder to provide the Department with a SARS "PIN" to verify the tax compliance status at any time prior to the award of the bid.
- DOT will not be liable to reimburse any costs incurred by any service provider during the proposal /bidding process;
- The service provider shall attend meetings with officials whenever required to do so by the representative for the purpose of obtaining information or advice in regard to the work and assignments or any matters arising thereof;
- Replacement of candidates for this assignment will not be allowed except in extreme cases and the new candidates must possess the same educational and training qualifications or higher than that of the predecessor which will be agreed upon in writing between the service provider and the Department.
- All the submitted documents must be completed in full and signed where necessary.
- In cases where two or more bidders attain equal number of points in all aspects of evaluation, the bidder who has the highest B-BBEE points will be the preferred bidder.
- If functionality is part of the evaluation process and two or more bidders attain equal number of points and preference points for B-BBEE, the bidder who has the highest points for functionality will be the preferred bidder.
- In cases where there is a tie in all aspects of evaluation then the award must be decided by the drawing of lots.
- Failure to submit the documentation as prescribed may lead to the bid being considered nonresponsive and subsequently rejected / not considered.

## **24. Evaluation Criteria**

- Bids will be evaluated on a 80/20 point system within the ambit of the Preferential Procurement Policy Framework Act (PPPFA) No.5 of 2000 and section 38(1)(a)(iii) of the Public Finance Management Act 1 of 1999 as amended by Act NO.29 of 1999 and Preference Procurement Regulations 2017;
- The evaluation will be carried out in two phases, namely, "functionality" and "price". Bidders are requested to submit one envelope
- Functionality will be evaluated separately to determine the responsiveness of the bids. The minimum qualifying percentage that will be accepted for functionality is 60%. A bidder who does not obtain a minimum of 60% will be disqualified;
- The final score will be obtained by adding points obtained for price to the preference points;

NB: Points score will be rounded to the nearest two (2) decimals

**Functionality**

$$Ps = \frac{So * Ap}{Ms}$$

Ms

Where

Ps = Points scored for functionality by bid/proposal under consideration

So = Score of the bid under consideration

Ms = Maximum possible scored.

Ap = Percentage allocated for functionality.

- Bidders score on functionality will not be included in the final points scored but determined to establish functionality abilities.
- The percentages allocated by all panel members must be added together and divided by the number of panel members to establish the average percentage obtained by each individual bidder for functionality;
- The minimum qualifying percentage that will be accepted for functionality is 60%;
- Bids/proposal that do not score the specified minimum percentage for functionality will be disqualified.

**PRICE**

The 80/20 preference points system:

- $Ps = 80(1 - \frac{Pt - Pmin}{Pmin})$

Where

- Ps = Points scored for price by bid under consideration
- Pmin = Lowest acceptable consideration
- Pt = Price of bid under consideration

NB: - The department is under no obligation to award the bid to the bidder scoring the highest or lowest points.

The following information for functionality and weights will be considered in the evaluation of all applications received.

1: Poor, 2: Acceptable, 3: Good, 4: Very Good, 5: Excellent

**25. Awarding of Points for Functionality and Price**

### Functionality

| COMPETENCE  | WEIGHT     | WEIGHT DISTRIBUTION & EVIDENCE REQUIRED   | VALUE (1-5) | POINTS |
|---|------------|---|-------------|--------|
| Company experience relevant to the scope of work                    | 40         | <ul style="list-style-type: none"> <li>Five (5) or more contracts of the same range and size performed within the last (5) five years in AGL systems.</li> <li>Combined contract value on Award letters in the client's letter heads signed by the authorized individual</li> </ul>     | 5           |        |
|   |            | <ul style="list-style-type: none"> <li>Three (3) to Four (4) contracts of the same range and size performed within the last (5) five years in AGL systems</li> <li>Combined contract value on Award letters in the client's letter heads signed by the authorized individual</li> </ul> | 3           |        |
|   |            | <ul style="list-style-type: none"> <li>Two (2) contracts of the same range and size performed within the last (5) five years</li> <li>Combined contract value on Award letters in the client's letter heads signed by the authorized individual</li> </ul>                              | 2           |        |
| Locality  | 35         | <ul style="list-style-type: none"> <li>Company based within the District on which work is to be performed.</li> <li>CSD primary address will be used</li> </ul>   | 5           |        |
|   |            | <ul style="list-style-type: none"> <li>Company based within the Eastern Cape</li> <li>CSD primary address will be used</li> </ul>   | 3           |        |
|   |            | <ul style="list-style-type: none"> <li>Company based outside the Eastern Cape</li> <li>CSD primary address will be used</li> </ul>  | 1           |        |
| Experience of key personnel linked to the project and Support staff | 25         | <ul style="list-style-type: none"> <li>Key Personnel – Six (6) or more years' experience in a supervisory position in AGL systems</li> <li>Support staff – Three (3) or more years' experience in AGL</li> <li>CV with relevant qualifications</li> </ul>                               | 5           |        |
|   |            | <ul style="list-style-type: none"> <li>Key Personnel – Four (4) to Five (5) years' experience in a supervisory position in AGL systems</li> <li>Support staff – Two (2) to Three years' experience in AGL</li> <li>CV with relevant qualifications</li> </ul>                           | 4           |        |
|   |            | <ul style="list-style-type: none"> <li>Key Personnel – Minimum of three (3) years' experience in a supervisory position in AGL systems</li> <li>Support staff – One (1) year experience in AGL systems</li> <li>CV with relevant qualifications</li> </ul>                              | 3           |        |
| <b>TOTAL POINTS</b>   | <b>100</b> |   |             |        |

## 26. Preferential Claims

Points scored for specified goals as contemplated by the PPPFA and its regulations are then calculated separately and added to the points scored for price to obtain the final score.

## 27. Specified Goals

Calculation of points for BBBEE status level of contributor will be allocated in the following manner

| BBBEE Status Level of Contributor | Number of points |
|-----------------------------------|------------------|
| 1                                 | 20               |
| 2                                 | 18               |
| 3                                 | 14               |
| 4                                 | 12               |
| 5                                 | 8                |
| 6                                 | 6                |
| 7                                 | 4                |
| 8                                 | 2                |
| Non-compliant contributor         | 0                |

The points scored for price must be added to the points scored for BBBEE status level of contribution to obtain the bidder's total points scored out of 100.

In the event that two or more bids have equal total points, the successful bid will be the one with the highest points for BBBEE.

In the event that two or more bids are equal in all respects, the successful bidder will be the one with the highest functionality percentage and the last option will be the drawing of lots.

