



**SUBMISSION NO: SCMU10-21\22-0015**

**CALL FOR EXPRESSIONS OF INTEREST**

**FOR**

**FRAMEWORK AGREEMENT FOR THE MAINTENANCE AND CONSTRUCTION OF MINOR  
HYDRAULIC STRUCTURES AND THE MAINTENANCE OF BRIDGES WITHIN THE  
EASTERN CAPE PROVINCE OVER A PERIOD OF 3 YEARS**

**SUBMISSION DOCUMENT**

**NO CLARIFICATION MEETING**

**CLOSING TIME: 10/09/2021 AT 11H00**

**ISSUED BY:**

**Eastern Cape Department of Transport  
32 Cowan Close, Flemming Street  
Stellenbosch Park Building  
Schornville  
King Williams Town  
5601**

**FOR RESPONDENT:**

**Name of Respondent Entity: .....**

.....

**CRS No.: .....**

.....

**CSD No.: .....**

.....



## PROVINCE OF THE EASTERN CAPE

## DEPARTMENT OF TRANSPORT

## SUBMISSION NO. SCMU10-21\22-0015

**EXPRESSION OF INTEREST FOR A FRAMEWORK AGREEMENT FOR THE MAINTENANCE AND  
CONSTRUCTION OF MINOR HYDRAULIC STRUCTURES AND THE MAINTENANCE OF BRIDGES  
WITHIN THE EASTERN CAPE PROVINCE OVER A PERIOD OF 3 YEARS**

**SUBMISSION DOCUMENT  
CONTENTS**

<b>SECTION</b>	<b>DESCRIPTION</b>	<b>PAGE</b>
<b>PART E1</b>	<b>SUBMISSION PROCEDURES</b>	
E1.1	NOTICE AND INVITATION TO SUBMIT AN EXPRESSION OF INTEREST	E1.2
E1.2	SUBMISSION DATA	E1.5
<b>PART E2</b>	<b>RETURNABLE DOCUMENTS</b>	
E2.1	LIST OF RETURNABLE DOCUMENTS	E2.2
E2.2	SUBMISSION SCHEDULES	E2.3
	SBD 1: INVITATION TO BID AND TERMS AND CONDITIONS FOR BIDDING	E2.5
	A SELECTED FRAMEWORK AGREEMENT SCOPE OF WORK	E2.7
	B: CERTIFICATE OF AUTHORITY FOR SIGNATORY	E2.7
	C: REGISTRATION WITH THE CONSTRUCTION INDUSTRY DEVELOPMENT BOARD	E2.8
	D (A): SIMILAR PROJECTS COMPLETED BY THE RESPONDENT (including TABLE A of this schedule)	E2.10
	D (B): SIMILAR BRIDGE REPAIR PROJECT COMPLETED VERIFICATION FORM (one verification form required for each listed project)	E2.12
	E: RESPONDENT'S KEY PERSONNEL (including TABLES A and B of this schedule)	E2.16
	G: JOINT VENTURE AGREEMENT DISCLOSURE (if applicable)	E2.18
	H: REGISTRATION ON NATIONAL TREASURY CENTRAL SUPPLIER DATABASE	E2.19
	I: DECLARATION IN RESPECT OF COMPLIANCE WITH LABOUR LEGISLATION	E2.20
	K: RECORD OF ADDENDA TO TENDER DOCUMENTS	E2.21

<b>SECTION</b>	<b>DESCRIPTION</b>	<b>PAGE</b>
	N: RESPONDENT'S BANKING AND AUDITOR DETAILS	E2.22
	P: COMPULSORY ENTERPRISE QUESTIONNAIRE	E2.23
	SBD 4: DECLARATION OF INTEREST	E2.24
	SBD 8: DECLARATION OF BIDDER'S PAST SUPPLY CHAIN MANAGEMENT PRACTICES	E2.28
	SBD 9: CERTIFICATE OF INDEPENDENT BID DETERMINATION	E2.30
<b>PART E3</b>	<b>INDICATIVE SCOPE OF WORK</b>	
E3	INDICATIVE SCOPE OF WORK	E3.2

PROVINCE OF THE EASTERN CAPE

DEPARTMENT OF TRANSPORT

SUBMISSION NO: SCMU10-SCMU10-21/22-0015

EXPRESSION OF INTEREST FOR A FRAMEWORK AGREEMENT FOR THE MAINTENANCE AND  
CONSTRUCTION OF MINOR HYDRAULIC STRUCTURES AND THE MAINTENANCE OF BRIDGES  
WITHIN THE EASTERN CAPE PROVINCE OVER A PERIOD OF 3 YEARS

<b>PART E1: SUBMISSION PROCEDURES</b>
---------------------------------------

**E1.1 NOTICE AND INVITATION TO SUBMIT AN EXPRESSION OF INTEREST**

**E1.2 SUBMISSION DATA**

## PROVINCE OF THE EASTERN CAPE

## DEPARTMENT OF TRANSPORT

SUBMISSION NO: SCMU10-SCMU10-21/22-0015

**EXPRESSION OF INTEREST FOR A FRAMEWORK AGREEMENT FOR THE MAINTENANCE AND CONSTRUCTION OF MINOR HYDRAULIC STRUCTURES AND THE MAINTENANCE OF BRIDGES WITHIN THE EASTERN CAPE PROVINCE OVER A PERIOD OF 3 YEARS**

**E1.1: NOTICE AND INVITATION TO SUBMIT AND EXPRESSION OF INTEREST**

**E1.1.1 SUBMISSION INVITATION**

The **Eastern Cape Department of Transport** hereby call for expression of interest from experienced civil engineering contractors (respondents) for:

**SUBMISSION NO SCMU10-21/22-0015: EXPRESSION OF INTEREST FOR A FRAMEWORK AGREEMENT FOR THE MAINTENANCE AND CONSTRUCTION OF MINOR HYDRAULIC STRUCTURES AND THE MAINTENANCE OF BRIDGES WITHIN THE EASTERN CAPE PROVINCE OVER A PERIOD OF 3 YEARS**

The purpose of the expression of interest is to compile a register of responsive respondents to participate in a framework agreement and to submit their credentials, so they may, in terms of the Employer's procurement procedures, be invited to submit work package quotation offers should they qualify or be selected to do so for activities related to the maintenance of storm water structures within the Eastern Cape Province on an "as and when required" basis over a period of 3 years.

Framework agreements do not impose financial obligations or any quantum of work within the framework agreement term on the Employer.

Respondents may select to submit submissions for the following type of works allowed for in terms of this framework agreement:

**Maintenance and Construction of minor hydraulic structures.****AND / OR****Bridge Repairs.**

In order to be considered for the **Minor Hydraulic Structures Framework Agreement** in terms of this expression of interest:

- A respondent must be registered with the CIDB and have a valid CIDB contractor grading designation of **6 CE / 5CEPE** or higher for a **CE** class of construction work ;
- A respondent must be able to demonstrate the completion of at least
  - **One (1) similar hydraulic structures maintenance / construction project** in the past **ten (10)** years to a value of at least **R3 million** per project, when submitting a submission for framework agreement bridge repair and maintenance of storm water structures project;
  - All similar projects are to be located within the South African Development Community (SADC) region

In order to be considered for the **Bridge Repairs Framework Agreement** in terms of this expression of interest:

- A respondent must be registered with the CIDB and have a valid CIDB contractor grading designation of **7CE / 6CEPE** or higher for a **CE** class of construction work ;
- A respondent must be able to demonstrate the completion of at least
  - **One (1) similar bridge repairs / bridge construction** in the past **ten (10)** years to a value of at least **R6 million** per project, when submitting a submission for framework agreement bridge repair and maintenance of storm water structures project;

- All similar projects are to be located within the South African Development Community (SADC) region

For both Framework Agreements a respondent must be able to demonstrate that the respondent has in its employment or intend to employ, for the duration of a work package contract the following key personnel who comply with the minimum requirements as referred to in **E1.2: SUBMISSION DATA** of the document:

- **Construction Manager** (GCC 2015 term for Site Agent) who shall be on Site at all times when work is being performed with a minimum of **six (6)** years' experience on **bridge maintenance/construction or reinforced concrete works** as a Construction Manager and who is **professionally registered** with ECSA or SACPCMP (candidate registration is not acceptable) ; and
- **Construction Health and Safety Officer** to manage the contractor's health and safety obligations on site with a minimum of **two (2)** years' experience on **bridge maintenance/construction projects or reinforced concrete works** and who is **professionally registered** with SACPCMP (candidate registration is not acceptable);

Respondents must attach qualifications of the above personnel along with proof of employment and/or an affidavit from potential employees stating their availability for this project should the respondent be successful.

Refer to **E1.2: SUBMISSION DATA** of the document for the submission specific definition of a similar project.

Respondents must be registered with the Bargaining Council for the Civil Engineering Industry (BCCEI).

#### **E1.1.2 MAKING A SUBMISSION**

The completed, printed and signed **SUBMISSION DOCUMENT** of the submission as well as any supporting documentation shall be placed in a sealed envelope clearly marked "**SUBMISSION NO SCMU10-21/22-0015: EXPRESSION OF INTEREST FOR A FRAMEWORK AGREEMENT FOR THE MAINTENANCE AND CONSTRUCTION OF MINOR HYDRAULIC STRUCTURES AND THE MAINTENANCE OF BRIDGES WITHIN THE EASTERN CAPE PROVINCE OVER A PERIOD OF 3 YEARS**" and deposited in the Tender Box at the **Eastern Cape Department of Transport, 32 Cowan Close, Flemming Street, Room C1, Stellenbosch Park Building, Schornville, King Williams Town, 5601**, not later than **11H00 on FRIDAY, 10/09/2021** when submissions will be opened in public.

Tenders shall remain valid for a period 90 days after the closing date. The lowest or any tender will not necessarily be accepted.

Telegraphic, telephonic, telex, facsimile, e-mailed, posted and late tenders will not be accepted.

Tenderers are required to download any addenda issued by the Employer from the Eastern Cape Department of Transport website [www.ectransport.gov.za](http://www.ectransport.gov.za) only.

#### **E1.1.3 SUBMISSION EVALUATION**

Only submissions received on or prior to the closing time shall be evaluated by an evaluation panel appointed by the Employer. Submission shall be evaluated in terms of evaluation criteria established in the submission data.

#### **E1.1.4 SUBMISSION CONDITIONS**

The conditions for the calling for Expressions of Interest applicable for this submission are detailed in **E1.2: SUBMISSION DATA** and **E2.2: SUBMISSION SCHEDULES** of this document.

**E1.1.5 SUBMISSION ENQUIRIES**

All submission procedure enquiries may be directed to:

Contact Person: Mr M Cwili and Mr P Nqikashe  
Tel No.: (067) 414-2504 and (067) 419-8001  
Fax No.: Not available  
E-mail address: Mandiphiwe.Cwili@ectransport.gov.za and Philasande.Nqikashe@ectransport.gov.za

All technical information enquiries may be directed to:

Contact Person: Mrs Z Zuzile  
Tel No.: (082) 576-3984  
Fax No.: Not available  
E-mail address: Zezethu.Zuzile@ectransport.gov.za

**E1.1.6 FOR COMPLAINTS, FRAUD AND TENDER ABUSE**

Call: 0800 701 1701

## PROVINCE OF THE EASTERN CAPE

## DEPARTMENT OF TRANSPORT

SUBMISSION NO: SCMU10-SCMU10-21/22-0015

**EXPRESSION OF INTEREST FOR A FRAMEWORK AGREEMENT FOR THE MAINTENANCE AND CONSTRUCTION OF MINOR HYDRAULIC STRUCTURES AND THE MAINTENANCE OF BRIDGES WITHIN THE EASTERN CAPE PROVINCE OVER A PERIOD OF 3 YEARS**

<b>E1.2: SUBMISSION DATA</b>
------------------------------

The conditions for the calling for Expressions of Interest are the Standard Conditions for the calling for Expressions of Interest as contained in Annex D of the CIDB Standard for Uniformity in Construction Procurement as per Board Notice No. 423 of 2019 published in Government Gazette No. 42622 of 08 August 2019 and as amended from time to time. (see [www.cidb.org.za](http://www.cidb.org.za))

The Standard Conditions for the calling for Expressions of Interest make several references to the submission data for details that apply specifically to this submission. The submission data shall have precedence in the interpretation of any ambiguity or inconsistency between it and the Standard Conditions for the calling for Expressions of Interest.

Each item of data given below is cross-referenced to the clause in the Standard Conditions for the calling for Expressions of Interest to which it mainly applies.

