



**TENDER DOCUMENT**

**FOR**

**INVITATION TO THE BUILT ENVIRONMENT PROFESSIONALS FOR THE ESTABLISHMENT OF A PANEL OF CONSULTANTS FOR THE EASTERN CAPE DEPARTMENT OF TRANSPORT FOR A PERIOD OF THIRTY-SIX (36) MONTHS.**

**BIDDER'S DISCIPLINE: .....**

**SCMU10- 2022/23-0021**

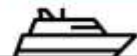
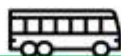
**Name of Tenderer**

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**CSD number**

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**Closing Date: 23 January 2023**

**Time: 11:00 am**

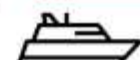
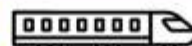
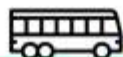
**Department of Transport  
32 Cowan Close  
Stellenbosch Park  
Schornville  
King William's Town  
5600**





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## T1.1 TENDER NOTICE AND INVITATION TO TENDER

### A. TENDER INVITATION

#### TENDER NO.: SCMU10-2022/23-0021

The Eastern Cape Department of Transport (EC DoT) hereby calls for Expression of Interest from suitably qualified and experienced service providers from the built environment professions to establish pre-approved panels of Professional Service Providers (PSPs) for infrastructure projects in the Eastern Cape to be utilised for a period of 36 months.

The following categories of professional service providers are invited:

- Civil Engineers
- Structural Engineers
- Quantity Surveyors
- Geotechnical Engineers
- Environmental Consultants
- Construction Health and Safety Consultants.
- Architects
- Land Surveyors
- Town Planners
- Social Facilitation Services

Only PSP's/ consultants who are professionally registered with relevant professional bodies are eligible to submit expressions of interest. **Entities with multi disciplines must submit individual bids per discipline.** The qualified bidders will be classified according to CIDB grading class of Construction works.

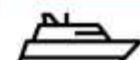
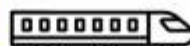
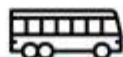
### B. TENDER EVALUATION

This tender will be evaluated in two (2) phases as follows:

Phase One: Compliance and responsiveness to the tender rules and conditions, thereafter

Phase Two: Tenderers passing Compliance will thereafter be evaluated on Functionality

The tender offer validity period is **90 calendar days**.



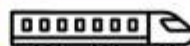
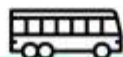
### PHASE ONE - MANDATORY REQUIREMENTS/ MANDATORY RETURNABLE DOCUMENTS

1. Authority to Sign this Bid (for companies that has more than one Project manager)
2. Company Registration Documents (CIPC)
3. List of all shareholder's/Project managers with Original certified copies of their IDs (no older than 6 months from the tender closing date) Professional registration of the Project manager/s.
4. Fully completed and signed SBD Forms:
  - SBD1: Invitation to bid
  - SBD4: Bidder's Disclosure
  - SBD 6.1: Preference points claim form in terms of Preferential Procurement regulation 2017.
5. Confirmation of addendum (if applicable) and application of the instruction contained in the Addendum
6. The following returnable documents shall be submitted together with the tender documents. Validity of the documentation listed below will be verified at the time of award.
  - Proof of Central Supplier Database (CSD) registration report
  - Tax Compliance Letter with a unique pin.
  - Professional Indemnity will be verified based on the scope of the project advertised from the panel.
  - COIDA certificates.

### PHASE TWO: FUNCTIONALITY

FUNCTIONALITY CRITERIA	POINTS ALLOCATED
<b>A</b> Capability (qualifications, skills and experience of key project resources)	45 points
<b>B</b> Previous Experience (project experience of firm for the past 05 years)	40 points
<b>C</b> Locality of firm's office/offices	15 points
<b>TOTAL</b>	<b>100 points</b>

**NB: Only bidders who score 70 points as minimum functionality threshold will qualify to be in the Framework of consultants for a period of 36 months.**



Tender documents must be downloaded from Eastern Cape Department of Transport website and National Treasury e-tender on the following link: [www.ectransport.gov.za](http://www.ectransport.gov.za) and [www.treasury.gov.za](http://www.treasury.gov.za)

A non-compulsory briefing will be held on **Tuesday 06 December 2022 @ 11h00** in the following address.

**Department of Transport Head Office  
Board room 2 and 3  
Stellenbosch Park,  
32 Cowan Close,  
Schornville,  
King William's Town**

Completed tender documents in a sealed envelope endorsed with the relevant tender number, tender description and the closing, must be deposited in the tender box at following address. The closing time to receipt the Bids is Monday **23<sup>rd</sup> January 2022 at 11:00 am** Telegraphic, telephonic, telex, facsimile, email and Late Bids **WILL NOT** be accepted.