## 28. Compulsory Briefing & Closing Date

**There will be no site inspection / bidders meeting.**

29. The closing date for submission is Friday **02 July 2021** at **11h00**. Documents will be submitted at the Department of Transport in King Williams Town, in the tender box at the ground floor C Block Foyer, Old Building, Stellenbosch Park, King William's Town, 5601.

Submitted documents must be composed of the following:

### Tender check list

- SBD 1 - Invitation to Bid
- SBD 3.1 - Pricing Schedule
- SBD 4 - Declaration of interest
- SBD 6.1 - Preference Points Claim Form
- SBD 7.2 - Contract Form for Services
- SBD 8 - Declaration of bidders past supply chain management practices
- SBD 9 - Certificate of independent Bid determination
- Original or certified original copy of B-BBEE level verification certificate or consolidated B-BBEE Status Level Verification Certificate or sworn affidavit

- Tax Compliance Status PIN / CSD registration report
- Letters of reference from previous clients (Must be in logo of that particular institution) with office telephone details.

### 30. Bid Enquiries

Please refer all enquiries to the following personnel:

**Technical Enquiries: Noah Khopotse**

**Cellphone No.: 079 927 3455**

**Email: [Noah.Khopotse@ectransport.gov.za](mailto:Noah.Khopotse@ectransport.gov.za)**

**Supply Chain Management: Pilasande Nqikashe**

**Cellphone No.: 067 419 8001**

**Email: [Philasande.Nqikashe@ectransport.gov.za](mailto:Philasande.Nqikashe@ectransport.gov.za)**

## **SECTION 5: FORMS TO BE COMPLETED BY THE BIDDER**

---

**BID FORM**

**Bid No:** SCMU10-21/22-0010

**Closing time and date: 11h00 02/17/21**

This bid shall remain binding for a period of 90 days calculated from the closing date of the bid

I/We the \*undersigned hereby offer to the Eastern Cape Department of Transport herein represented by the Accounting Officer (hereinafter referred to as the "Chief Executive", to provide all the personnel, equipment and everything which is or may be necessary in and for the supply and installation of x ray machine and walk through metal detector atr Mthatha Airport in execution of the abovementioned Contract in accordance with the Specifications, Conditions of Contract and subject to the Bid Conditions, to the entire satisfaction of the Accounting Officer for the Bid Price (including VAT) of:

|            |   |        |
|------------|---|--------|
| BID PRICE: | = | R..... |
| 14% VAT    |   | R..... |
| TOTAL      |   | R..... |

Full Trading Name:.....

Address (Business):.....

.....

Telephone No (Business):.....

Telex-/Fax No:.....

Bankers (specify branch and telephone No):.....

Registration number at EC Treasury:.....

I/We acknowledge that I/we am/are fully acquainted with the contents of the Bid Conditions and that I/we accept the conditions in all respects.

I/We agree that the laws of the Republic of South Africa shall be applicable to the contract resulting from the acceptance of my/our bid and that I/we elect domicilium citandi et executandi in the Republic at:

.....

.....

Has the declaration of interest (ECBD4) been duly completed?

|     |  |    |  |
|-----|--|----|--|
| Yes |  | No |  |
|-----|--|----|--|

and included with the other bid forms?

Any bid received which does not include unit prices, itemized prices or any relevant information as requested in the specification may be rejected.

.....  
WITNESS

.....

.....  
PLACE

SIGNATURE OF BIDDER

.....  
NAME OF BIDDER

.....  
CAPACITY

.....  
DATE



**SBD1**

**PART A  
 INVITATION TO BID**

|  |  |  |   |   |       |
|--|--|--|---|---|-------|
| <b>YOU ARE HEREBY INVITED TO BID FOR REQUIREMENTS OF THE (NAME OF DEPARTMENT/ PUBLIC ENTITY)</b>   |  |  |   |   |       |
| BID NUMBER:  | SCMU10-21/22-0010  | CLOSING DATE:  | 02 July 2021                              | CLOSING TIME:   | 11H00 |
| DESCRIPTION  | THE MAINTENANCE TO AERONAUTICAL GROUND LIGHTING SYSTEMS AT MTHATHA AIRPORT |  |   |   |       |
| <b>THE SUCCESSFUL BIDDER WILL BE REQUIRED TO FILL IN AND SIGN A WRITTEN CONTRACT FORM (SBD7).</b>  |  |  |   |   |       |
| BID RESPONSE DOCUMENTS MAY BE DEPOSITED IN THE BID BOX<br>SITUATED AT (STREET ADDRESS)   |  |  |   |   |       |
| <b>DEPARTMENT OF TRANSPORT OFFICES</b>   |  |  |   |   |       |
| <b>BLOCK C ENTRANCE FOYER, OLD BUILDING</b>  |  |  |   |   |       |
| <b>KING WILLIAM'S TOWN</b>   |  |  |   |   |       |
| <b>5601</b>  |  |  |   |   |       |
| <b>SUPPLIER INFORMATION</b>  |  |  |   |   |       |
| NAME OF BIDDER   |  |  |   |   |       |
| POSTAL ADDRESS   |  |  |   |   |       |
| STREET ADDRESS   |  |  |   |   |       |
| TELEPHONE NUMBER   | CODE   |  | NUMBER                                    |   |       |
| CELLPHONE NUMBER   |  |  |   |   |       |
| FACSIMILE NUMBER   | CODE   |  | NUMBER                                    |   |       |
| E-MAIL ADDRESS   |  |  |   |   |       |
| VAT REGISTRATION<br>NUMBER   |  |  |   |   |       |
|  |  |  |   |   |       |
|  | TCS PIN:   |  | OR  | CSD No:   |       |
| B-BBEE STATUS LEVEL<br>VERIFICATION<br>CERTIFICATE<br>[TICK APPLICABLE BOX]  | <input type="checkbox"/> Yes<br><input type="checkbox"/> No                |  | B-BBEE STATUS<br>LEVEL SWORN<br>AFFIDAVIT | <input type="checkbox"/> Yes<br><input type="checkbox"/> No |       |
| IF YES, WHO WAS THE<br>CERTIFICATE ISSUED BY?  |  |  |   |   |       |
| AN ACCOUNTING OFFICER<br>AS CONTEMPLATED IN THE<br>CLOSE CORPORATION ACT<br>(CCA) AND NAME THE<br>APPLICABLE IN THE TICK<br>BOX                                    | <input type="checkbox"/>   | AN ACCOUNTING OFFICER AS CONTEMPLATED IN THE CLOSE CORPORATION ACT (CCA)           |   |   |       |
|  | <input type="checkbox"/>   | A VERIFICATION AGENCY ACCREDITED BY THE SOUTH AFRICAN ACCREDITATION SYSTEM (SANAS) |   |   |       |
|  | <input type="checkbox"/>   | A REGISTERED AUDITOR   |   |   |       |
|  |  | NAME:  |   |   |       |
| <b>[A B-BBEE STATUS LEVEL VERIFICATION CERTIFICATE/SWORN AFFIDAVIT(FOR EMEs&amp; QSEs) MUST BE SUBMITTED IN ORDER TO QUALIFY FOR PREFERENCE POINTS FOR B-BBEE]</b> |  |  |   |   |       |