**The following variations, amendments, and additions to the Standard Conditions for the calling for Expressions of Interest as set out in the Submission Data below shall apply to this submission:**

Clause Number	Submission Data
<b>D.1</b>	<b>General</b>
<b>D.1.1</b>	<b>Actions</b>
D.1.1.1	<i>Add the following:</i>  The Employer is the <b>Eastern Cape Department of Transport</b> , represented by the Head of Department and/or such other person or persons duly authorized thereto by the Employer in writing.
D.1.1.4	<i>Add the following after C.1.1.3:</i>  Unless stated otherwise in the submission data, each respondent and the Employer undertake to accept the jurisdiction of the law courts of the Republic of South Africa.
<b>D.1.2</b>	<b>Supporting documents</b>  The submission documents issued by the Employer comprise:  <b>SUBMISSION DOCUMENT (this document) in which is bound:</b>  <b>PART E1: SUBMISSION PROCEDURES</b>  E1.1 NOTICE AND INVITATION TO SUBMIT AN EXPRESSION OF INTEREST <i>(Alerts respondents to submit their credentials in order to be admitted to an electronic database or to be invited to submit work package quotation offers should they satisfy the stated criteria.)</i>  E1.2 SUBMISSION DATA <i>(Establishes the rules from the time a call for an expression of interest is advertised to the time a submission is evaluated.)</i>



Clause Number	Submission Data
	<p><b>PART E2: RETURNABLE DOCUMENTS</b></p> <p>E2.1 LIST OF RETURNABLE DOCUMENTS <i>(Ensures that everything the employer requires a respondent to include in his submission is included in, or returned with, such a submission.)</i></p> <p>E2.2 SUBMISSION SCHEDULES <i>(Contains documents that the respondent is required to complete for the purpose of evaluating submissions.)</i></p> <p><b>PART E3: INDICATIVE SCOPE OF WORK</b></p> <p>E3 INDICATIVE SCOPE OF WORK <i>(Indicates to respondents what the framework agreement and any framework contracts is likely to entail so that they can make an informed decision as to whether or not they wish to respond and, if so, structure their submission around the likely demands of the project.)</i></p>
D.1.3	<p><b>Interpretation</b></p> <p><i>Add the following after D.1.3.3 c)</i></p> <p>d) <b>material responsiveness criteria</b> means a responsiveness criteria for which the respondent must be responsive in accordance with the conditions of calling for Expressions of Interest applicable to said responsiveness criteria at the closing time for submitting submissions, for which the clarification of substance provide by the respondent after submission shall not be sought, offered or permitted.</p>
D.1.4	<p><b>Communication and the employer's agent</b></p> <p><i>Add the following:</i></p> <p>The Employer's agent is:</p> <p>Name: Mrs Zezethu Zuzile</p> <p>Address: 32 Cowan Close, Flemming Street Stellenbosch Park Building Schornville, King Williams Town 5601</p> <p>Tel: (082) 576-3984</p> <p>Fax: Not available</p> <p>E-mail: Zezethu.Zuzile@ectransport.gov.za</p>
D.2	<p><b>Respondent's obligations</b></p>
D.2.1	<p><b>Eligibility</b></p> <p><i>Delete the heading "Eligibility" and replace with "Responsiveness Criteria"</i></p> <p><i>Add the following after the end of the paragraph:</i></p> <p>Only those respondents that satisfy all, of the following criteria will be declared responsive:</p> <p><b>D.2.1.1 Construction Industry Development Board (CIDB) Registration</b></p> <p>For the bridge maintenance framework, only those submissions submitted by respondents who are registered, or capable of being registered, with an active status with the CIDB, in a contractor grading designation equal to or higher than <b>7CE OR 6CEPE</b>, for construction work, will be declared responsive and only those submissions submitted by respondents who are registered, or capable of being registered, with an active status with the CIDB, in a contractor grading designation equal to or higher than <b>6CE OR 5CEPE</b> for construction work, will be declared responsive. Respondents must obtain such active status upon being</p>

Clause Number	Submission Data
D.2.1.2	<p>requested to do so in writing and within the period contained in such a request, failing which their submissions will be declared non-responsive.</p> <p>Joint Ventures are eligible to submit submissions provided that:</p> <ol style="list-style-type: none"> <li>a) every member of the joint venture is registered with an active status with the CIDB for <b>CE</b> class of construction work;</li> <li>b) the lead partner has a contractor grading designation of not lower than the specified required grading designation in the <b>CE</b> class of construction work; and</li> <li>c) the combined contractor grading designation calculated in accordance with the Construction Industry Development Regulations is equal to or higher than the specified required grading for the framework agreement as detailed in E1.1 a <b>six (6) and a seven (7)</b> contractor grading designation for a <b>CE</b> class of construction work respectively; and</li> <li>d) a signed copy of the Joint Venture Agreement must be attached to submission schedule <b>G: JOINT VENTURE DISCLOSURE</b></li> </ol> <p>A completed submission schedule <b>C: REGISTRATION WITH THE CONSTRUCTION INDUSTRY DEVELOPMENT BOARD</b> to be provided which does not indicate any non-compliance in terms of this clause and requirements of the applicable submission schedule that renders the submission non-responsive.</p> <p><b>Compliance with requirements of Employer's SCM Policy and procedures</b></p> <p>Only those submissions that are compliant with the requirements below will be declared responsive:</p> <ol style="list-style-type: none"> <li>a) Full name of entity submitting a submission to be provided;</li> <li>b) Identification number or company or other registration number to be provided;</li> <li>c) Tax reference number to be provided;</li> <li>d) VAT registration number (if any) to be provided;</li> <li>e) A completed submission schedule <b>SBD 1: INVITATION TO BID AND TERMS AND CONDITIONS FOR BIDDING</b> to be provided. Failure to provide or comply with any of the particulars of this schedule may render the submission non-responsive;</li> <li>f) A completed submission schedule <b>A: SELECTED FRAMEWORK AGREEMENT SCOPE OF WORK</b> to be provided. Compliance with the requirements of the applicable submission schedule is deemed a <b>material responsiveness criteria</b>;</li> <li>g) A completed <b>CERTIFICATE OF AUTHORITY FOR SIGNATORY</b> to be provided and attached to submission schedule <b>B: CERTIFICATE OF AUTHORITY FOR SIGNATORY</b>. In the case of a joint venture (JV), a separate certificate of authority for signatory is to be provided by each JV member. Compliance with the requirements of the applicable submission schedule is deemed a <b>material responsiveness criteria</b>;</li> <li>h) In the case of a submission by a joint venture (JV). The respondent must attach a signed copy of the JV Agreement to submission schedule <b>G: JOINT VENTURE AGREEMENT DISCLOSURE</b>;</li> <li>i) A completed submission schedule <b>H: REGISTRATION ON NATIONAL TREASURY CENTRAL SUPPLIER DATABASE</b> to be provided, including attached printed copy of the Active Supplier Listing on the National Treasury Central Supplier Database. In the case of a joint venture (JV), the respondent shall provide printed copies of the Active Supplier Listing on the National Treasury Central Supplier Database for each member of the JV;</li> <li>j) A completed submission schedule <b>N: RESPONDENT'S BANKING AND AUDITOR DETAILS</b> to be provided. In the case of a joint venture (JV), the respondent shall provide banking and auditor details for each member of the JV.</li> </ol>

Clause Number	Submission Data
	<p>k) A completed submission schedule <b>P: COMPULSORY ENTERPRISE QUESTIONNAIRE</b> to be provided. In the case of a joint venture (JV), a separate schedule is to be completed and provided by each JV member;</p> <p>l) A completed submission schedule <b>SBD 4: DECLARATION OF INTEREST</b> to be provided. In the case of a joint venture (JV), a separate schedule is to be completed and provided by each JV member. Non-compliance with the requirements of the applicable submission schedule will render the submission non-responsive. Furthermore, should the declaration prove to be false the Employer may reject or act against the respondent in terms of D.3.6;</p> <p>m) A completed submission schedule <b>SBD 8: DECLARATION OF BIDDER'S PAST SUPPLY CHAIN MANAGEMENT PRACTICES</b> to be provided and which does not indicate any conflict or past practices that renders the submission non-responsive. In the case of a joint venture (JV), a separate schedule is to be completed and provided by each JV member;</p> <p>n) A completed submission schedule <b>SBD 9: CERTIFICATE OF INDEPENDENT TENDER DETERMINATION</b> to be provided and which does not indicate any non-compliance with the requirements of the applicable submission schedule.</p> <p>o) The respondent or any of its directors is not listed in the Register of Tender Defaulters or the List of Restricted Suppliers managed by the National Treasury (<a href="http://www.treasury.gov.za">www.treasury.gov.za</a>) in terms of the Prevention and Combating of Corrupt Activities Act of 2004 as a person prohibited from doing business with the public sector;</p> <p>p) The respondent has not abused the Employer's Supply Chain Management System;</p> <p>q) The respondent has not failed to perform on any previous contract with the Employer;</p> <p>r) The respondent's tax matters with SARS are in order.</p>
<b>D.2.1.3</b>	<p><b>Similar project(s) completed by the respondent</b></p> <p>In order to be considered for a Framework Agreement in terms of this call of Expression of Interest, the respondent must be able to demonstrate the completion of at least:</p> <ul style="list-style-type: none"> <li>• <b>One (1) minor hydraulic structure maintenance or construction project in the past ten (10) years to a value of at least R 3 million per project, <u>when submitting a submission for framework agreement bridge repairs projects only;</u></b></li> </ul> <p style="text-align: center;">or</p> <ul style="list-style-type: none"> <li>• <b>One (1) bridge repair / construction project to a value of at least R 6 million in the past ten (10) years;</b></li> </ul> <p><b>A CONSTRUCTION AND/OR MAINTENANCE OF MINOR HYDRAULIC STRUCTURES PROJECTS</b> shall be defined as including at a minimum the following:</p> <ul style="list-style-type: none"> <li>• Construction and/or maintenance of causeways, box culverts, installation of pipe crossings;</li> <li>• Clearing of debris and removal of obstructions;</li> <li>• Clearing and repair of dish and mitre drains on approaches;</li> <li>• Accommodation of traffic by means of half-width construction or bypasses; and</li> <li>• Targeted subcontractor management / development.</li> </ul>

A **BRIDGE REPAIRS PROJECT** shall be defined as including at a minimum the following:

- Rehabilitation of existing bridges;
- Repair of bridge abutments, piers and decks;
- Installation of gabion boxes and mattresses to protect abutments from under-scouring;
- Bridge joint repairs;
- Correcting subsiding jockey slabs;
- Accommodation of traffic by means of half-width construction or bypasses; and
- Targeted subcontractor management / development.

Furthermore, submit for each project listed a **COMPLETION CERTIFICATE**.

Compliance with the requirements of this clause and applicable submission schedules are deemed as a **material responsiveness criteria**.

#### D.2.1.4 Key Personnel

In order to be considered for a Framework Agreement in terms of this call of Expression of Interest, the respondent must have in its employment or intend to employ, for the duration of a work package contract the following key personnel who comply with the following minimum requirements:

- a) A suitably qualified and experienced **Construction Manager** (GCC 2015 term for Site Agent) who will be the single point accountable and responsible person for the full-time management of the construction works on site, who:
  - i) is registered with ECSA as a Professional Engineer (Pr Eng) or Professional Engineering Technologist (Pr Tech Eng) or Professional Engineering Technician (Pr Techni Eng);
  - Or
  - ii) is registered with SACPCMP as a Professional Construction Project Manager (Pr CPM) or Professional Construction Manager (Pr CM);
  - And
  - iii) has a minimum of **five (5)** years' experience in **bridge repairs projects or reinforced concrete works** as a **Construction Manager** (GCC 2015 term for Site Agent).
  
- b) A suitably qualified and experienced full-time **Construction Health and Safety Officer** to manage the contractor's health and safety obligations on site who:
  - i) is registered with SACPCMP as a Professional Construction Health and Safety Agent (Pr CHSA) or Professional Construction Health and Safety Manager (Pr CHSM) or Professional Construction Health and Safety Officer (Pr CHSO);
  - And
  - ii) has a minimum of **two (2)** years' experience as a Construction Health and Safety Officer on bridge repair or reinforced concrete projects

A completed submission schedule **E: RESPONDENT'S KEY PERSONNEL (including Tables A and B)** to be provided. Attach to each schedule proof of required qualifications and indicated professional registration with the specified professional body.