#### **A. TENDER SPECIFICATIONS, CONDITIONS AND RULES**

The minimum specifications and other tender conditions and rules are detailed in the tender document under Tender Data

#### **B. TENDER SUBMISSIONS:**

Tender must be submitted in sealed envelopes clearly marked "Invitation to the built environment professionals for the establishment of a panel of consultants for the eastern cape department of transport for a period of thirty-six (36) months.

Must be deposited in the tender box, Ground floor, Department of Transport, Room C-1, Stellenbosch Park, 32 Cowan Close, Schornville, King William's Town.

#### **C. ENQUIRIES WITH REGARD TO THIS ADVERT MAY BE DIRECTED TO:**

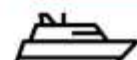
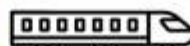
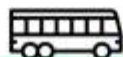
##### **SCM RELATED ENQUIRIES**

Mr. P. Nqikashe  
Tell: 067 419 8001  
Email Address:  
[philasande.nqikashe@ectransport.gov.za](mailto:philasande.nqikashe@ectransport.gov.za)

##### **TECHNICAL ENQUIRIES**

Mr. S. Dlanjwa  
Tell: 060 870 3206  
Email Address:  
[sonwabile.dlanjwa@ectransport.gov.za](mailto:sonwabile.dlanjwa@ectransport.gov.za)

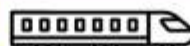
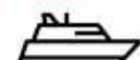
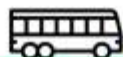
**Fraud, Complaints & Tender Abuse Hotline: 0800 701 701**





## T1.2 TENDER DATA

Clause number	Clause
F.1.1	The employer is the Department of Transport - Eastern Cape Province
F.1.2	The Tender documents issued by the employer comprise: T1.1 Tender notice and invitation to tender T1.2.1 Tender data T1.2.2 Tender Evaluation T2.1 List of returnable documents T2.2 Tender schedules Part 1: Agreements and contract data C1.1 Form of offer and acceptance C1.2 Contract data C1.3 Form of Guarantee C1.4 Adjudicator's appointment Part 2: Pricing data C2.1 Pricing instructions C2.2 Activity schedules / Bills of Quantities Part 3: Scope of work C3 Scope of work Part 4: Site Information C4 Site Information
F.1.3.3	Add the following definition to Clause F.1.3.3:  "g) <b>Conditions of Tender</b> means the Standard Conditions of Tender as amended in the Tender Data."
F.1.4	The employer's Technical contact person: <b>Name: Mr. S. Dlanjwa</b> <b>Address: P/BAG X 0022</b> <b>Bhisho</b> <b>5605</b> <b>Tel: 060 870 3206</b> <b>E-mail: <a href="mailto:sonwabile.dlanjwa@ectransport.gov.za">sonwabile.dlanjwa@ectransport.gov.za</a></b>
F.1.6	Add the following:  " <b>Entities with multi disciplines must submit individual bids per discipline</b> ". The bidders who qualifies to be in the panel will be categorised according and separated as per the CIDB grading construction works.  Appointments for projects will be as and when required and will be dependent on project and budget availability. PSP's who qualify to be in the panel can be invited to respond to projects specific bidding for price and BBBEE in line with project scope, complexity and value in accordance with the Eastern Cape Department of Transport SCM Policy. A second appointment letter will be provided for actual allocation of works.



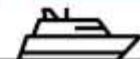
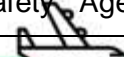


F.2.1

Add the following:

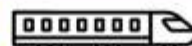
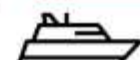
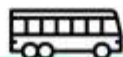
The Bid Offer will only be accepted if the Bidders has complied with the following:

Item	Description of Compulsory Returnable Documents
1	Authority to sign this Bid
2	Company Registration Documents (CIPC)
3	Professional Registrations of the key personnel in the Built Environment discipline
4	Fully completed and signed SBD forms <ul style="list-style-type: none"><li>• SBD 1: Invitation to Bid</li><li>• SBD 4: Bidder's Disclosure</li><li>• SBD 6.1: PREFERENCE POINTS CLAIM FORM IN TERMS OF THE PREFERENTIAL PROCUREMENT REGULATIONS 2017</li></ul>
5	Registration with Central Supplier Database (CSD)
6	The bidder must comply with F3.19 of the tender document.
7	The Bidder must have achieved the minimum of 70 points as detailed in the Evaluation Procedure.
8	<b>Note the following: In order to obtain points for functionality, the following must be considered.</b> <ul style="list-style-type: none"><li>a) For Civil Engineers, a Project manager is a Professional Registered Engineer or Technologist or Technician as Pr. Eng, or Pr. Tech and must have ECSA registration</li><li>b) For Structural Engineering, a Project manager is Professional Registered Structural engineer or Technologist as Pr. Eng or Pr. Tech and must have ECSA registration.</li><li>c) For Architectural consultants, a project manager is professional registered architecture with the South African Council for Architectural Profession board (SACAP) as a Pr. arch or Pr. Tech arch.</li><li>d) For geotechnical Engineering, a project manager is a professional registered geotechnical specialist registered as geotechnical engineer with ECSA, or with South African Council for Natural Science Professions (SACNASP) as professional Geologist.</li><li>e) For Quantity Surveyors, a Project manager is a Professional Registered Quantity surveyor, registered with South African Council for Quantity Surveying Profession as Pr. QS.</li><li>f) For Environmental Consultants, a Project manager is a professional registered Environmental Assessment Practitioner registered with EAPASA.</li><li>g) For the Construction Health and Safety Consultants, a Project manager is a professional that is registered with SACPCMP as Pr. Construction Health and Safety Agent (Pr. CHSA),</li></ul>





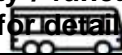
	<p>Construction Health and safety manager (Pr. CHSA), and Construction Health and safety Officer (CHSO).</p> <p>h) For Land Surveyors, a project manager is a professional registered land surveyor is a professional registered geomatics with SAGC.</p> <p>i) For Town Planners, a project manager is a professional registered Town Planner with South African Council for Planners (SACPLAN) as Professional Town Planner.</p> <p>j) For social facilitators, a project manager is some key personnel with an NQF 7 in Public Administration or Public Management, or Community based projects.</p> <p>k) <b>A key resource</b> is defined as the key personnel within the employ of the company, with the required qualification, experience and registration in the required field, that will be responsible for executing and taking responsibility for the works as defined in the scope of works at the time of appointment.</p>
F.2.2	<p>Add the following to this Clause:</p> <p>“Accept that the employer will not compensate the tenderer for any costs incurred in attending tender briefings/ interviews in the office of the employer or the employer’s agent.”</p>
F.2.3	<p>Delete the wording “... and notify the employer of any discrepancy ...” and replace with:</p> <p>“.....and notify the employer’s agent of any discrepancy.....”</p>
F.2.7	<p>The arrangements for a clarification session: The Non Compulsory briefing will be held on the 6<sup>th</sup> December 2022 @ 11h00 in the following address:</p> <p><b>Department of Transport Head Office</b> <b>Board room 2 and 3</b> <b>Stellenbosch Park,</b> <b>32 Cowan Close,</b> <b>Schornville,</b> <b>King William’s Town</b></p>
F.2.11	<p>Add the following to this Clause:</p> <p>“In order to correct any errors, or to make alterations, or in the event of a mistake having been made in the Pricing Data, it shall be neatly crossed out in non-erasable ink and all signatories to the tender offer shall initial such alterations.”</p>
F.2.12	<b>No</b> alternative offer will be considered.





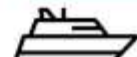
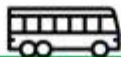


F.2.13.1 & F.2.13.3	<p>The original and completed tender document (refer Clause F.1.2) shall be returned with all the required information supplied, duly completed in non-erasable ink and in all aspects.</p> <p>The Tender Document is not to be disassembled. Any additional Returns, CV's etc. are to be submitted in a separate ring-bound document.</p> <p>The original tender offer shall be submitted without any copies.</p>
F.2.13.5	<p>The employer's address for delivery of tender offers and identification details to be shown on each tender offer package are: Location of tender box: <b>Ground Floor, Department of Transport, Room C-1, Stellenbosch Park, 32 Cowan Close, Schornville, King William's Town</b></p>
F.2.13.6	A two-envelope procedure will <b>not</b> be followed.
F.2.13.9	Telegraphic, telephonic, telex, facsimile, e-mailed, posted and late tenders will not be accepted
F.2.15.1 & F.2.15.2	The closing date and time for submission of tender offers is <b>23<sup>rd</sup> January 2022 at 11:00 am</b>
F.2.16.1 & F.2.16.2	The tender offer validity period is <b>90 calendar days</b> .
F.2.18	Project duration: 36 Months for Framework Contract.
F.2.23	The tenderer is required to submit with his <b>tender</b> /quotation all the documents, schedules and certificates as listed under Part 2 of the Tender Portion.
F.3.1.1	<p>Amend the wording "five working days" to read "seven days."</p> <p>Working days shall be as per a normal working week, Monday to Friday between the hours of 08h00 and 16h30 and shall exclude Saturdays, Sundays and all gazetted public holidays.</p>
F.3.2	Amend the wording "three days" to read "three working days."
F.3.4	<p>The time and location for to submit tender documents are:</p> <p>Location: <b>Ground Floor, Department of Transport, Room C-1, Stellenbosch Park, 32 Cowan Close, Schornville, King William's Town.</b></p> <p>Time: The tender box is generally open 24 hours 7 days a week</p>
F.3.11.1	<p>Tenders will be evaluated in terms of the specified in the Conditions of Tender as well as the Employer's latest Supply Chain Management Policy.</p> <p><b>Quality / functionality / technical evaluation will be applicable please refer to T1.2 for details.</b></p>