|  |  |  |   |
|--|--|--|---|
| ARE YOU THE ACCREDITED REPRESENTATIVE IN SOUTH AFRICA FOR THE GOODS /SERVICES /WORKS OFFERED?                            | <input type="checkbox"/> Yes <input type="checkbox"/> No<br>[IF YES ENCLOSE PROOF] | ARE YOU A FOREIGN BASED SUPPLIER FOR THE GOODS /SERVICES /WORKS OFFERED? | <input type="checkbox"/> Yes <input type="checkbox"/> No<br>[IF YES ANSWER PART B:3 BELOW ] |
| SIGNATURE OF BIDDER  | .....  | DATE   |   |
| CAPACITY UNDER WHICH THIS BID IS SIGNED (Attach proof of authority to sign this bid; e.g. resolution of directors, etc.) |  |  |   |
| TOTAL NUMBER OF ITEMS OFFERED  |  | TOTAL BID PRICE (ALL INCLUSIVE)  |   |
| <b>BIDDING PROCEDURE ENQUIRIES MAY BE DIRECTED TO:</b>   |  | <b>TECHNICAL INFORMATION MAY BE DIRECTED TO:</b>                         |   |
| DEPARTMENT/ PUBLIC ENTITY  |  |  |   |
| CONTACT PERSON   | P Nqikashe   | CONTACT PERSON   | MN Khopotse   |
| TELEPHONE NUMBER   | 083 579 3994   | TELEPHONE NUMBER   | 079 927 3455  |
| FACSIMILE NUMBER   |  | FACSIMILE NUMBER   |   |
| E-MAIL ADDRESS   | Philasande.Nqikashe@ectransport.gov.za   | E-MAIL ADDRESS   | Noah.Khopotse@ectransport.gov.za  |

## PART B TERMS AND CONDITIONS FOR BIDDING

|   |
|---|
| <b>1. BID SUBMISSION:</b>   |
| <p>1.1. BIDS MUST BE DELIVERED BY THE STIPULATED TIME TO THE CORRECT ADDRESS. LATE BIDS WILL NOT BE ACCEPTED FOR CONSIDERATION.</p> <p>1.2. ALL BIDS MUST BE SUBMITTED ON THE OFFICIAL FORMS PROVIDED– (NOT TO BE RE-TYPED) OR ONLINE</p> <p>1.3. BIDDERS MUST REGISTER ON THE CENTRAL SUPPLIER DATABASE (CSD) TO UPLOAD MANDATORY INFORMATION NAMELY: (BUSINESS REGISTRATION/ DIRECTORSHIP/ MEMBERSHIP/IDENTITY NUMBERS; TAX COMPLIANCE STATUS; AND BANKING INFORMATION FOR VERIFICATION PURPOSES). B-BBEE CERTIFICATE OR SWORN AFFIDAVIT FOR B-BBEE MUST BE SUBMITTED TO BIDDING INSTITUTION.</p> <p>1.4. WHERE A BIDDER IS NOT REGISTERED ON THE CSD, MANDATORY INFORMATION NAMELY: (BUSINESS REGISTRATION/ DIRECTORSHIP/ MEMBERSHIP/IDENTITY NUMBERS; TAX COMPLIANCE STATUS MAY NOT BE SUBMITTED WITH THE BID DOCUMENTATION. B-BBEE CERTIFICATE OR SWORN AFFIDAVIT FOR B-BBEE MUST BE SUBMITTED TO BIDDING INSTITUTION.</p> <p>1.5. THIS BID IS SUBJECT TO THE PREFERENTIAL PROCUREMENT POLICY FRAMEWORK ACT 2000 AND THE PREFERENTIAL PROCUREMENT REGULATIONS, 2017, THE GENERAL CONDITIONS OF CONTRACT (GCC) AND, IF APPLICABLE, ANY OTHER LEGISLATION OR SPECIAL CONDITIONS OF CONTRACT.</p> |
| <b>2. TAX COMPLIANCE REQUIREMENTS</b>   |
| <p>2.1 BIDDERS MUST ENSURE COMPLIANCE WITH THEIR TAX OBLIGATIONS.</p> <p>2.2 BIDDERS ARE REQUIRED TO SUBMIT THEIR UNIQUE PERSONAL IDENTIFICATION NUMBER (PIN) ISSUED BY SARS TO ENABLE THE ORGAN OF STATE TO VIEW THE TAXPAYER'S PROFILE AND TAX STATUS.</p> <p>2.3 APPLICATION FOR TAX COMPLIANCE STATUS (TCS) OR PIN MAY ALSO BE MADE VIA E-FILING. IN ORDER TO USE THIS PROVISION, TAXPAYERS WILL NEED TO REGISTER WITH SARS AS E-FILERS THROUGH THE WEBSITE WWW.SARS.GOV.ZA.</p> <p>2.4 BIDDERS MAY ALSO SUBMIT A PRINTED TCS TOGETHER WITH THE BID.</p> <p>2.5 IN BIDS WHERE CONSORTIA / JOINT VENTURES / SUB-CONTRACTORS ARE INVOLVED, EACH PARTY MUST SUBMIT A SEPARATE PROOF OF TCS / PIN / CSD NUMBER.</p> <p>2.6 WHERE NO TCS IS AVAILABLE BUT THE BIDDER IS REGISTERED ON THE CENTRAL SUPPLIER DATABASE (CSD), A CSD NUMBER MUST BE PROVIDED.</p>  |
| <b>3. QUESTIONNAIRE TO BIDDING FOREIGN SUPPLIERS</b>  |
| <p>3.1. IS THE BIDDER A RESIDENT OF THE REPUBLIC OF SOUTH AFRICA (RSA)? <span style="float: right;"><input type="checkbox"/> YES <input type="checkbox"/> NO</span></p> <p>3.2. DOES THE BIDDER HAVE A BRANCH IN THE RSA? <span style="float: right;"><input type="checkbox"/> YES <input type="checkbox"/> NO</span></p> <p>3.3. DOES THE BIDDER HAVE A PERMANENT ESTABLISHMENT IN THE RSA? <span style="float: right;"><input type="checkbox"/> YES <input type="checkbox"/> NO</span></p> <p>3.4. DOES THE BIDDER HAVE ANY SOURCE OF INCOME IN THE RSA? <span style="float: right;"><input type="checkbox"/> YES <input type="checkbox"/> NO</span></p> <p><b>IF THE ANSWER IS "NO" TO ALL OF THE ABOVE, THEN, IT IS NOT A REQUIREMENT TO OBTAIN A TAX COMPLIANCE STATUS / TAX COMPLIANCE SYSTEM PIN CODE FROM THE SOUTH AFRICAN REVENUE SERVICE (SARS) AND IF NOT REGISTER AS PER 2.3 ABOVE.</b></p>  |