If the respondent does not have in its employment the specified key personnel, the respondent must attach to the applicable schedule a letter of intent from the indicated key personnel confirming his / her availability to be employed for the duration of a work package contract. Such letter of intent is to be unqualified and certified by a Registered Commissioner of Oaths.

Compliance with the requirements of this clause and applicable submission schedules are deemed a **material responsiveness criterion**.

<b>D.2.1.5</b>	<p>Where the key personnel are no longer available to undertake the necessary work after an award of a work package contract, the then Contractor shall within a period of fourteen (14) working days replace the key personnel listed in submission schedules</p> <p><b>E: RESPONDENT'S KEY PERSONNEL</b> with personnel with equivalent competencies, subject to approval by the Employer. Such approval shall not be unreasonably withheld if compliant in terms of the requirements of this clause and that of the conditions of contract.</p> <p><b>Registration with Bargaining Council</b></p> <p>Only those submissions submitted by respondents who are registered with the <b>Bargaining Council for the Civil Engineering Industry (BCCEI)</b> will be declared responsive.</p> <p>A completed submission schedule <b>I: DECLARATION IN RESPECT OF COMPLIANCE WITH LABOUR LEGISLATION</b> to be provided and attach proof of registration with the applicable Bargaining Council to the applicable submission schedule. In case of joint venture (JV) each member of the JV must be registered and provide proof of registration with the applicable Bargaining Council.</p> <p>Compliance with the requirements of this clause and applicable submission schedule is deemed as a <b>material responsiveness criteria</b>.</p>										
<b>D.2.1.6</b>	<p><b>Evaluation and awarding of responsive bidders</b></p> <p>Once eligible respondents have been awarded into the framework, the employer will issue requests for quotations. The quotations will be evaluated using the 80/20 method for evaluating. The highest point scoring respondent will contract with the Employer for the execution of works.</p> <table border="1" style="width: 100%; border-collapse: collapse; margin: 10px 0;"> <tr> <td colspan="2" style="padding: 5px;">The procedure for the evaluation of responsive tenders is <b>Method 2</b>.</td> </tr> <tr> <td style="width: 50%;"></td> <td style="text-align: center; padding: 5px;"><b>Maximum number of tender evaluation points</b></td> </tr> <tr> <td style="padding: 5px;">Price Component</td> <td style="text-align: center; padding: 5px;">80 or 90</td> </tr> <tr> <td style="padding: 5px;">Preferential Component</td> <td style="text-align: center; padding: 5px;">20 or 10</td> </tr> <tr> <td style="padding: 5px;">Total evaluation points</td> <td style="text-align: center; padding: 5px;"><b>100</b></td> </tr> </table> <p><b>Calculation of Points for Price</b> <span style="float: right;">(Ps)</span></p> <p><i>The points scored for Price will be calculated using the following formula:</i></p> $P_s = 80 \left( 1 - \frac{P_t - P_{min}}{P_{min}} \right) \quad \text{or} \quad P_s = 90 \left( 1 - \frac{P_t - P_{min}}{P_{min}} \right)$ <p>Where <math>P_s</math> = points scored for price by tender under consideration  <math>P_{min}</math> = price of lowest acceptable tender  <math>P_t</math> = price of tender under consideration</p> <p>Fractions will be rounded off to two places after the decimal comma.</p>	The procedure for the evaluation of responsive tenders is <b>Method 2</b> .			<b>Maximum number of tender evaluation points</b>	Price Component	80 or 90	Preferential Component	20 or 10	Total evaluation points	<b>100</b>
The procedure for the evaluation of responsive tenders is <b>Method 2</b> .											
	<b>Maximum number of tender evaluation points</b>										
Price Component	80 or 90										
Preferential Component	20 or 10										
Total evaluation points	<b>100</b>										

**Preferential Component (Max =20 points) N<sub>EP</sub>****B-BBEE Status Level of Contributor**

80/20

**(MAX = 20 points)**

90/10

**(MAX = 10 points)**

The points scored for this component will be calculated using the following table:

<b>B-BBEE Status Level of Contributor</b>	<b>Number of Points (80/20 system)</b>	<b>Number of Points (90/10 System)</b>
1	20	10
2	18	9
3	16	6
4	12	5
5	8	4
6	6	3
7	4	2
8	2	1
Non-compliant contributor	0	0

**Calculation of Total Points scored**

**Total Score = P<sub>s</sub> + N<sub>EP</sub>**

Tenders will be awarded on a Rates Only basis. A fictitious basket of quantities has been predetermined and assigned to the items in the Bill of Quantities to determine an individual tender sum for evaluation purposes. Once the evaluation is complete and the preferred bidders have been identified, the award will be for rates only. The tender sum calculated from the basket of quantities will be used for evaluation purposes only. The awarded rates (derived from bid of the highest point scoring bidder) will be the rates at which the work will be carried out for the duration of the appointment subject to balancing of rates if necessary, as well as Contract price adjustment as per the Contract Data.

In the event that employer finds locality a necessary consideration for the assigning of work packages, the employer will utilise the address captured as the respondent's primary address on the CSD as the official address.

**D.2.5****Clarification meeting**

*Delete the contents of this clause and replace with the following:*

Due to Covid19 protocols, no clarification meeting will take place. Respondents may seek clarification from the Employer in terms of this document.

**D.2.6****Seek clarification**

*Delete the contents of this clause and replace with the following:*

Request clarification of the submission documents, if necessary, by notifying the employer before **11H00 ON TUESDAY 31/08/2021**.

The respondent declares that it has:

- a) inspected, read, and fully understood the submission documents issued by the Employer.
- b) requested the Employer to clarify the requirements contained in the submission documents, the exact meaning or interpretation of which is not clearly intelligible to the respondent.
- c) received any Addenda to the submission documents which have been issued in accordance with the Employer's SCM Policy.

The Employer will therefore not be liable for the payment of any extra costs resulting from any claim submitted by the respondent arising from any alleged ambiguity or uncertainty contained in the submission documents.

<b>D.2.7</b>	<p><b>Making a submission</b></p> <p>Parts of each submission communicated on paper shall be submitted as an original, plus zero (0) copies.</p> <p>The Employer's address for delivery of submissions and identification details to be shown on each submission package are stated in <b>E1.1: NOTICE AND INVITATION TO SUBMIT AND EXPRESSION OF INTEREST</b>.</p>
<b>D.2.9</b>	<p><b>Closing time</b></p> <p>The closing time for submission is as stated in <b>E1.1: NOTICE AND INVITATION TO SUBMIT AND EXPRESSION OF INTEREST</b>.</p> <p>Telephonic, telegraphic, telex, facsimile or e-mailed submissions will <b>not</b> be accepted.</p> <p>It is the responsibility of the respondent to ensure that submission documents are submitted on or before the closing date and time and at the correct location as the Employer will not take responsibility for any wrong delivery.</p>
<b>D.2.10</b>	<p><b>Clarification of submission</b></p> <p><i>Add the following to D.2.10 at the end of the first sentence:</i></p> <p>A respondent will be declared as non-responsive if the respondent fails to provide any clarification or supporting documents requested by the Employer within the time for submission stated in the Employer's written request for such clarification or documents.</p>
<b>D.3</b>	<p><b>Employer's undertakings</b></p>
<b>D.3.1</b>	<p><b>Respond to clarification</b></p> <p><i>Delete the contents of this clause and replace with the following:</i></p> <p>The Employer will respond to requests for clarification received up to <b>11H00 ON FRIDAY 03/09/2021</b>.</p>
<b>D.3.2</b>	<p><b>Issue Addenda</b></p> <p><i>Delete the first sentence and replace with the following:</i></p> <p>"If necessary, issue addenda that may amend or amplify the submission documents to each respondent not later than <b>11H00 ON FRIDAY 31/08/2021</b>."</p> <p><i>Add the following to D.3.2 at the end of the paragraph:</i></p> <p>Addenda issued by the Employer (if any) shall only be available for download on the <b>Eastern Cape Department of Transport</b> website <a href="http://www.ectransport.gov.za">www.ectransport.gov.za</a> only.</p> <p>Notwithstanding any requests for confirmation of receipt of Addenda issued, the respondent shall be deemed to have received such addenda if the Employer can show proof of transmission thereof (or a notice in respect thereof) via electronic mail or facsimile or registered post or making available via download.</p>

PROVINCE OF THE EASTERN CAPE

DEPARTMENT OF TRANSPORT

SUBMISSION NO: SCMU10-SCMU10-21/22-0015

EXPRESSION OF INTEREST FOR A FRAMEWORK AGREEMENT FOR THE MAINTENANCE AND CONSTRUCTION OF MINOR HYDRAULIC STRUCTURES AND THE MAINTENANCE OF BRIDGES WITHIN THE EASTERN CAPE PROVINCE OVER A PERIOD OF 3 YEARS

## **PART E2: RETURNABLE DOCUMENTS**

**E2.1 LIST OF RETURNABLE DOCUMENTS**

**E2.2 SUBMISSION SCHEDULES**



## PROVINCE OF THE EASTERN CAPE

## DEPARTMENT OF TRANSPORT

SUBMISSION NO: SCMU10-SCMU10-21/22-0015

**EXPRESSION OF INTEREST FOR A FRAMEWORK AGREEMENT FOR THE MAINTENANCE AND CONSTRUCTION OF MINOR HYDRAULIC STRUCTURES AND THE MAINTENANCE OF BRIDGES WITHIN THE EASTERN CAPE PROVINCE OVER A PERIOD OF 3 YEARS**

<b>E2.1: LIST OF RETURNABLE DOCUMENTS</b>
---

**E2.1.1 THE RESPONDENT MUST COMPLETE THE FOLLOWING SUBMISSION SCHEDULES IN NON-ERASABLE BLACK INK**

SCHEDULE	DESCRIPTION	CHECKLIST
2.1 SBD 1	2.2 INVITATION TO BID AND TERMS AND CONDITIONS FOR BIDDING	Y <input type="checkbox"/> / N <input type="checkbox"/>
2.3 A	2.4 SELECTED FRAMEWORK AGREEMENT SCOPE OF WORK	Y <input type="checkbox"/> / N <input type="checkbox"/>
2.5 B	2.6 CERTIFICATE OF AUTHORITY FOR SIGNATORY	Y <input type="checkbox"/> / N <input type="checkbox"/>
2.7 C	2.8 REGISTRATION WITH THE CONSTRUCTION INDUSTRY DEVELOPMENT BOARD	Y <input type="checkbox"/> / N <input type="checkbox"/>
2.9 D	2.10 SIMILAR PROJECTS COMPLETED BY THE RESPONDENT (including TABLE A of this schedule)	Y <input type="checkbox"/> / N <input type="checkbox"/>
2.11 D(A)	2.12 SIMILAR BRIDGE REPAIR PROJECT COMPLETED VERIFICATION FORM (one verification form required for each listed project)	Y <input type="checkbox"/> / N <input type="checkbox"/>
2.13 D(B)	2.14 SIMILAR BRIDGE REPAIR PROJECT COMPLETED VERIFICATION FORM (one verification form required for each listed project)	Y <input type="checkbox"/> / N <input type="checkbox"/>
2.15 E	2.16 RESPONDENT'S KEY PERSONNEL (including TABLES A and B of this schedule)	Y <input type="checkbox"/> / N <input type="checkbox"/>
2.17 G	2.18 JOINT VENTURE AGREEMENT DISCLOSURE (if applicable)	Y <input type="checkbox"/> / N <input type="checkbox"/>
2.19 H	2.20 REGISTRATION ON NATIONAL TREASURY CENTRAL SUPPLIER DATABASE	Y <input type="checkbox"/> / N <input type="checkbox"/>
2.21 I	2.22 DECLARATION IN RESPECT OF COMPLIANCE WITH LABOUR LEGISLATION	Y <input type="checkbox"/> / N <input type="checkbox"/>
2.23 K	2.24 RECORD OF ADDENDA TO SUBMISSION DOCUMENTS	Y <input type="checkbox"/> / N <input type="checkbox"/>
2.25 N	2.26 RESPONDENT'S BANKING AND AUDITOR DETAILS	Y <input type="checkbox"/> / N <input type="checkbox"/>
2.27 P	2.28 COMPULSORY ENTERPRISE QUESTIONNAIRE	Y <input type="checkbox"/> / N <input type="checkbox"/>
2.29 SBD 4	2.30 DECLARATION OF INTEREST	Y <input type="checkbox"/> / N <input type="checkbox"/>
2.31 SBD 8	2.32 DECLARATION OF BIDDER'S PAST SUPPLY CHAIN MANAGEMENT PRACTICES	Y <input type="checkbox"/> / N <input type="checkbox"/>
2.33 SBD 9	2.34 CERTIFICATE OF INDEPENDENT BID DETERMINATION	Y <input type="checkbox"/> / N <input type="checkbox"/>