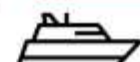
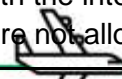
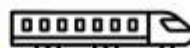


F.3.11.7	There will be no Financial Offer required on this stage of the tender. <b>Refer to clause F.1.6.</b>
F.3.13	<p>Replace the entire contents of Clauses F.3.13.1 (e) and F.3.13.1(f) with the following:</p> <ul style="list-style-type: none"><li>e) complies with all legal and statutory requirements;</li><li>f) is able, in the opinion of the employer, to perform the contract free of conflicts of interest;</li><li>g) none of its Project managers or shareholders is listed on the Register of Tender Defaulters in terms of the Prevention and Combating of Corrupt Activities Act of 2004 as a person prohibited from doing business with the public sector;</li><li>h) has not:<ul style="list-style-type: none"><li>(i) abused the employer's Supply Chain Management System, or</li><li>(ii) failed to perform on any previous contract and been served a written notice to this effect;</li></ul></li><li>i) has completed the Compulsory Enterprise Questionnaire and there are no conflicts of interest which may impact on the tenderer's ability to perform the contract in the best interests of the employer or potentially compromise the tender process;</li><li>j) has, in terms of the Construction Regulations (2003) and the Occupational Health and Safety Act (1993), the necessary competencies and resources to carry out the work safely;</li><li>k) Has provided Authority of Signatory duly signed by Project manager /owner of the company.</li></ul> <p>Add the following:</p> <p><b>"Acceptance of the tender offer will also be subject to the Clause F.1.6."</b></p>
F.3.17	The number of copies of the signed contract to be provided by the employer is one.





<p>F.3.18</p>	<p>If the price/offer of the responsive bidder/s is believed to be 15% above the estimate the department, through its SCM Committees may negotiate the offer submitted by the bidder/s with the intention to come to a reasonable and acceptable offer. Bidder/s are not allowed to increase the tender offers during this process.</p> <p>This Clause will be applicable on the RFQ once the bidder has been qualified to be on the panel and called for submission based on the project scope and complexity. <b>Refer to the clause F.1.6.</b></p>
<p>F.3.19</p>	<p>This Tender is also subject to the following conditions:</p> <ul style="list-style-type: none"> <li>✓ The Department of Transport Supply Chain Management Policy will apply,</li> <li>✓ The Department of Transport does not bind itself to accept the lowest tender or any other tender and reserves the right to accept the whole or part of the tender;</li> <li>✓ Tenders which are late, incomplete, unsigned or submitted by facsimile or electronically, will be eliminated.</li> <li>✓ A valid Copy of Professional Registration certificate of the key personnel as per <b>clause F.2.1 (8) (a-h)</b></li> <li>✓ submitted with the tender document, failing which the tender will be eliminated.</li> <li>✓ The bidder must submit award letter and positive reference letter as proof of all completed project(s)</li> <li>✓ Prospective tenderers must register on <b>CSD</b> prior submitting tenders/tenders.</li> <li>✓ Compulsory Enterprise Questionnaire must be completely filled and signed</li> <li>✓ Declaration of Interest must be completely filled and signed, failing which the tender will be eliminated.</li> <li>✓ CVs for each individual of proposed Project team with Qualifications must be attached</li> <li>✓ Certified ID Copies of Project managers of the company must be submitted with the tender documents.</li> <li>✓ Complete and signed <b>SBD1, SBD 4, 6.1</b>, must be submitted with the tender documents.</li> <li>✓ Resolution to Sign must be completed in full or a separate page (resolution to signatory with a company letter head signed by all Project managers, witnessed and dated must be attached)</li> <li>✓ A valid, original or certified copy of <b>BBBEE</b> certificate issued by <b>SANAS</b> or SANAS accredited agencies or a sworn affidavit, as per the amended BBBEE codes must be submitted in order to qualify for preference points. Failure to do so, zero points will be allocated for BBBEE status level.</li> <li>✓ The list of <b>SANAS</b> accredited agencies is available on the Department of Trade and Industry or SANAS websites.</li> <li>✓ The amount reflected on the form of offer and acceptance over any other total amount indicated elsewhere in tenderers tender submission. If the form of offer and acceptance has no value or figure, the tenderer will be regarded as having made no offer.</li> <li>✓ Negotiation: If the price/offer of the highest tenderer(s) is believed not to be reasonable, the department through its SCM committees may negotiate the offer submitted with the highest tenderer(s) with the intention to come to a reasonable and acceptable offer. Tenderers are not allowed to increase their</li> </ul>