**NB: FAILURE TO PROVIDE ANY OF THE ABOVE PARTICULARS MAY RENDER THE BID INVALID.**

SBD 3.1

### PRICING SCHEDULE – FIRM PRICES (PURCHASES)

**NOTE: ONLY FIRM PRICES WILL BE ACCEPTED. NON-FIRM PRICES (INCLUDING PRICES SUBJECT TO RATES OF EXCHANGE VARIATIONS) WILL NOT BE CONSIDERED**

**IN CASES WHERE DIFFERENT DELIVERY POINTS INFLUENCE THE PRICING, A SEPARATE PRICING SCHEDULE MUST BE SUBMITTED FOR EACH DELIVERY POINT**

|                     |                               |
|---------------------|-------------------------------|
| Name of bidder..... | Bid number: SCMU10-21/22-0010 |
| Closing Time 11:00  | Closing date: 02 July 2021    |

OFFER TO BE VALID FOR.....DAYS FROM THE CLOSING DATE OF BID.

| ITEM NO. | QUANTITY | DESCRIPTION | BID PRICE IN RSA CURRENCY<br>** (ALL APPLICABLE TAXES INCLUDED) |
|----------|----------|-------------|---|
|----------|----------|-------------|---|

- |   |  |                                   |
|---|--|-----------------------------------|
| - | Required by:                                     | .....                             |
| - | At:  | .....                             |
| - | Brand and model                                  | .....                             |
| - | Country of origin                                | .....                             |
| - | Does the offer comply with the specification(s)? | *YES/NO                           |
| - | If not to specification, indicate deviation(s)   | .....                             |
| - | Period required for delivery                     | .....<br>*Delivery: Firm/not firm |
| - | Delivery basis                                   | .....                             |

Note: All delivery costs must be included in the bid price, for delivery at the prescribed destination.

\*\* "all applicable taxes" includes value - added tax, pay as you earn, income tax, unemployment insurance fund contributions and skills development levies.

\*Delete if not applicable

## SBD 4

### DECLARATION OF INTEREST

1. Any legal person, including persons employed by the state<sup>1</sup>, or persons having a kinship with persons employed by the state, including a blood relationship, may make an offer or offers in terms of this invitation to bid (includes an advertised competitive bid, a limited bid, a proposal or written price quotation). In view of possible allegations of favouritism, should the resulting bid, or part thereof, be awarded to persons employed by the state, or to persons connected with or related to them, it is required that the bidder or his/her authorised representative declare his/her position in relation to the evaluating/adjudicating authority where-
    - the bidder is employed by the state; and/or
    - the legal person on whose behalf the bidding document is signed, has a relationship with persons/a person who are/is involved in the evaluation and or adjudication of the bid(s), or where it is known that such a relationship exists between the person or persons for or on whose behalf the declarant acts and persons who are involved with the evaluation and or adjudication of the bid.
  2. **In order to give effect to the above, the following questionnaire must be completed and submitted with the bid.**
    - 2.1 Full Name of bidder or his or her representative: .....
    - 2.2 Identity Number:.....
    - 2.3 Position occupied in the Company (director, trustee, shareholder<sup>2</sup>, member):  
.....
    - 2.4 Registration number of company, enterprise, close corporation, partnership agreement or trust:  
.....
    - 2.5 Tax Reference Number: .....
    - 2.6 VAT Registration Number: .....
    - 2.6.1 The names of all directors / trustees / shareholders / members, their individual identity numbers, tax reference numbers and, if applicable, employee / PERSAL numbers must be indicated in paragraph 3 below.
- <sup>1</sup>“State” means –
- (a) any national or provincial department, national or provincial public entity or constitutional institution within the meaning of the Public Finance Management Act, 1999 (Act No. 1 of 1999);
  - (b) any municipality or municipal entity;
  - (c) provincial legislature;
  - (d) national Assembly or the national Council of provinces; or
  - (e) Parliament.
- <sup>2</sup>“Shareholder” means a person who owns shares in the company and is actively involved in the management of the enterprise or business and exercises control over the enterprise.

- 
- 2.7 Are you or any person connected with the bidder presently employed by the state? **YES / NO**
- 2.7.1 If so, furnish the following particulars:
- Name of person / director / trustee / shareholder/ member: .....
- Name of state institution at which you or the person connected to the bidder is employed: .....
- Position occupied in the state institution: .....
- Any other particulars:
- .....
- .....
- .....
- 2.7.2 If you are presently employed by the state, did you obtain the appropriate authority to undertake remunerative work outside employment in the public sector? **YES / NO**
- 2.7.2.1 If yes, did you attach proof of such authority to the bid document? **YES / NO**
- (Note: Failure to submit proof of such authority, where applicable, may result in the disqualification of the bid.
- 2.7.2.2 If no, furnish reasons for non-submission of such proof:
- .....
- .....
- .....
- 2.8 Did you or your spouse, or any of the company's directors / trustees / shareholders / members or their spouses conduct business with the state in the previous twelve months? **YES / NO**
- 2.8.1 If so, furnish particulars:
- .....
- .....
- .....
- 2.9 Do you, or any person connected with the bidder, have any relationship (family, friend, other) with a person employed by the state and who may be involved with the evaluation and or adjudication of this bid? **YES / NO**

2.9.1 If so, furnish particulars.

.....

.....

.....

2.10 Are you, or any person connected with the bidder, aware of any relationship (family, friend, other) between any other bidder and any person employed by the state who may be involved with the evaluation and or adjudication of this bid?

**YES/NO**

2.10.1 If so, furnish particulars.

.....

.....

.....