## NOTES TO RESPONDENT

- (a) Submission schedules have been based on the CIDB Standard for Uniformity in Construction Procurement and incorporate National Treasury and Eastern Cape Department of Transport requirements.
- (b) Failure to submit fully completed relevant submission documents may render such a tender offer non-responsive.
- (c) Respondents shall note that their signature appended to each submission schedule represents a declaration that they vouch for the accuracy and correctness of the information provided.
- (d) Notwithstanding any check or audit conducted by or on behalf of the Employer, the information provided in the submission schedules and / or supporting documentation is accepted in good faith and as justification for entering into a framework agreement with a respondent. If subsequently any information is found to be incorrect such discovery shall be taken as wilful misrepresentation by that respondent to induce the framework agreement. In such event:
  - (i) the Employer shall inform the respondent and give the respondent an opportunity to make representations within fourteen (14) days as to why the submitted submission should not be disqualified in terms of the Conditions for the calling for Expressions of Interest and as to why the Employer should not apply any other measures available;
  - (ii) if the Employer has already entered into a framework agreement with the respondent, the Employer has the discretionary right under the Conditions of Agreement to terminate the agreement.
- (e) All supporting documentation and certificates shall be securely attached to the applicable submission schedules. It is the responsibility of the respondent to ensure no loose or unsecure pages are present in the submitted submission which may render the submission non-responsive.
- (f) Where the space provided in the submission documents is insufficient the respondent may, **after giving written notice to the Employer**, draw up separate schedules in accordance with the given formats. These schedules shall then be bound together with a suitable contents page and submitted with the submission. All such schedules must be signed and clearly marked as appendices to the relevant submission schedules. **The Employer does not take any responsibility for any separate schedules lost during the submission evaluation process.**
- (g) **All submission schedules and other submission documents must be single sided printed only.**

PROVINCE OF THE EASTERN CAPE

DEPARTMENT OF TRANSPORT

SUBMISSION NO: SCMU10-SCMU10-21/22-000?

EXPRESSION OF INTEREST FOR A FRAMEWORK AGREEMENT FOR THE MAINTENANCE AND  
CONSTRUCTION OF MINOR HYDRAULIC STRUCTURES AND THE MAINTENANCE OF BRIDGES  
WITHIN THE EASTERN CAPE PROVINCE OVER A PERIOD OF 3 YEARS

**E2.2: SUBMISSION SCHEDULES**

**SBD 1: INVITATION TO BID AND TERMS AND CONDITIONS FOR BIDDING****PART A: INVITATION TO BID**

YOU ARE HEREBY INVITED TO BID FOR REQUIREMENTS OF THE EASTERN CAPE DEPARTMENT OF TRANSPORT					
BID NUMBER:	SCMU10-21/22-0015	CLOSING DATE:	10/09/2021	CLOSING TIME:	11H00
DESCRIPTION	EXPRESSION OF INTEREST FOR A FRAMEWORK AGREEMENT FOR THE MAINTENANCE AND CONSTRUCTION OF MINOR HYDRAULIC STRUCTURES AND THE MAINTENANCE OF BRIDGES WITHIN THE EASTERN CAPE PROVINCE OVER A PERIOD OF 3 YEARS				
<b>BID RESPONSE DOCUMENTS MAY BE DEPOSITED IN THE BID BOX SITUATED AT (STREET ADDRESS)</b>					
Eastern Cape Department of Transport					
32 Cowan Close, Flemming Street					
Room C1, Stellenbosch Park Building					
Schornville, King Williams Town, 5601					
<b>BIDDING PROCEDURE ENQUIRIES MAY BE DIRECTED TO</b>			<b>TECHNICAL ENQUIRIES MAY BE DIRECTED TO:</b>		
CONTACT PERSON	Mr M Cwili and Mr P Nqikashe		CONTACT PERSON	Mrs Z Zuzile	
TELEPHONE NUMBER	(067) 414-2504 and (067) 419-8001		TELEPHONE NUMBER	(082) 576 3984	
FACSIMILE NUMBER	Not available		FACSIMILE NUMBER	Not available	
E-MAIL ADDRESS	Mandiphiwe.Cwili@ectransport.gov.za and Philasande.Nqikashe@ectransport.gov.za		E-MAIL ADDRESS	Zezethu.Zuzile@ectransport.gov.za	
<b>SUPPLIER INFORMATION</b>					
NAME OF BIDDER					
POSTAL ADDRESS					
STREET ADDRESS					
TELEPHONE NUMBER	CODE		NUMBER		
CELLPHONE NUMBER					
FACSIMILE NUMBER	CODE		NUMBER		
E-MAIL ADDRESS					
VAT REGISTRATION NUMBER					
SUPPLIER COMPLIANCE STATUS	TAX COMPLIANCE SYSTEM PIN:		OR	CENTRAL SUPPLIER DATABASE No:	MAAA
B-BBEE STATUS LEVEL VERIFICATION CERTIFICATE	[TICK APPLICABLE BOX] <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No		B-BBEE STATUS LEVEL SWORN AFFIDAVIT	[TICK APPLICABLE BOX] <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	
<b>[A B-BBEE STATUS LEVEL VERIFICATION CERTIFICATE/ SWORN AFFIDAVIT (FOR EMES &amp; QSES) MUST BE SUBMITTED IN ORDER TO QUALIFY FOR PREFERENCE POINTS FOR B-BBEE]</b>					
ARE YOU THE ACCREDITED REPRESENTATIVE IN SOUTH AFRICA FOR THE GOODS /SERVICES /WORKS OFFERED?	<input type="checkbox"/> Yes <input type="checkbox"/> No [IF YES ENCLOSE PROOF]		ARE YOU A FOREIGN BASED SUPPLIER FOR THE GOODS /SERVICES /WORKS OFFERED?	<input type="checkbox"/> Yes <input type="checkbox"/> No [IF YES, ANSWER THE QUESTIONNAIRE BELOW ]	
<b>QUESTIONNAIRE TO BIDDING FOREIGN SUPPLIERS</b>					
IS THE ENTITY A RESIDENT OF THE REPUBLIC OF SOUTH AFRICA (RSA)?			<input type="checkbox"/> YES <input type="checkbox"/> NO		
DOES THE ENTITY HAVE A BRANCH IN THE RSA?			<input type="checkbox"/> YES <input type="checkbox"/> NO		
DOES THE ENTITY HAVE A PERMANENT ESTABLISHMENT IN THE RSA?			<input type="checkbox"/> YES <input type="checkbox"/> NO		
DOES THE ENTITY HAVE ANY SOURCE OF INCOME IN THE RSA?			<input type="checkbox"/> YES <input type="checkbox"/> NO		
IS THE ENTITY LIABLE IN THE RSA FOR ANY FORM OF TAXATION?			<input type="checkbox"/> YES <input type="checkbox"/> NO		
<b>IF THE ANSWER IS "NO" TO ALL OF THE ABOVE, THEN IT IS NOT A REQUIREMENT TO REGISTER FOR A TAX COMPLIANCE STATUS SYSTEM PIN CODE FROM THE SOUTH AFRICAN REVENUE SERVICE (SARS) AND IF NOT REGISTER AS PER 2.3 BELOW.</b>					

**PART B – TERMS AND CONDITIONS FOR BIDDING**

<b>1. BID SUBMISSION:</b>	
1.1	BIDS MUST BE DELIVERED BY THE STIPULATED TIME TO THE CORRECT ADDRESS. LATE BIDS WILL NOT BE ACCEPTED FOR CONSIDERATION.
1.2	<b>ALL BIDS MUST BE SUBMITTED ON THE OFFICIAL FORMS PROVIDED–(NOT TO BE RE-TYPED) OR IN THE MANNER PRESCRIBED IN THE BID DOCUMENT.</b>
1.3	THIS BID IS SUBJECT TO THE PREFERENTIAL PROCUREMENT POLICY FRAMEWORK ACT, 2000 AND THE PREFERENTIAL PROCUREMENT REGULATIONS, 2017, THE GENERAL CONDITIONS OF CONTRACT (GCC) AND, IF APPLICABLE, ANY OTHER SPECIAL CONDITIONS OF CONTRACT.
1.4	<b>THE SUCCESSFUL BIDDER WILL BE REQUIRED TO FILL IN AND SIGN A WRITTEN CONTRACT FORM (SBD7).</b>
<b>2. TAX COMPLIANCE REQUIREMENTS</b>	
2.1	BIDDERS MUST ENSURE COMPLIANCE WITH THEIR TAX OBLIGATIONS.
2.2	BIDDERS ARE REQUIRED TO SUBMIT THEIR UNIQUE PERSONAL IDENTIFICATION NUMBER (PIN) ISSUED BY SARS TO ENABLE THE ORGAN OF STATE TO VERIFY THE TAXPAYER’S PROFILE AND TAX STATUS.
2.3	APPLICATION FOR TAX COMPLIANCE STATUS (TCS) PIN MAY BE MADE VIA E-FILING THROUGH THE SARS WEBSITE WWW.SARS.GOV.ZA.
2.4	BIDDERS MAY ALSO SUBMIT A PRINTED TCS CERTIFICATE TOGETHER WITH THE BID.
2.5	IN BIDS WHERE CONSORTIA / JOINT VENTURES / SUB-CONTRACTORS ARE INVOLVED, EACH PARTY MUST SUBMIT A SEPARATE TCS CERTIFICATE / PIN / CSD NUMBER.
2.6	WHERE NO TCS PIN IS AVAILABLE BUT THE BIDDER IS REGISTERED ON THE CENTRAL SUPPLIER DATABASE (CSD), A CSD NUMBER MUST BE PROVIDED.
2.7	NO BIDS WILL BE CONSIDERED FROM PERSONS IN THE SERVICE OF THE STATE, COMPANIES WITH DIRECTORS WHO ARE PERSONS IN THE SERVICE OF THE STATE, OR CLOSE CORPORATIONS WITH MEMBERS PERSONS IN THE SERVICE OF THE STATE.”

**NB: FAILURE TO PROVIDE / OR COMPLY WITH ANY OF THE ABOVE PARTICULARS MAY RENDER THE BID INVALID.**

SIGNATURE OF BIDDER: .....

CAPACITY UNDER WHICH THIS BID IS SIGNED: .....  
 (Proof of authority must be submitted e.g. company resolution)

DATE: .....

**SIGNED BY RESPONDENT: .....**

**A: SELECTED FRAMEWORK AGREEMENT SCOPE OF WORK**

Notes to respondent:

- 1. The respondent must indicate, by ticking the applicable box(es), for which framework agreement the respondent is submitting a submission.
- 2. Compliance with the requirements of this submission schedule is deemed a **material responsiveness criteria**.

..... (name of respondent) hereby submit

A submission for the following framework agreement type of scope of work, which form part of submission no.: **SCMU10-21/22-0015**:

**FRAMEWORK AGREEMENT TYPE OF SCOPE OF WORK:** *(Tick applicable box)*

**BRIDGE REPAIRS ONLY**

**CONSTRUCTION AND / OR MAINTENANCE OF MINOR HYDRAULIC STRUCTURES**

**SIGNED BY RESPONDENT:**.....

**B: CERTIFICATE OF AUTHORITY FOR SIGNATORY**

Notes to respondent:

- 1. The signatory for the respondent shall confirm his/her authority thereto by attaching, to the submission schedule, on the respondent company's letterhead a duly signed and dated copy of the relevant resolution of the board of directors/partners.
- 2. In the event that the respondent is a joint venture, a certificate is required from each member of the joint venture clearly setting out authority for signatory.
- 3. The resolution below is given as an example of an acceptable format for authorisation, but submission of this page with the example completed shall not be accepted as authorisation of the respondent's signatory.
- 4. Compliance with the requirements of this submission schedule is deemed a **material responsiveness criteria**.

**EXAMPLE BELOW:**

By resolution of the board of directors passed at a meeting held on .....

Mr/Ms .....

whose signature appears below, has been duly authorised to sign all documents in connection with the submission for **SCMU10-21/22-0015** and any framework agreement or contract that may arise therefrom on behalf of

.....  
*(name of respondent in block capitals)*

SIGNED ON BEHALF OF THE COMPANY:.....

IN HIS/HER CAPACITY AS:.....

DATE: .....

SIGNATURE OF SIGNATORY: .....

WITNESS:	.....	.....
	SIGNATURE	SIGNATURE

.....  
NAME (PRINT)

.....  
NAME (PRINT)

**SIGNED BY RESPONDENT:**.....

**C: REGISTRATION WITH THE CONSTRUCTION INDUSTRY DEVELOPMENT BOARD**

Notes to respondent:

1. The respondent shall attach to this submission schedule a printed copy of the Active Contractor’s Listing off the Construction Industry Development Board (CIDB) website ([www.cidb.org.za](http://www.cidb.org.za)).
2. Respondents whose CIDB registration expires within 21 days after close of submission should attach proof of their application for re-registration.
3. In the case of a joint venture (JV):
  - (a) a printed copy of the Active Contractor’s Listing must be provided for each member of the JV; and
  - (b) a signed copy of the JV Agreement must be attached to submission schedule **G: JOINT VENTURE DISCLOSURE**

**IN CASE OF SINGLE TENDERING ENTITY:**

Name of Contractor: .....

Contractor Grading Designation: ..... **CE** class of construction work

CIDB Contractor Registration Number: .....

Expiry Date: .....

**IN CASE OF A JOINT VENTURE:**

*Lead member if Joint Venture*

Name of Contractor: .....

Contractor Grading Designation: ..... **CE** class of construction work

CIDB Contractor Registration Number: .....

Expiry Date: .....

*Other member(s) of Joint Venture*

Name of Contractor: .....

Contractor Grading Designation: ..... **CE** class of construction work

CIDB Contractor Registration Number: .....

Expiry Date: .....

Name of Contractor: .....

Contractor Grading Designation: ..... **CE** class of construction work

CIDB Contractor Registration Number: .....

Expiry Date: .....

(Attached additional pages if more space is required.)

**SIGNED BY RESPONDENT:**.....



**D: SIMILAR PROJECTS COMPLETED BY THE RESPONDENT (including TABLE A of this schedule)**

Notes to respondent:

1. The respondent must provide, in **TABLE A** of this submission schedule, information of similar project(s) completed by the respondent as defined in **CLAUSE D.2.1.3 OF E1.2: SUBMISSION DATA**.
2. For each similar project listed by the respondent in **TABLE A**, the respondent must attach:
  - (a) the **COMPLETION CERTIFICATE** of the project; and
  - (b) a completed and signed submission schedule:
 

**D(A): SIMILAR CONSTRUCTION/MAINTENANCE OF MINOR HYDRAULIC STRUCTURES PROJECT COMPLETED VERIFICATION FORM**, when submitting a submission for framework bridge repair project;

[ensure stamp of employer or consulting engineer is on the forms].
3. The respondent shall indicate in **TABLE A**, were applicable, if the similar project was completed as:
  - (a) a principal contractor (PC);
  - (b) a joint venture (JV) member;
4. The respondent must only list defined similar project(s) completed, in **TABLE A** provided. **DO NOT** attach a separate list of projects; and **DO NOT** include projects which are not defined as similar project.
5. The information supplied by the respondent in **TABLE A** and attached supporting documentation [similar project completed verification form(s) and completion certificate(s)] to this submission schedule will be deemed material in terms of the Employer’s evaluation of the submitted submission.
6. Compliance with **CLAUSE D.2.1.3 OF E1.2: SUBMISSION DATA** and this submission schedule is deemed a **material responsiveness criteria**.

**SIGNED BY RESPONDENT:**.....

TABLE A: LIST OF SIMILAR PROJECTS COMPLETED FOR SUBMISSION SCHEDULE D

CONTRACT NAME AND CONTRACT NUMBER	EMPLOYER	WORK DONE AS A (tick applicable box)	SHORT DESCRIPTION OF WORKS COMPLETED	DURATION OF WORKS (months)	VALUE OF WORKS COMPLETED (incl. VAT)	COMPLETION DATE (mm/yyyy)	VERIFICATION FORM ATTACHED (tick applicable box)
		<input type="checkbox"/> PC <input type="checkbox"/> JV					<input type="checkbox"/> D(A) <input type="checkbox"/> D(B)
		<input type="checkbox"/> PC <input type="checkbox"/> JV					<input type="checkbox"/> D(A) <input type="checkbox"/> D(B)
		<input type="checkbox"/> PC <input type="checkbox"/> JV					<input type="checkbox"/> D(A) <input type="checkbox"/> D(B)
		<input type="checkbox"/> PC <input type="checkbox"/> JV					<input type="checkbox"/> D(A) <input type="checkbox"/> D(B)
		<input type="checkbox"/> PC <input type="checkbox"/> JV					<input type="checkbox"/> D(A) <input type="checkbox"/> D(B)

SIGNED BY RESPONDENT:.....

**D(A): SIMILAR MINOR HYDRAULIC STRUCTURES MAINTENANCE/CONSTRUCTION PROJECT COMPLETED VERIFICATION FORM (one verification form required for each listed project)**

**SIMILAR PROJECT VERIFICATION FORM (QUESTIONNAIRE)  
FOR SUBMISSION NO. SCMU10-21/22-0015**

**EXPRESSION OF INTEREST FOR A FRAMEWORK AGREEMENT FOR THE MAINTENANCE AND CONSTRUCTION OF MINOR HYDRAULIC STRUCTURES AND THE MAINTENANCE OF BRIDGES WITHIN THE EASTERN CAPE PROVINCE OVER A PERIOD OF 3 YEARS**

**NAME OF RESPONDENT:** .....

**VERIFICATION OF RESPONDENT’S INDICATED SIMILAR PROJECT BY CONSULTING ENGINEER OR EMPLOYER**

Page 1 of 2

**PART A OF FORM D(A):**  
*[To be completed by the respondent.]*

**CONTRACT NO.:** .....

**CONTRACT NAME:** .....

**EMPLOYER:** .....

**CONTRACTOR:** .....

**CONSULTING ENGINEER:** .....

**VALUE OF WORKS AT COMPLETION (INCL. VAT): R** .....

**MONTH/YEAR COMPLETED:** .....

**PART B OF FORM D(A):**  
*[To be completed by Consulting Engineer or Employer for the CONTRACT NO. indicated in Part A of form D(A)]*

In terms of this submission a similar **MINOR HYDRAULIC STRUCTURES MAINTENANCE/CONSTRUCTION PROJECT** is defined as:

“Repairs or construction of storm water structures completed in the past ten (10) years to the value of at least R 3 million, located within the SADC (South African Development Community) region, which include as a minimum the following works:

- Construction or maintenance of box culverts or pipe culverts,
- Installation of concrete storm water pipe crossings,
- Construction of dish-drains, side drains and mitre drains;
- Clearing of debris;
- Accommodation of traffic by means of half-width construction or bypasses
- Targeted subcontractor management / development.

**1. Was a certificate of completion, in terms of the condition of contract, issued to the contractor?**

**YES**     **NO**    (TICK APPLICABLE BOX)

If **NO**, please state reasons:

.....

**2. Was the project located within the SADC (South African Development Community) region?**

**YES**     **NO**    (TICK APPLICABLE BOX)

**VERIFICATION OF RESPONDENT'S INDICATED SIMILAR PROJECT BY CONSULTING ENGINEER OR EMPLOYER**

**PART B OF FORM D(A): (continues)**

3. **Was the value of the Works, completed by the Respondent (then Contractor) more or equal (≥) R 3 million (incl. VAT)**

YES  NO (TICK APPLICABLE BOX)

If NO, please write value below

R

4. **Did the Respondent (then Contractor) execute the following works on the contract?**

4.1 **Construction or maintenance of box culverts or pipe culverts**

YES  NO (TICK APPLICABLE BOX)

4.2 **Installation of concrete storm water pipe crossings**

YES  NO (TICK APPLICABLE BOX)

4.3 **Construction of dish-drains, side drains and mitre drains**

YES  NO (TICK APPLICABLE BOX)

4.4 **Accommodation of traffic by means of half-width construction or bypass**

YES  NO (TICK APPLICABLE BOX)

4.5 **Targeted subcontractor management / development**

YES  NO (TICK APPLICABLE BOX)

Respondents must atleast have completed 4.1, 4.4 and 4.5

**Details of Consulting Engineer or Employer:**

Verification information supplied by: (state name & surname) .....

Designation on Project: .....

Company: .....

Signature: ..... Date: .....

**Contact Details:**

Tel No.: .....

Email: .....

**Company Stamp:**

[Empty box for Company Stamp]

**(Please return both pages to Respondent for submission with his submission)**

**D(B): SIMILAR BRIDGE REPAIR PROJECT COMPLETED VERIFICATION FORM (one verification form required for each listed project)**

**SIMILAR PROJECT VERIFICATION FORM (QUESTIONNAIRE)  
FOR SUBMISSION NO. SCMU10-21/22-0015?**

**EXPRESSION OF INTEREST FOR A FRAMEWORK AGREEMENT FOR THE MAINTENANCE AND CONSTRUCTION OF MINOR HYDRAULIC STRUCTURES AND THE MAINTENANCE OF BRIDGES WITHIN THE EASTERN CAPE PROVINCE OVER A PERIOD OF 3 YEARS**

**NAME OF RESPONDENT:** .....

**VERIFICATION OF RESPONDENT’S INDICATED SIMILAR PROJECT BY CONSULTING ENGINEER OR EMPLOYER**

**PART A OF FORM D(B):**  
*[To be completed by the respondent.]*

**CONTRACT NO.:** .....

**CONTRACT NAME:** .....

.....

**EMPLOYER:** .....

**CONTRACTOR:** .....

**CONSULTING ENGINEER:** .....

**VALUE OF WORKS AT COMPLETION (INCL. VAT): R** .....

**MONTH/YEAR COMPLETED:** .....

**PART B OF FORM D(B):**  
*[To be completed by Consulting Engineer or Employer for the CONTRACT NO. indicated in Part A of form D(A)]*

In terms of this submission a similar **BRIDGE REPAIR PROJECT** is defined as:

“A bridge repair / construction project completed in the past ten (10) years to the value of at least R 6 million, located within the SADC (South African Development Community) region, which include as a minimum the following works:

- Maintenance of piers, abutments and slabs
- Gabion protection
- Accommodation of traffic by means of half-width construction
- Targeted subcontractor management / development.

**1. Was a certificate of completion, in terms of the condition of contract, issued to the contractor?**

**YES**    **NO**   *(TICK APPLICABLE BOX)*

If **NO**, please state reasons:

.....

**2. Was the project located within the SADC (South African Development Community) region?**

**YES**    **NO**   *(TICK APPLICABLE BOX)*

**CONTINUE TO NEXT PAGE**

**VERIFICATION OF RESPONDENT'S INDICATED SIMILAR PROJECT BY CONSULTING ENGINEER OR EMPLOYER**

**PART B OF FORM D(B): (continues)**

3. **Was the value of the Works, completed by the Respondent (then Contractor) more or equal (≥) R 6 million (incl. VAT)**

YES  NO (TICK APPLICABLE BOX)

If NO, please write value below

R

4. **Did the Respondent (then Contractor) execute the following works on the contract?**

4.1 **Maintenance of piers, abutments and slabs**

YES  NO (TICK APPLICABLE BOX)

4.2 **Installation of gabion boxes and mattresses**

YES  NO (TICK APPLICABLE BOX)

4.3 **Accommodation of traffic by means of half-width construction**

YES  NO (TICK APPLICABLE BOX)

4.4 **Targeted subcontractor management / development**

YES  NO (TICK APPLICABLE BOX)

**Details of Consulting Engineer or Employer:**

Verification information supplied by: (state name & surname) .....

Designation on Project: .....

Company: .....

Signature: ..... Date: .....

**Contact Details:**

Tel No.: .....

Email: .....

**Company Stamp:**

[Empty box for Company Stamp]

**(Please return both pages to Respondent for submission with his submission)**

<b>E: RESPONDENT’S KEY PERSONNEL (including TABLES A and B of this schedule)</b>
--

Notes to respondent:

1. The respondent must provide, in **TABLES A and B** of this submission schedule, required information of the respondent’s key personnel as defined in **CLAUSE D.2.1.4 OF E1.2: SUBMISSION DATA**.
2. For key personnel listed by the respondent in **TABLES A and B**, the respondent must attach:
  - (a) proof of required professional registration with the specified professional body and that the professional registration is currently active.
  - (b) if the key personnel listed by the respondent is not currently in the employment of the respondent, provide letter of intent as defined in **CLAUSE D.2.1.4 OF E1.2: SUBMISSION DATA**.
3. **TABLES A and B** provides space for the respondent to provide details of the key personnel and define experience required, as defined in **CLAUSE D.2.1.4 OF E1.2: SUBMISSION DATA**.
4. A CV of the respondent’s key personnel is **NOT REQUIRED** in terms of this tender as **TABLES A and B**, completed by the respondent as instructed, provides for the required information.
5. The information supplied by the respondent in **TABLE A and B** and attached supporting documentation [proof of professional registration and letter of intent (if applicable)] to this submission schedule will be deemed material in terms of the Employer’s evaluation of the submitted submission.
6. Compliance with **CLAUSE D.2.1.4 OF E1.2: SUBMISSION DATA** and this submission schedule is deemed a **material responsiveness criteria**.