2.11 Do you or any of the directors / trustees / shareholders / members of the company have any interest in any other related companies whether or not they are bidding for this contract?

**YES/NO**

2.11.1 If so, furnish particulars:

.....

.....

.....

**3 Full details of directors / trustees / members / shareholders.**

| Full Name | Identity Number | Personal Tax Number | Income Reference | State Employee Number / Persal Number |
|-----------|-----------------|---------------------|------------------|---------------------------------------|
|           |                 |                     |                  |                                       |
|           |                 |                     |                  |                                       |
|           |                 |                     |                  |                                       |
|           |                 |                     |                  |                                       |
|           |                 |                     |                  |                                       |
|           |                 |                     |                  |                                       |
|           |                 |                     |                  |                                       |
|           |                 |                     |                  |                                       |

**4 DECLARATION**

I, THE UNDERSIGNED (NAME).....

CERTIFY THAT THE INFORMATION FURNISHED IN PARAGRAPHS 2 and 3 ABOVE IS CORRECT.

I ACCEPT THAT THE STATE MAY REJECT THE BID OR ACT AGAINST ME SHOULD THIS DECLARATION PROVE TO BE FALSE.

.....  
Signature

.....  
Date

.....  
Position

.....  
Name of bidder



## PREFERENCE POINTS CLAIM FORM IN TERMS OF THE PREFERENTIAL PROCUREMENT REGULATIONS 2017

This preference form must form part of all bids invited. It contains general information and serves as a claim form for preference points for Broad-Based Black Economic Empowerment (B-BBEE) Status Level of Contribution

**NB: BEFORE COMPLETING THIS FORM, BIDDERS MUST STUDY THE GENERAL CONDITIONS, DEFINITIONS AND DIRECTIVES APPLICABLE IN RESPECT OF B-BBEE, AS PRESCRIBED IN THE PREFERENTIAL PROCUREMENT REGULATIONS, 2017.**

### 1. GENERAL CONDITIONS

- 1.1 The following preference point systems are applicable to all bids:
- the 80/20 system for requirements with a Rand value of up to R50 000 000 (all applicable taxes included); and
  - the 90/10 system for requirements with a Rand value above R50 000 000 (all applicable taxes included).
- 1.2 The value of this bid is estimated not to exceed R50 000 000 (all applicable taxes included) and therefore the 80/20 system shall be applicable.
- 1.3 Preference points for this bid shall be awarded for:
- (a) Price; and
  - (b) B-BBEE Status Level of Contribution.
- 1.4 The maximum points for this bid are allocated as follows:

|  | POINTS     |
|--|------------|
| <b>PRICE</b>   | 80         |
| <b>B-BBEE STATUS LEVEL OF CONTRIBUTION</b>               | 20.        |
| <b>Total points for Price and B-BBEE must not exceed</b> | <b>100</b> |

- 1.5 Failure on the part of a bidder to submit proof of B-BBEE Status level of contributor together with the bid, will be interpreted to mean that preference points for B-BBEE status level of contribution are not claimed.
- 1.6 The purchaser reserves the right to require of a bidder, either before a bid is adjudicated or at any time subsequently, to substantiate any claim in regard to preferences, in any manner required by the purchaser.

## 2. DEFINITIONS

- (a) **“B-BBEE”** means broad-based black economic empowerment as defined in section 1 of the Broad-Based Black Economic Empowerment Act
- (b) **“B-BBEE status level of contributor”** means the B-BBEE status of an entity in terms of a code of good practice on Black Economic Empowerment, issued in terms of section 9(1) of the Broad-Based Black Economic Empowerment Act;
- (c) **“bid”** means a written offer in a prescribed or stipulated form in response to an invitation by an organ of state for the provision of services, works or goods, through price quotations, advertised competitive bidding processes or proposals;
- (d) **“Broad-Based Black Economic Empowerment Act”** means the Broad-Based Black Economic Empowerment Act, 2003 (Act No. 53 of 2003);
- (e) **“EME”** means an Exempted Micro Enterprise in terms of a Code of Good Practice on black economic empowerment issued in terms of section 9 (1) of the Broad Based Black Economic Empowerment Act;
- (f) **“functionality”** means the ability of a tenderer to provide goods or services in accordance with specifications as set out in the tender documents;
- (g) **“Prices”** includes all applicable taxes less all unconditional discounts;
- (h) **“proof of B-BBEE status level of contributor”** means;
  - 1) B-BBEE Status level certificate issued by an authorized body or person;
  - 2) A sworn affidavit as prescribed by the B-BBEE Codes of Good Practice;
  - 3) Any other requirement prescribed in terms of the B-BBEE Act;
- (i) **“QSE”** means a qualifying small business enterprise in terms of a code of good practice on black economic empowerment issued in terms of section 9 (1) of the Broad Based Black Economic Empowerment Act;
- (j) **“rand value”** means the total estimated value of a contract in Rand, calculated at the time of bid invitation, and includes all applicable taxes;

## 3. POINTS AWARDED FOR PRICE

### 3.1 THE 80/20 OR 90/10 PREFERENCE POINT SYSTEMS

A maximum of 80 or 90 points is allocated for price on the following basis:

i

| 80/20   | or | 90/10   |
|---|----|---|
| $P_s = 80 \left( 1 - \frac{P_t - P_{\min}}{P_{\min}} \right)$ | or | $P_s = 90 \left( 1 - \frac{P_t - P_{\min}}{P_{\min}} \right)$ |

Where

- $P_s$  = Points scored for comparative price of bid under consideration
- $P_t$  = Comparative price of bid under consideration
- $P_{\min}$  = Comparative price of lowest acceptable bid

#### 4 POINTS AWARDED FOR B-BBEE STATUS LEVEL OF CONTRIBUTION

- 4.1 In terms of Regulation 6 (2) and 7 (2) of the Preferential Procurement Regulations, preference points must be awarded to a bidder for attaining the B-BBEE status level of contribution in accordance with the table below:

| B-BBEE Status Level of Contributor | Number of points (90/10 system) | Number of points (80/10 system) |
|------------------------------------|---------------------------------|---------------------------------|
| 1                                  | 10                              | 20                              |
| 2                                  | 9                               | 18                              |
| 3                                  | 6                               | 14                              |
| 4                                  | 5                               | 12                              |
| 5                                  | 4                               | 8                               |
| 6                                  | 3                               | 6                               |
| 7                                  | 2                               | 4                               |
| 8                                  | 1                               | 2                               |
| Non-compliant contributor          | 0                               | 0                               |

#### 5. BID DECLARATION

- 5.1 Bidders who claim points in respect of B-BBEE Status Level of Contribution must complete the following:

#### 6. B-BBEE STATUS LEVEL OF CONTRIBUTION CLAIMED IN TERMS OF PARAGRAPHS 1.4 AND 4.1

- 6.1 B-BBEE Status Level of Contribution: ..... = .....(maximum of 10 or 20 points)

(Points claimed in respect of paragraph 7.1 must be in accordance with the table reflected in paragraph 4.1 and must be substantiated by relevant proof of B-BBEE status level of contributor.