**SIGNED BY RESPONDENT:**.....

**TABLE A: RESPONDENT'S KEY PERSONNEL (CONSTRUCTION MANAGER) FOR SUBMISSION SCHEDULE E**

NAME	KEY POSITION	ECSA Reg. No	ECSA Category	SACPCMP Reg No	SACPCMP Category	CURRENTLY EMPLOYMENT BY RESPONDENT (YES or NO)	NO. OF YEARS EXPERIENCE (for defined type of works)
	CONSTRUCTION MANAGER						
List only applicable information relevant to the type and duration of experience required (Start with latest experience)							
CLIENT AND PROJECT NAME	DESCRIPTION OF PROJECT	PROJECT END DATE AND DURATION ON PROJECT	VALUE OF PROJECT	POSITION HELD	CONTACT PERSON AND FIRM	CONTACT NO.	

SIGNED BY RESPONDENT:.....



**TABLE A: RESPONDENT’S KEY PERSONNEL (CONSTRUCTION MANAGER) FOR SUBMISSION SCHEDULE E (continues)**

List only applicable information relevant to the type and duration of experience required (continues from previous page)							
CLIENT AND PROJECT NAME	DESCRIPTION OF PROJECT	PROJECT END DATE AND DURATION ON PROJECT	VALUE OF PROJECT	POSITION HELD	CONTACT PERSON AND FIRM	CONTACT NO.	

SIGNED BY RESPONDENT:.....

**TABLE B: RESPONDENT’S KEY PERSONNEL (CONSTRUCTION HEALTH AND SAFETY OFFICER) FOR SUBMISSION SCHEDULE E**

NAME	KEY POSITION	SACPCMP Reg No	SACPCMP Category			CURRENTLY EMPLOYMENT BY RESPONDENT (YES or NO)	NO. OF YEARS EXPERIENCE (for defined type of works)
List only applicable information relevant to the type and duration of experience required (Start with latest experience)							
CLIENT AND PROJECT NAME	DESCRIPTION OF PROJECT	PROJECT END DATE AND DURATION ON PROJECT	VALUE OF PROJECT	POSITION HELD	CONTACT PERSON AND FIRM	CONTACT NO.	

SIGNED BY RESPONDENT:.....

**TABLE B: RESPONDENT’S KEY PERSONNEL (CONSTRUCTION HEALTH AND SAFETY OFFICER) FOR SUBMISSION SCHEDULE E (continues)**

List only applicable information relevant to the type and duration of experience required (continues from previous page)							
CLIENT AND PROJECT NAME	DESCRIPTION OF PROJECT	PROJECT END DATE AND DURATION ON PROJECT	VALUE OF PROJECT	POSITION HELD	CONTACT PERSON AND FIRM	CONTACT NO.	

SIGNED BY RESPONDENT:.....

**G: JOINT VENTURE AGREEMENT DISCLOSURE (if applicable)**

Notes to respondent:

- 1. If submitting a submission as a joint venture (JV), attach a signed copy of the JV Agreement to this submission schedule.
- 2. In case of a JV please note additional requirements in terms of Submission Schedules:
  - B: CERTIFICATE OF AUTHORITY FOR SIGNATORY
  - C: REGISTRATION WITH THE CONSTRUCTION INDUSTRY DEVELOPMENT BOARD
  - H: REGISTRATION ON NATIONAL TREASURY CENTRAL SUPPLIER DATABASE
  - I: DECLARATION IN RESPECT OF COMPLIANCE WITH LABOUR LEGISLATION
  - N: RESPONDENT'S BANKING AND AUDITOR DETAILS
  - P: COMPULSORY ENTERPRISE QUESTIONNAIRE
  - SBD 4: DECLARATION OF INTEREST
  - SBD 8: DECLARATION OF BIDDER'S PAST SUPPLY CHAIN MANAGEMENT PRACTICES

**SIGNED BY RESPONDENT:**.....

**H: REGISTRATION ON NATIONAL TREASURY CENTRAL SUPPLIER DATABASE**

Notes to respondent:

- 1. The respondent must be registered the National Treasury Central Supplier Database and tax status must be compliant, in terms of National Treasury requirements, prior to the Employer’s evaluation of the submitted submission.
- 2. The respondent shall complete this submission schedule and attach a printed copy of the Active Supplier Listing on the National Treasury Central Supplier Database ([www.treasury.go.za](http://www.treasury.go.za)). In the case of a joint venture (JV), the respondent shall provide printed copies of the Active Supplier Listing on the National Treasury Central Supplier Database for each member of the JV.

**IN CASE OF SINGLE TENDERING ENTITY:**

Name of Supplier: .....

Central Supplier Database Supplier Number: .....

**IN CASE OF A JOINT VENTURE:**

*Lead member if Joint Venture*

Name of Supplier: .....

Central Supplier Database Supplier Number: .....

*Other member(s) of Joint Venture*

Name of Supplier: .....

Central Supplier Database Supplier Number: .....

Name of Supplier: .....

Central Supplier Database Supplier Number: .....

(Attached additional pages if more space is required.)

**SIGNED BY RESPONDENT:**.....

**I: DECLARATION IN RESPECT OF COMPLIANCE WITH LABOUR LEGISLATION**

Notes to respondent:

- 1. The respondent must be registered with the **Bargaining Council for the Civil Engineering Industry (BCCEI)**.
- 2. The tender must attach to this submission schedule proof of registration with applicable Bargaining Council. In case of a joint venture (JV) each member of the JV must be registered and attach proof of registration.
- 3. The respondent's declaration in terms of this submission schedule will be deemed material in terms of the Employer's evaluation of the submitted submission.
- 4. Compliance with **CLAUSE D.2.1.5 of E1.2: SUBMISSION DATA** and this submission schedule is deemed a **material responsiveness criteria**.

**DECLARATION IN RESPECT OF COMPLIANCE WITH LABOUR LEGISLATION**

..... **(name of respondent)** hereby declare the following:

- 1. The respondent and any subcontractors shall be registered with the **Bargaining Council for the Civil Engineering Industry (BCCEI)** prior to acceptance of a work package quotation offer.
- 2. The respondent and any subcontractors shall apply the rates for wages and conditions of labour agreed by the **Bargaining Council for the Civil Engineering Industry (BCCEI)** for any appointed framework contract.
- 3. The respondent shall include in the quotation rates and lump sums of a work package quotation pricing schedules for all labour costs related to the rates for wages and conditions of labour agreed by the **Bargaining Council for the Civil Engineering Industry (BCCEI)**.

by (name of respondent's representative) .....

(signature of respondent's representative) .....

and that the information provided by the respondent's representative are correct.

SIGNED BY RESPONDENT: .....  
SIGNATURE

.....  
NAME (PRINT)

WITNESS: .....  
SIGNATURE

.....  
NAME (PRINT)

SIGNED BY RESPONDENT:.....

**K: RECORD OF ADDENDA TO SUBMISSION DOCUMENTS**

We confirm that the following addenda issued by the Employer on the **Eastern Cape Department of Transport** website [www.ectransport.gov.za](http://www.ectransport.gov.za), before submitting the submission, amending the submission documents, have been taken into account in this submission:

	<b>Date</b>	<b>Title of Details</b>
<b>1.</b>		
<b>2.</b>		
<b>3.</b>		
<b>4.</b>		
<b>5.</b>		
<b>6.</b>		
<b>7.</b>		
<b>8.</b>		
<b>9.</b>		
<b>10.</b>		
<b>11.</b>		
<b>12.</b>		

(Attach additional pages if required.)

**SIGNED BY RESPONDENT:**.....

**N: RESPONDENT'S BANKING AND AUDITOR DETAILS**

Notes to respondent:

- 1. The respondent shall provide his banking and auditor details as indicated below.
- 2. In the case of a joint venture (JV), the respondent shall provide banking and auditor details for each member of the JV.
- 3. The information supplied by the respondent in this submission schedule and any additional financial information of the respondent as may be requested by the Employer will be deemed material to the Employer's evaluation of the submitted submission.

**Bank Details -** Bank Name: .....

Address: .....

Account Number: .....

Contact Person: .....

Tel No.: .....

Fax No.: .....

**Auditor Details -** Firm Name: .....

Address: .....

Account Number: .....

Contact Person: .....

Tel No.: .....

Fax No.: .....

(Attach additional pages if required.)

**SIGNED BY RESPONDENT:**.....



**P: COMPULSORY ENTERPRISE QUESTIONNAIRE**

The following particulars must be furnished. In the case of a joint venture, separate enterprise questionnaires in respect of each partner must be completed and submitted.

**Section 1: Name of enterprise:** .....

**Section 2: VAT registration number, if any:** .....

**Section 3: cidb registration number, if any:** .....

**Section 4: Particulars of sole proprietors and partners in partnerships**

Name*	Identity number*	Personal income tax number*

\* Complete only if sole proprietor or partnership and attach separate page if more than 3 partners

**Section 5: Particulars of companies and close corporations**

Company registration number .....

Close corporation number .....

Tax reference number .....

**Section 6: The attached SBD4 must be completed for each submission and attached as a submission requirement**

**Section 7.1: The attached SBD6.1 must be completed for each submission and attached as a submission requirement (not applicable)**

**Section 7.2: The attached SBD6.2 must be completed for each submission and attached as a submission requirement (not applicable)**

**Section 8: The attached SBD8 must be completed for each submission and attached as a submission requirement**

**Section 9: The attached SBD9 must be completed for each submission and attached as a submission requirement**

The undersigned, who warrants that he / she is duly authorized to do so on behalf of the enterprise:

- i) authorizes the Employer to verify Tax Compliance status from the South African Revenue Services or the Centralised Suppliers Database (CSD);
- ii) confirms that neither the name of the enterprise or the name of any partner, manager, director or other person, who wholly or partly exercises, or may exercise, control over the enterprise appears on the Register of Tender Defaulters established in terms of the Prevention and Combating of Corrupt Activities Act of 2004;
- iii) confirms that no partner, member, director or other person, who wholly or partly exercises, or may exercise, control over the enterprise appears, has within the last five years been convicted of fraud or corruption;
- iv) confirms that I / we are not associated, linked or involved with any other tendering entities submitting tender offers and have no other relationship with any of the tenderers or those responsible for compiling the scope of work that could cause or be interpreted as a conflict of interest; and
- iv) confirms that the contents of this questionnaire are within my personal knowledge and are to the best of my belief both true and correct.

Signed: .....

Date: .....

Name: .....

Position: .....

Enterprise name: .....

**SIGNED BY RESPONDENT:**.....

**SBD 4: DECLARATION OF INTEREST**

**1. Any legal person, including persons employed by the State, or persons having a kinship with persons employed by the State, including a blood relationship, may make an offer or offers in terms of this bid (includes a price quotation, advertised competitive bid, limited bid or proposal). In view of possible allegations of favouritism, should the resulting bid, or part thereof, be awarded to persons employed by the State, or to persons connected with or related to them, it is required that the bidder or his/her authorised representative declare his/her position in relation to the evaluating/adjudicating authority where:**

the bidder is employed by the State; and/or  
 the legal person on whose behalf the bid document is signed, has a relationship with persons/a person who are/is involved in the evaluation and or adjudication of the bid, or where it is known that such a relationship exists between the person or persons for or on whose behalf the declarant acts and persons who are involved with the evaluation and or adjudication of the bid.

**2. Definitions:**

2.1 "State" means:

- (a) any national or provincial department, national or provincial public entity or constitutional institution within the meaning of the Public Finance Management Act, 1999 (Act No. 1 of 1999);
- (b) any municipality or municipal entity;
- (c) provincial legislature;
- (d) national Assembly or the national Council of provinces; or
- (e) Parliament.

2.2 "Shareholder" means a person who owns shares in the company and is actively involved in the management of the enterprise or business and exercises control over the enterprise.

**3. In case of a joint venture (JV), separate declaration of interest submission schedule is to be completed and submitted by each JV member.**

**4. In order to give effect to the above, the following questionnaire must be completed and submitted with the bid.**

4.1 Full Name of bidder or his or her representative: .....

.....

4.2 Identity Number: .....

4.3 Position occupied in the Company (director, trustee, shareholder): .....

4.4 Company Registration Number: .....

4.5 Tax Reference Number: .....

4.6 VAT Registration Number: .....

4.6.1 The names of all directors / trustees / shareholders / members, their individual identity numbers, tax reference numbers and, if applicable, employee / persal numbers must be indicated in paragraph 5 below.

4.7 Are you or any person connected with the bidder presently employed by the State? YES / NO

4.7.1 If so, furnish the following particulars:

Name of person / director / trustee / shareholder/ member: .....

Name of State institution at which you or the person connected to the bidder is employed : .....

Position occupied in the State institution: .....

Any other particulars:

.....  
.....  
.....

4.7.2 If you are presently employed by the State, did you obtain the appropriate authority to undertake remunerative work outside employment in the public sector? YES / NO

4.7.2.1 If yes, did you attached proof of such authority to the bid document? YES / NO

**(Note: Failure to submit proof of such authority, where applicable, may result in the disqualification of the bid.)**

4.7.2.2 If no, furnish reasons for non-submission of such proof:

.....  
.....  
.....

4.8 Did you or your spouse, or any of the company's directors / trustees / shareholders / members or their spouses conduct business with the State in the previous twelve months? YES / NO

4.8.1 If so, furnish particulars:

.....  
.....  
.....

4.9 Do you, or any person connected with the bidder, have any relationship (family, friend, other) with a person employed by the State and who may be involved with the evaluation and or adjudication of this bid? YES / NO

4.9.1 If so, furnish particulars.

.....  
.....  
.....

4.10 Are you, or any person connected with the bidder, aware of any relationship (family, friend, other) between any other bidder and any person employed by the State who may be involved with the evaluation and or adjudication of this bid? **YES/NO**

4.10.1 If so, furnish particulars.

.....  
 .....  
 .....

4.11 Do you or any of the directors / trustees / shareholders / members of the company have any interest in any other related companies whether or not they are bidding for this contract? **YES/NO**

4.11.1 If so, furnish particulars:

.....  
 .....  
 .....

**5 Full details of directors / trustees / members / shareholders.**

Full Name	Identity Number	Personal Tax Reference Number	State Employee Number / Persal Number

**6 DECLARATION**

I, THE UNDERSIGNED (NAME).....

CERTIFY THAT THE INFORMATION FURNISHED IN PARAGRAPHS 4 and 5 ABOVE IS CORRECT.

I ACCEPT THAT THE STATE MAY REJECT THE BID OR ACT AGAINST ME IN TERMS OF D.3.6 OF THE CONDITIONS FOR THE CALLING FOR EXPRESSIONS OF INTEREST SHOULD THIS DECLARATION PROVE TO BE FALSE.

.....  
**Signature**

.....  
**Date**

.....  
**Position**

.....  
**Name of bidder**

**SIGNED BY RESPONDENT:**.....

**SBD 8: DECLARATION OF BIDDER'S PAST SUPPLY CHAIN MANAGEMENT PRACTICES**

1. The declaration:
  - (a) must form part of all bids submitted.
  - (b) in the case of a joint venture (JV), must be completed and submitted by each member of the JV.
2. This submission schedule serves as a declaration to be used by institutions in ensuring that when goods and services are being procured, all reasonable steps are taken to combat the abuse of the supply chain management system.
3. The bid of any bidder may be disregarded if that bidder or any of its directors have:
  - (a) abused the institution's supply chain management system;
  - (b) committed fraud or any other improper conduct in relation to such system; or;
  - (c) failed to perform on any previous contract
4. **In order to give effect to the above, the following questionnaire must be completed and submitted with the bid.**

ITEM	QUESTION	RESPONSE	
4.1	Is the bidder or any of its directors listed on the National Treasury's Database of Restricted Suppliers as companies or persons prohibited from doing business with the public sector? <b>(Companies or persons who are listed on this Database were informed in writing of this restriction by the Accounting Officer/Authority of the institution that imposed the restriction after the <i>audi alteram partem</i> rule was applied).</b> The Database of Restricted Suppliers now resides on the National Treasury's website ( <a href="http://www.treasury.gov.za">www.treasury.gov.za</a> ) and can be accessed by clicking on its link at the bottom of the home page.	Yes <input type="checkbox"/>	No <input type="checkbox"/>
4.1.1	If so, furnish particulars:		
4.2	Is the bidder or any of its directors listed on the Register for Tender Defaulters in terms of Section 29 of the Prevention and Combating of Corrupt Activities (No 12 of 2004)? <b>The Register for Tender Defaulters can be accessed on the National Treasury's website (<a href="http://www.treasury.gov.za">www.treasury.gov.za</a>) by clicking on its link at the bottom of the home page.</b>	Yes <input type="checkbox"/>	No <input type="checkbox"/>
4.2.1	If so, furnish particulars:		
4.3	Was the bidder or any of its directors convicted by a court of law (including a court outside of the Republic of South Africa) for fraud or corruption during the past five years?	Yes <input type="checkbox"/>	No <input type="checkbox"/>
4.3.1	If so, furnish particulars:		
4.4	Was any contract between the bidder and any organ of state terminated during the past five years on account of failure to perform on or comply with the contract?	Yes <input type="checkbox"/>	No <input type="checkbox"/>
4.4.1	If so, furnish particulars:		

**CERTIFICATION**

I, THE UNDERSIGNED (FULL NAME) .....

CERTIFY THAT THE INFORMATION FURNISHED ON THIS DECLARATION FORM IS TRUE AND CORRECT.

I ACCEPT THAT, IN ADDITION TO CANCELLATION OF A CONTRACT, ACTION MAY BE TAKEN AGAINST ME SHOULD THIS DECLARATION PROVE TO BE FALSE.

.....  
**Signature**

.....  
**Date**

.....  
**Position**

.....  
**Name of Bidder**

**SIGNED BY RESPONDENT:**.....

**SBD 9: CERTIFICATE OF INDEPENDENT BID DETERMINATION**

1. The certificate:
  - (a) must form part of all bids<sup>1</sup> submitted.
2. Section 4 (1) (b) (iii) of the Competition Act No. 89 of 1998, as amended, prohibits an agreement between, or concerted practice by, firms, or a decision by an association of firms, if it is between parties in a horizontal relationship and if it involves collusive bidding (or bid rigging).<sup>2</sup> Collusive bidding is a *pe se* prohibition meaning that it cannot be justified under any grounds.
3. Treasury Regulation 16A9 prescribes that accounting officers and accounting authorities must take all reasonable steps to prevent abuse of the supply chain management system and authorizes accounting officers and accounting authorities to:
  - a. disregard the bid of any bidder if that bidder, or any of its directors have abused the institution's supply chain management system and or committed fraud or any other improper conduct in relation to such system.
  - b. cancel a contract awarded to a supplier of goods and services if the supplier committed any corrupt or fraudulent act during the bidding process or the execution of that contract.
4. This SBD serves as a certificate of declaration that would be used by institutions to ensure that, when bids are considered, reasonable steps are taken to prevent any form of bid-rigging.
5. In order to give effect to the above, the attached Certificate of Bid Determination (SBD 9) must be completed and submitted with the bid:

<sup>1</sup> Includes price quotations, advertised competitive bids, limited bids and proposals.

<sup>2</sup> Bid rigging (or collusive bidding) occurs when businesses, that would otherwise be expected to compete, secretly conspire to raise prices or lower the quality of goods and / or services for purchasers who wish to acquire goods and / or services through a bidding process. Bid rigging is, therefore, an agreement between competitors not to compete.





- 7. In particular, without limiting the generality of paragraphs 6 above, there has been no consultation, communication, agreement or arrangement with any competitor regarding:
  - (a) prices;
  - (b) geographical area where product or service will be rendered (market allocation);
  - (c) methods, factors or formulas used to calculate prices;
  - (d) the intention or decision to submit or not to submit, a bid;
  - (e) the submission of a bid which does not meet the specifications and conditions of the bid; or
  - (f) bidding with the intention not to win the bid.
- 8. In addition, there have been no consultations, communications, agreements or arrangements with any competitor regarding the quality, quantity, specifications and conditions or delivery particulars of the products or services to which this bid invitation relates.
- 9. The terms of the accompanying bid have not been, and will not be, disclosed by the bidder, directly or indirectly, to any competitor, prior to the date and time of the official bid opening or of the awarding of the contract.
- 10. I am aware that, in addition and without prejudice to any other remedy provided to combat any restrictive practices related to bids and contracts, bids that are suspicious will be reported to the Competition Commission for investigation and possible imposition of administrative penalties in terms of section 59 of the Competition Act No 89 of 1998 and or may be reported to the National Prosecuting Authority (NPA) for criminal investigation and or may be restricted from conducting business with the public sector for a period not exceeding ten (10) years in terms of the Prevention and Combating of Corrupt Activities Act No 12 of 2004 or any other applicable legislation.

.....  
**Signature**

.....  
**Date**

.....  
**Position**

.....  
**Name of Bidder**

**SIGNED BY RESPONDENT:**.....

## PROVINCE OF THE EASTERN CAPE

## DEPARTMENT OF TRANSPORT

## SUBMISSION NO. SCMU10-21/22-0015

**EXPRESSION OF INTEREST FOR A FRAMEWORK AGREEMENT FOR THE MAINTENANCE AND CONSTRUCTION OF MINOR HYDRAULIC STRUCTURES AND THE MAINTENANCE OF BRIDGES WITHIN THE EASTERN CAPE PROVINCE OVER A PERIOD OF 3 YEARS****PART E3: INDICATIVE SCOPE OF WORK**

## Notes to respondent:

1. This part of the submission document contains indicative information relevant to the likely scope of work of framework contracts work packages.
2. All data and descriptions contained in this part of the submission document are given for information purposes only and cannot be interpreted as prescriptive or as an instruction despite the fact that the text may give the opposite perspective. If any conflict arises between the content of this part of the submission document and other parts of a future framework contract documents, the latter take precedence.

INDICATIVE SCOPE OF WORK

**TABLE OF CONTENTS**

**PAGE E3.**

[E3.1](#)            [SCOPE](#) .....36

[E3.2](#)            [EMPLOYER’S OBJECTIVES AND CONTRACT PARTICIPATION GOALS](#) .....36

[E3.3](#)            [FRAMEWORK AGREEMENT](#) .....37

[E3.4](#)            [INDICATIVE SCOPE OF WORK](#).....39

[E3.5](#)            [FRAMEWORK AGREEMENT GEOGRAPHICAL AREA](#) .....45

### E3.1 SCOPE

This part of the submission document consists of indicative information that:

provides the Employer's objectives and contract participation goals; and  
describes the Employer's procurement procedures of a framework contract (work package) derived from the proposed framework agreement; and  
describes the likely Scope of Work of framework contracts (work packages); and  
provides maps indicating the location of existing provisional surface roads administered by the Employer.

All data and descriptions contained in this part of the submission document are given for information purposes only and cannot be interpreted as prescriptive or as an instruction despite the fact that the text may give the opposite perspective. If any conflict arises between the content of this part of the submission document and other parts of a future framework contract documents, the latter take precedence.

### E3.2 EMPLOYER'S OBJECTIVES AND CONTRACT PARTICIPATION GOALS

#### E3.2.1 Employer's objectives

The Employer's objectives are to deliver adequate public infrastructure within the Province of the Eastern Cape and to extend economic opportunities and entrepreneurial capacity to all localities by optimum utilisation of the resources existing in the vicinity of projects, the development of these resources in the execution of the project, and by maximising the amount of project funds retained within the project locality.

The Employer's contract participation targeting strategy; utilisation of targeted subcontractors, targeted suppliers and targeted labour in terms of a framework contract are the three (3) main processes by which the Employer implements his objectives.

#### E3.2.2 Employer's contract participation

As a condition of a framework contract the Contractor will be required to spend a specified minimum percentage of the Contract Sum less VAT, allowances for contingencies and contract price adjustment and provisional and prime cost sum amounts on the following contract participation goals within the targeted area(s) of the framework contract:

Up to a minimum of **30%** on Targeted subcontractors employed by the Contractor, for the execution of portions of construction works, in the performance of the Contract; and  
Minimum of **10%** on Targeted suppliers employed by the Contractor, subcontractor(s) and targeted subcontractors, for supplying materials, goods or services, in the performance of the Contract; and  
Minimum of **10%** on Targeted labour employed by the Contractor, subcontractor(s) and targeted subcontractors in the performance of the Contract.