#### 7. SUB-CONTRACTING

- 7.1 Will any portion of the contract be sub-contracted? YES / NO (delete which is not applicable)

- 8.1.1 If yes, indicate:

- (i) what percentage of the contract will be subcontracted?.....%
- (ii) the name of the sub-contractor? .....
- (iii) the B-BBEE status level of the sub-contractor? .....
- (iv) whether the sub-contractor is an EME or QSE?  
 (Tick applicable box)

|     |                          |    |                          |
|-----|--------------------------|----|--------------------------|
| YES | <input type="checkbox"/> | NO | <input type="checkbox"/> |
|-----|--------------------------|----|--------------------------|

(v) specify, by ticking the appropriate box, if subcontracting with an enterprise in terms of Preferential Procurement Regulations, 2017;

| Designated Group: An EME or QSE which is at least 51% owned by:   | EME<br>✓ | QSE<br>✓ |
|---|----------|----------|
| Black people  |          |          |
| Black people who are youth  |          |          |
| Black people who are women  |          |          |
| Black people with disabilities                                    |          |          |
| Black people living in rural or underdeveloped areas or townships |          |          |
| Cooperative owned by black people                                 |          |          |
| Black people who are military veterans                            |          |          |
| OR  |          |          |
| Any EME   |          |          |
| Any QSE   |          |          |

## 8. DECLARATION WITH REGARD TO COMPANY/FIRM

8.1 Name of company/firm .....

8.2 VAT registration number .....

8.3 Company registration number .....

### 8.4 TYPE OF COMPANY/ FIRM

- ☐ Partnership/Joint Venture / Consortium
- ☐ One person business/sole propriety
- ☐ Close corporation
- ☐ Company
- ☐ (Pty) Limited

[TICK APPLICABLE BOX]

### 8.5 DESCRIBE PRINCIPAL BUSINESS ACTIVITIES

.....  
 .....  
 .....

### 8.6 COMPANY CLASSIFICATION

- ☐ Manufacturer
- ☐ Supplier
- ☐ Professional service provider
- ☐ Other service providers, e.g. transporter, etc.

[TICK APPLICABLE BOX]

8.7 Total number of years the company/firm has been in business? .....

8.8 I/we, the undersigned, who is / are duly authorised to do so on behalf of the company/firm, certify that the points claimed, based on the B-BBE status level of contribution indicated in paragraph 7 of the foregoing certificate, qualifies the company/ firm for the preference(s) shown and I / we acknowledge that:

- (i) The information furnished is true and correct;
- (ii) The preference points claimed are in accordance with the General Conditions as indicated in paragraph 1 of this form.
- (iii) In the event of a contract being awarded as a result of points claimed as shown in paragraph 1.4 and 6.1, the contractor may be required to furnish documentary proof to the satisfaction of the purchaser that the claims are correct;
- (iv) If the B-BBEE status level of contribution has been claimed or obtained on a fraudulent basis or any of the conditions of contract have not been fulfilled, the purchaser may, in addition to any other remedy it may have –
  - (a) disqualify the person from the bidding process;
  - (b) recover costs, losses or damages it has incurred or suffered as a result of that person's conduct;
  - (c) cancel the contract and claim any damages which it has suffered as a result of having to make less favourable arrangements due to such cancellation;
  - (d) restrict the bidder or contractor, its shareholders and directors, or only the shareholders and directors who acted on a fraudulent basis, from obtaining business from any organ of state for a period not exceeding 10 years, after the audi alteram partem (hear the other side) rule has been applied; and
  - (e) forward the matter for criminal prosecution

**WITNESSES:**

1. ....

.....  
SIGNATURE(S) OF BIDDER(S)

2. ....

DATE:.....

ADDRESS:.....

.....

.....

SBD 7.2

## CONTRACT FORM – RENDERING OF SERVICES

THIS FORM MUST BE FILLED IN DUPLICATE BY BOTH THE SERVICE PROVIDER (PART 1) AND THE PURCHASER (PART 2). BOTH FORMS MUST BE SIGNED IN THE ORIGINAL SO THAT THE SERVICE PROVIDER AND THE PURCHASER WOULD BE IN POSSESSION OF ORIGINALLY SIGNED CONTRACTS FOR THEIR RECORDS

### PART 1 (TO BE FILLED IN BY THE SERVICE PROVIDER)

1. I hereby undertake to render services described in the attached bidding documents to the Eastern Cape Department of Transport in accordance with the requirements and task directives/proposal specifications stipulated in **Bid Number: SCMU10-21/22-0010** at the Price(s) quoted. My offer remains binding upon me and open for acceptance by the Purchaser during the validity period indicated and calculated from the closing date of the bid.
2. The following documents shall be deemed to form and be read and construed as part of this agreement:
  - i) Bidding documents, viz
    - Invitation to bid
    - Pricing schedule(s)
    - Filled in task directive/proposal
    - Preference Certificates in terms of the Preferential Procurement Regulations 2011
    - Special Conditions of Contract;
  - ii) General Conditions of Contract; and
3. I confirm that I have satisfied myself as to the correctness and validity of my bid; that the price(s) and rate(s) quoted cover all the services specified in the bidding documents; that the price(s) and rate(s) cover all my obligations and I accept that any mistakes regarding price(s) and rate(s) and calculations will be at my own risk.
4. I accept full responsibility for the proper execution and fulfillment of all obligations and conditions devolving on me under this agreement as the principle liable for the due fulfillment of this contract.
5. I declare that I have no participation in any collusive practices with any bidder or any other person regarding this or any other bid.
6. I confirm that I am duly authorized to sign this contract.

### WITNESSES:

1. .... DATE
2. .... DATE

.....  
NAME OF FIRM  
.....  
CAPACITY

|                     |
|---------------------|
| SIGNATURE OF BIDDER |
|---------------------|

**SBD 7.2**

**CONTRACT FORM – RENDERING OF SERVICES**

PART 2 (TO BE FILLED IN BY THE PURCHASER)

1. I, ..... in my capacity as..... accept your bid under reference number **SCMU10-21/22-0010** for the rendering of services indicated hereunder and/or further specified in the annexure(s).
2. An official order indicating service delivery instructions is forthcoming.
3. I undertake to make payment for the services rendered in accordance with the terms and conditions of the contract, within 30(thirty) days after receipt of an invoice.

| DESCRIPTION OF SERVICE   | PRICE<br>(VAT INCL) | COMPLETION<br>DATE | B-BBEE POINTS<br>CLAIMED |
|--|---------------------|--------------------|--------------------------|
| THE MAINTENANCE TO<br>AERONAUTICAL GROUND<br>LIGHTING SYSTEMS FOR 36<br>MONTHS AT MTHATHA AIRPORT. | R.....              |                    |                          |

4. I confirm that I am duly authorized to sign this contract.

WITNESSES:

1. ....  
DATE
2. ....  
DATE

|                |
|----------------|
| Official Stamp |
|----------------|

|           |
|-----------|
| SIGNATURE |
|-----------|

**SBD8**

**DECLARATION OF BIDDERS PAST SUPPLY CHAIN MANAGEMENT PRACTICES**

1. This Standard Bidding document must form part of all bids invited.
2. It serves as a declaration to be used by institutions in ensuring that when goods and services are being procured, all reasonable steps are taken to combat the abuse of supply management system.
3. The bid of any bidder may be disregarded if that bidder or any of its directors have-
  - a. abused the institution's supply chain management system;
  - b. committed fraud or any other improper conduct in relation to such system; or
  - c. failed to perform on any other previous contract.
4. In order to give effect to the above, the following questionnaire must be completed and submitted with the bid.

| Item  | Question   | Yes | No |
|-------|--|-----|----|
| 4.1   | Is the bidder or any of its directors listed on the National Treasury's data base as companies or persons prohibited from doing business with the public sector?<br><b>(Companies or persons who are listed on this data base were informed in writing of this restriction by the National Treasury after the audi alteram partem rule was applied)</b>  |     |    |
| 4.1.1 | If so, furnish particulars:  |     |    |
| 4.2   | Is the bidder or any of its directors listed on the Register for Tender Defaulters in terms of section 29 of the Prevention and Combating of Corrupt Activities Act (No 12 of 2004)?<br><b>To access this Register enter the National Treasury's website, <a href="http://www.treasury.gov.za">www.treasury.gov.za</a>, click on the icon "Register for Tender Defaulters" or submit your written request for a hard copy of the Register to facsimile number (012) 326 5445</b> |     |    |
| 4.2.1 | If so, furnish particulars<br>:  |     |    |
| 4.3   | Was the bidder or any of its directors convicted of fraud by a court of law (including a court outside of the Republic of South Africa) for fraud or corruption during the past five years?  |     |    |
| 4.3.1 | If so, furnish particulars   |     |    |
| 4.4   | Was any contract between the bidder and any organ of the state terminated during the past five years on account of failure to perform on or comply with the contract?  |     |    |
| 4.4.1 | If so furnish particulars  |     |    |



**CERTIFICATION**

**I, THE UNDERSIGNED (FULL NAME) .....  
CERTIFY THAT THE INFORMATION FURNISHED ON THIS DECLARATION FORM IS TRUE  
AND CORRECT.**

**I ACCEPT THAT, IN ADDITION TO THE CANCELLATION OF A CONTRACT, ACTION MAY BE  
TAKEN AGAINST ME SHOULD THIS DECLARATION PROVE TO BE FALSE.**

.....  
**Signature**

.....  
**Date**

.....  
**Position**

.....  
**Name of Bidder**

**SBD 9**

**CERTIFICATE OF INDEPENDENT BID DETERMINATION**

- 1 This Standard Bidding Document (SBD) must form part of all bids<sup>1</sup> invited.
- 2 Section 4 (1) (b) (iii) of the Competition Act No. 89 of 1998, as amended, prohibits an agreement between, or concerted practice by, firms, or a decision by an association of firms, if it is between parties in a horizontal relationship and if it involves collusive bidding (or bid rigging).<sup>2</sup> Collusive bidding is a *pe se* prohibition meaning that it cannot be justified under any grounds.
- 3 Treasury Regulation 16A9 prescribes that accounting officers and accounting authorities must take all reasonable steps to prevent abuse of the supply chain management system and authorizes accounting officers and accounting authorities to:
  - a. disregard the bid of any bidder if that bidder, or any of its directors have abused the institution's supply chain management system and or committed fraud or any other improper conduct in relation to such system.
  - b. cancel a contract awarded to a supplier of goods and services if the supplier committed any corrupt or fraudulent act during the bidding process or the execution of that contract.
- 4 This SBD serves as a certificate of declaration that would be used by institutions to ensure that, when bids are considered, reasonable steps are taken to prevent any form of bid-rigging.
- 5 In order to give effect to the above, the attached Certificate of Bid Determination (SBD 9) must be completed and submitted with the bid:

<sup>1</sup> Includes price quotations, advertised competitive bids, limited bids and proposals.

<sup>2</sup> Bid rigging (or collusive bidding) occurs when businesses, that would otherwise be expected to compete, secretly conspire to raise prices or lower the quality of goods and / or services for purchasers who wish to acquire goods and / or services through a bidding process. Bid rigging is, therefore, an agreement between competitors not to compete.

---

**SBD 9**

**CERTIFICATE OF INDEPENDENT BID DETERMINATION**

I, the undersigned, in submitting the accompanying bid:

---

(Bid Number and Description)

in response to the invitation for the bid made by:

---

(Name of Institution)

do hereby make the following statements that I certify to be true and complete in every respect:

I certify, on behalf of: \_\_\_\_\_ that:

(Name of Bidder)

1. I have read and I understand the contents of this Certificate;
2. I understand that the accompanying bid will be disqualified if this Certificate is found not to be true and complete in every respect;
3. I am authorized by the bidder to sign this Certificate, and to submit the accompanying bid, on behalf of the bidder;
4. Each person whose signature appears on the accompanying bid has been authorized by the bidder to determine the terms of, and to sign the bid, on behalf of the bidder;
5. For the purposes of this Certificate and the accompanying bid, I understand that the word "competitor" shall include any individual or organization, other than the bidder, whether or not affiliated with the bidder, who:
  - (a) has been requested to submit a bid in response to this bid invitation;
  - (b) could potentially submit a bid in response to this bid invitation, based on their qualifications, abilities or experience; and
  - (c) provides the same goods and services as the bidder and/or is in the same line of business as the bidder