#### E3.2.3 Target area

The Site of a framework contract shall be the primary target area indicator for targeted subcontractors, suppliers and labour.

### **E3.3 FRAMEWORK AGREEMENT**

#### **E3.3.1 Purpose**

The purpose of the bridge, causeway and stormwater infrastructure repair framework agreement is for the Employer to compile a register of responsive respondents to participate in a framework agreement.

The framework agreement enables the Employer to procure engineering and construction works as defined in the scope of work within a specified geographical area on an “as and when required” basis by means of assigning work packages to the most favourable framework contractor with the purpose of awarding a framework contract to execute a specific work package.

#### **E3.3.2 Framework contractors**

Framework contractors shall mean the collective term for responsive respondents appointed to a framework agreement by the Employer after the evaluation of submitted submission documents in terms of a call of expression of interest issued by the Employer.

#### **E3.3.3 Employer’s rights and obligations**

The framework agreement does not impose any financial obligations or quantum of work packages on the Employer.

The Employer reserves the right to approach the market for engineering and construction works whenever it considers that better value in terms of time, cost and quality may be obtained or when the scope of work for a work package does not fall within the associated scope of work of the framework agreement.

When procuring the services of framework contractors to carry out work packages in terms of the framework agreement, the Employer is required to:

Provide framework contractors with the specific conditions, pricing data, scope of work and site information for a work package under consideration.

Provide framework contractors with the Employer’s evaluation and acceptance procedures for a work package under consideration.

The Employer may, cancel a work package quotation if:

there is no longer a need for the work package specified in the invitation;

funds are no longer available to cover the total envisaged expenditure; or

there is a material irregularity in the work package assignment process.

The decision to cancel a work package quotation shall be communicated to all invited framework contractors.

#### **E3.3.4. Framework contractor’s rights and obligations**

The framework agreement does not impose any financial obligations on the framework contractor.

If appointed to a framework contract, the framework contractor shall hereinafter be known as the contractor until the completion of the appointed framework contract and shall be subject to the terms and conditions of the framework contract.

The framework contractor, in case of a joint venture (JV) entity:

JV agreement must remain unchanged and valid for the duration of the framework agreement term; and

must remain registered on the Central Supplier Database at National Treasury as the JV entity for the duration of the framework agreement term

The framework contractor is required to inform the Employer with immediate effect, in writing, if the framework contractor is:

insolvent;

in receivership, under Business Rescue as provided for in chapter 6 of the Companies Act No. 2008;

bankrupt or being wound up;

has his/her affairs administered by a court or a judicial officer;

has suspended his/her business activities; or

is subject to legal proceedings in respect of any of the foregoing.

### **E3.3.5 Work package**

A work package:

shall only include engineering and construction works which are associated with the scope of work of the framework agreement, and

shall be located within the geographical area of the framework agreement, and

may not be issued after the expiry of the framework agreement term, and

may be completed after expiry of the framework agreement term.

A work package shall at a minimum include the following data and information:

Agreements and contract data

Pricing data

Scope of work

Site information

### **E3.3.6 Work package assignment procedure**

The Employer shall, in writing, issue requests for quotations to contractors within framework based on measured quantities required for the successful execution of the intended works. The Quotations will be evaluated using the 80/20 method for evaluating. The respondent scoring the highest points will be awarded and contracted to execute works provided that the contractor has not reached the contract value threshold for their CIDB grading. Rates quoted will undergo balancing prior to contracting.

- In the event that employer finds locality a necessary consideration for the assigning of work packages, the employer will utilise the address captured as the respondent's primary address on the CSD as the official address.

The Employer shall submit, to invited framework contractors, work package quotation documents for completion and submission.

At a minimum work package quotation documents shall include the following:

Quotation notice and invitation to quote

Quotation data

Quotation returnable schedules

Agreements and contract data

Pricing data

Scope of work

Site information

### **E3.3.7 Work package quotation evaluation by the Employer**

All submitted responsive quotations shall be evaluated by the Employer in terms of the Employer's procurement procedures and rules.

### **E3.3.8 Completion of framework agreement**

The framework agreement shall expire on the end date, as stated by the Employer.

After the end date:

the Employer may not issue any further framework contracts in terms of the framework agreement.

any framework contract awarded to the framework contractor may be completed.

### **E3.3.9 Termination of a framework agreement**

Termination by the framework contractor

The framework contractor may terminate their obligations under a framework agreement by notifying the Employer in writing with specific reference to reasons for their termination.

The framework contractor if awarded a framework contract prior to their termination of a framework agreement, shall remain bound by the terms and conditions of the framework contract as the contractor.

Termination by the Employer

The Employer may terminate their obligations under a framework agreement by notifying the framework contractor in writing with specific reference to reasons for their termination.

The framework contractor if awarded a framework contract prior to the Employer's termination of a framework agreement, shall remain bound by the terms and conditions of the framework contract as the contractor.

## **E3.4 INDICATIVE SCOPE OF WORK**

The type of scope of work for a work package in terms of the proposed framework agreement may consist of the following:

Bridge and Stormwater Culvert Repair Project

The conditions of contract applicable to all work package framework contracts shall consist of:

Conditions of Contract for Construction Works (Third Edition) 2015; and

Employer's amendments contained in the agreement and contract data of the framework contract.

The scope of work specifications applicable to all work package framework contracts shall consist of:

Standard Specifications for Road and Bridge Works for State Road Authorities 1998, prepared by the Committee of Land Transport Officials, (COLTO); and

Employer's project specific information, amendments, and additions to COLTO; and



Employer's occupational health and safety specifications; and

Employer's HIV/AIDS awareness specifications; and

Employer's targeted labour participation and development specifications; and

Employer's environmental management plan implementation specifications; and

Employer's targeted subcontractor participation and development specifications; and

Employer's targeted supplier participation specifications; and

Quality assurance framework for road works

#### **E3.4.1 Common to all work package projects.**

The following scope of work are common to all work package projects under the proposed frameworks agreement.

##### General requirements and provisions, which includes for:

Contractor's community / stakeholder liaison and social facilitation

Provision of training venue and facilities

Provision of Employer's in-service training students

##### Contractor's establishment on site and obligations, which includes for:

Contractor's general obligations in terms of his fixed, value-related and time-related obligations

Site security measures

Monthly reporting

Survey of the existing road and road markings

##### Housing, offices and laboratory for the engineer's site personnel, which includes for:

Establishment and maintenance of the Engineer's offices and independent site laboratory

##### Dayworks allowance, which includes for:

Labour, equipment, materials and transport

##### Testing of materials and workmanship, which includes for:

Special tests requested by the Employer's Agent

Contractor's financial contribution towards the total cost of an independent site laboratory

##### Occupational health and safety, which includes for:

Preparation and close-out of Principal Contractor's site specific Health and Safety Plan

Principal Contractor's initial obligations in respect of the Occupational Health and Safety Act and Construction Regulations

Principal Contractor's time related obligations in respect of the Occupational Health and Safety Act and Construction Regulations

Provision of personal protective equipment (PPE) for targeted labour

Provision of full time Construction Health and Safety Officers to manage the Principal Contractor's H&S obligations on site and to manage the appointed targeted subcontractors H&S obligations on site

Medical certificates and medical surveillance for targeted labour

Compliance regarding COVID-19 regulations (if applicable), which includes for:

Preparation of Principal Contractor's site specific Covid-19 Health and Safety Plan

Principal Contractor's initial obligations in respect of the Covid-19 regulations

Principal Contractor's time related obligations in respect of the Covid-19 regulations

HIV/AIDS awareness, which includes for:

The establishment of an awareness champion

Providing awareness workshops

Providing posters, booklets and videos

Providing access to condoms

Time-related obligations in terms of monitoring, reporting and supply of condoms

Targeted labour participation and development, which includes for:

Employment of targeted labour

Contractor's training and development of targeted labour

Employer's contribution in terms of accredited training of selected targeted labour

Contractor's obligations in terms of targeted labour reporting

Environmental management plan implementation, which includes for:

Contractor's initial obligations in respect of the Environmental Management Plan Implementation requirements

Contractor's time related obligations in respect of the Environmental Management Plan Implementation requirements

Targeted subcontractor participation and development, which includes for:

Contractor's obligations in terms of targeted subcontractor contract participation

Procurement of targeted subcontractors

Development training of targeted subcontractors provided by the Contractor

Employer's contribution in terms of accredited training of selected targeted subcontractors

Contractor's obligations in terms of targeted subcontractors reporting

Allowance for cost variations due to targeted subcontractor work packages

Targeted supplier participation, which includes for:

- Employment of targeted suppliers
- Contractor's obligations in terms of targeted suppliers reporting

Accommodation of traffic, which includes for:

- Provision of temporary traffic-control facilities
- Provision of signalised traffic control device systems for half-width construction
- Repair and maintenance of existing roads with bituminous surfacing used as temporary deviations (temporary pothole repairs)
- Temporary road marking
- Provision of traffic safety officer and truck

Clearing and grubbing, which includes for:

- Clearing and grubbing at inlets and outlets of hydraulic structures
- Cleaning out of hydraulic structures
- Clearing and grubbing of existing road approaches gravel shoulder
- Clearing and grubbing narrow widths along approaches
- Removal of edge build-up along approaches

Open earth drains and subsoils drains, which includes for:

- Construction of open earth drains
- Clearing and shaping existing open earth drains
- Construction of subsoil drains
- Construction of banks and dykes
- Backfilling of existing eroded side drains
- Maintenance of existing subsoil drains

Prefabricated culverts, which includes for:

- Construction and/or installation of prefabricated culverts
- Repair and maintenance of existing culverts

Concrete kerbing and concrete lining for open drains, which includes for:

- Construction of concrete kerbing and channelling
- Construction of concrete lining for open drains
- Construction of concrete edge beams
- Repair and maintenance of existing concrete kerbing and channelling
- Repair and maintenance of existing concrete lining for open drains

Pitching, stonework and protection against erosion, which includes for:

- Construction of stone pitching and stone masonry walls for protection against erosion
- Repair and maintenance of existing stone pitching and masonry walls

Gabions, which includes for:

- Construction of gabion boxes and mattresses for protection against erosion
- Repair and maintenance of existing gabion boxes and mattresses

Guardrails, which includes for:

- Construction of guardrails
- Repair and maintenance of existing guardrails

Road signs, which includes for:

- Installation of road signs
- Repair and maintenance of existing road signs

Road markings and traffic calming measures, which includes for:

- Painting of road markings
- Installation of road studs
- Removal of existing road studs
- Construction of raised pedestrian crossing
- Supply and placing permanent rumble strips

Pedestrian sidewalks, which includes for:

- Construction of concrete sidewalks

Fencing, which includes for:

- Construction of road reserve fencing and gates
- Repair and maintenance of existing road reserve fencing and gates

Finishing the road and road reserve, which includes for:

- Finishing the road reserve
- Grass cutting and removal of trees within the road reserve

**E3.4.2 Specific for bridge and storm water culvert repairs.**Foundations for Structures

- Materials
- Access and Drainage
- Founding
- Utilization of Excavated Material
- Backfill and Fill Near Structures
- Foundation Fill
- Grouting of Rock Fissures
- Foundation Dowels
- Foundation Lining
- Foundation Piling

Falsework, Formwork and Concrete Finish

- Design
- Construction
- Removing Falsework and Formwork
- Formed surfaces: Classes of Finish.
- Unformed Surfaces: Classes of Finish

- Steel Reinforcement for Structures

- 

- Materials
- Storing Materials
- Bending Reinforcement Steel
- Surface Condition
- Placing and Fixing
- Cover and supports.
- Laps and Joints
- Welding

- Concrete for Structures

- Materials
- Storing of Materials
- Concrete Quality
- Measuring the Materials
- Mixing

- Placing and Compaction

- Construction Joints
- Curing and Protecting
- Adverse weather conditions
- Pipes and Conduits
- Applied Loading
- Precast Concrete
- Quality of Materials and Workmanship
- Demolition and Removal of Existing Structural Concrete

No-Fines Concrete, Joints, Bearings, Bolt Groups for Electrification, Parapets and Drainage for Structures.

**E3.4.4 Materials**

It is envisaged at this stage that all aggregate materials shall be sourced from commercial sources in the vicinity of a work package site.

**E3.5 FRAMEWORK AGREEMENT GEOGRAPHICAL AREA**

The framework is province-wide. Works will be executed in the following districts:

Amathole District Municipal road network

Alfred Nzo District Municipal road network

Chris Hani District Municipal road network

Joe Gqabi District Municipal road network

OR Tambo District Municipal road network

Sarah Baartman District Municipal road network.