**SBD 9**

6. The bidder has arrived at the accompanying bid independently from, and without consultation, communication, agreement or arrangement with any competitor. However, communication between partners in a joint venture or consortium<sup>3</sup> will not be construed as collusive bidding.
7. In particular, without limiting the generality of paragraphs 6 above, there has been no consultation, communication, agreement or arrangement with any competitor regarding:
  - (a) prices;
  - (b) geographical area where product or service will be rendered (market allocation)
  - (c) methods, factors or formulas used to calculate prices;
  - (d) the intention or decision to submit or not to submit, a bid;
  - (e) the submission of a bid which does not meet the specifications and conditions of the bid; or
  - (f) bidding with the intention not to win the bid.
8. In addition, there have been no consultations, communications, agreements or arrangements with any competitor regarding the quality, quantity, specifications and conditions or delivery particulars of the products or services to which this bid invitation relates.
9. The terms of the accompanying bid have not been, and will not be, disclosed by the bidder, directly or indirectly, to any competitor, prior to the date and time of the official bid opening or of the awarding of the contract.

<sup>3</sup> Joint venture or Consortium means an association of persons for the purpose of combining their expertise, property, capital, efforts, skill and knowledge in an activity for the execution of a contract.

**SBD 9**

10. I am aware that, in addition and without prejudice to any other remedy provided to combat any restrictive practices related to bids and contracts, bids that are suspicious will be reported to the Competition Commission for investigation and possible imposition of administrative penalties in terms of section 59 of the Competition Act No 89 of 1998 and or may be reported to the National Prosecuting Authority (NPA) for criminal investigation and or may be restricted from conducting business with the public sector for a period not exceeding ten (10) years in terms of the Prevention and Combating of Corrupt Activities Act No 12 of 2004 or any other applicable legislation.

.....  
Signature

.....  
Date

.....  
Position

.....  
Name of Bidder

## PRICING SCHEDULE

**EASTERN CAPE DEPARTMENT OF TRANSPORT**  
**PROJECT DESCRIPTION: THE MAINTENANCE TO AERONAUTICAL GROUND LIGHTING SYSTEMS**  
**EASTERN CAPE GOVERNMENT – CIVIL AVIATION**

### CONTRACT AS PER SCOPE

| ITEM                                  | DESCRIPTION OF GOODS/SERVICES       | Unit | Qty | Price per Unit | Amount |
|---------------------------------------|-------------------------------------|------|-----|----------------|--------|
| 1                                     | Contract Fee as per Scope           | 1    | X12 |                |        |
| 2                                     | Electrician on site (Support staff) | 2    | X12 |                |        |
| Total including VAT – Year 1          |                                     |      |     |                |        |
| Total including VAT – Year 2          |                                     |      |     |                |        |
| Total including VAT – Year 3          |                                     |      |     |                |        |
| GRAND TOTAL including VAT – 36 Months |                                     |      |     |                |        |

### SPARES

*The prices for the below parts will only apply in case of the replacement of the parts. All the repair should be done in consultation with airport management. The prices will apply for the rest of the contract period unless there is a change in contract agreement. No charge will be applied on the repair or installation as it will be done by the onsite electricians.*

| ITEM | DESCRIPTION OF GOODS/SERVICES  | Unit | Qty | Price per Unit | Amount |
|------|--------------------------------|------|-----|----------------|--------|
| 1    | <b><u>PAPI Lights</u></b>      |      |     |                |        |
| 1.1  | Light Fitting                  |      | 1   |                |        |
| 1.2  | Light Bulb (HALOGEN)           | 200W | 1   |                |        |
| 2    | <b><u>Approach Lights</u></b>  |      |     |                |        |
| 2.1  | Light Fitting                  |      | 1   |                |        |
| 2.2  | Light Bulb (HALOGEN)           | 150W | 1   |                |        |
| 3    | <b><u>Threshold Lights</u></b> |      |     |                |        |
| 3.1  | Light Fitting                  |      | 1   |                |        |
| 3.2  | Light Bulb (HALOGEN)           | 150W | 1   |                |        |
| 3.3  | Light Bulb (HALOGEN)           | 105W | 1   |                |        |
| 4    | <b><u>Runway Lights</u></b>    |      |     |                |        |
| 4.1  | Light Fitting                  |      | 1   |                |        |
| 4.2  | Light Bulb (HALOGEN)           | 108W | 1   |                |        |
| 4.3  | Light Bulb (HALOGEN)           | 180W | 1   |                |        |
| 5    | <b><u>Taxiway Lights</u></b>   |      |     |                |        |
| 5.1  | Light Fitting                  |      | 1   |                |        |
| 5.2  | LED Modules                    | 45W  | 1   |                |        |

|     |                                       |      |   |  |  |
|-----|---------------------------------------|------|---|--|--|
|     |                                       |      |   |  |  |
| 6   | <b><u>Apron Mast Flood Lights</u></b> |      |   |  |  |
| 6.1 | Light Fitting                         |      | 1 |  |  |
| 6.2 | Light Bulb (HALOGEN)                  | 150W | 1 |  |  |
|     |                                       |      |   |  |  |
| 7   | <b><u>Windsock &amp; Lights</u></b>   |      |   |  |  |
| 7.1 | Bulb                                  |      | 1 |  |  |
| 7.2 | Battery                               |      | 1 |  |  |
| 7.3 | Sock                                  |      | 1 |  |  |
|     |                                       |      |   |  |  |
| 8   | <b><u>Indicator Boards</u></b>        |      |   |  |  |
| 8.1 | LED Strips                            |      | 1 |  |  |
| 8.2 | Control module                        |      | 1 |  |  |
| 8.3 |                                       |      |   |  |  |
|     |                                       |      |   |  |  |
| 9   | <b><u>Strobe Lights</u></b>           |      |   |  |  |
| 9.1 | Light fitting                         |      | 1 |  |  |
| 9.2 | Bulb                                  |      | 1 |  |  |
|     |                                       |      |   |  |  |
|     |                                       |      |   |  |  |

**BID PRICING FORM**

For ease of reference, Bidders shall enter their Bid Price, copied from the Pricing Schedule, in the space provided below. Should there be any discrepancy, then the sum calculated from the Pricing Schedule, subject to any arithmetic correction, shall hold precedence.

**Total Price (amount in words):**.....

.....

....., inclusive of VAT

**Total Price (amount in figures) R** ....., inclusive of VAT

**NAME OF BIDDER:** .....

**SIGNED ON BEHALF OF THE BIDDER:** .....