- offers during the process where there is no consensus with any of the preferred tenderers the client reserves the right to cancel the tender process.
- ✓ Tender closing: It is the responsibility of the tenderers to ensure that the tender proposals are submitted before on or closing time and the correct location as the Department will not take responsibility for any wrong delivery. Tenderers who use courier services are responsible to ensure delivery is at the correct place / location and the time as the department will not be held responsible for wrong delivery.

### **T.1.3 EVALUATION PROCEDURES**

Bid evaluation will be conducted as per the stages below:

#### **Stage 1: Eligibility/ Quality of Bidders.**

Stage one (1) entails the process of ensuring compliance of the bidders. Bidders shall submit all mandatory returnable documents to qualify for stage two (2) of the evaluation processes. Failure to submit any of the compulsory returnable documents will lead to **disqualification**.

Table one (1) lists the compulsory returnable documents that shall be submitted by all bidder to be considered eligible for this bid. Certified copies of documents shall be submitted in original and not older than 3 months from the closing date.

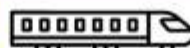
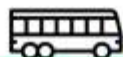
**Table 1: List of Returnable Compulsory Documents**

<b>Description of Compulsory Returnable Document</b>
1. Authority to Sign this Bid
2. Company Registration Documents (CIPC)
3. List of all shareholder's/Project managers with Original certified copies of their IDs (no older than 6 months from the tender closing date)
4. Professional registration of the Project manager in the discipline
5. Fully completed and signed SBD Forms: <ul style="list-style-type: none"> <li>• SBD1: Invitation to bid</li> <li>• SBD4: Declaration of interest</li> <li>• SBD 6.1: Preference points claim form in terms of Preferential Procurement regulation 2017</li> </ul>
6. Confirmation of Receipt of Addenda to Bid Documents and application of the instruction contained in the addenda (if applicable).

#### **Stage 2: Evaluation on Functionality/Technical Requirements**

Stage two (2) entails the process of evaluation of functionality/technical requirements. Only bidders who meet the threshold of **70%** and above of the total functionality/quality points will be eligible to be in the Panel of Service providers.

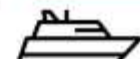
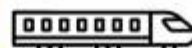
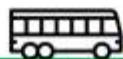
The table two (2) below, specifies in detail the functionality/technical criteria to be considered under the evaluation.





**Table 2: Summary of Functionality / Quality Criteria**

Functionality Criteria		Points Allocation
A1	Experience the company on projects not older than 05 years	25
A2	Company References	15
B1	Professional registration with the relevant profession	10
B2	Qualifications of the key assigned personnel	15
B3	Experience of Key assigned personnel more than 10 years of experience (Road works, structural works etc.)	20
C	Locality of the firm's office	15
<b>TOTAL POINTS</b>		<b>100</b>



**A. EVALUATION SCHEDULE: FIRM'S EXPERIENCE (40 points)**

**A.1 Relevant Experience on Construction Projects (25 points):**

A schedule of **completed** contracts of diverse nature (of discipline bidding for) in relation to the built environment. The following details **must** be included in the schedule. **Appointment letters and Reference letters** must be included to score points for project being claimed for

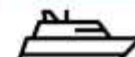
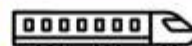
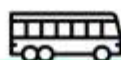
- Full description of the project
- Service rendered (Stages involved)
- Name of Employer / client and their representative contact details
- Cost of the works
- Date of practical and/or final completion
- Duration of the project and start date.

<b>A1 - Evaluation sub-criteria: Firm's Experience on Similar Projects (25 points)</b>		
<b>Sub Criteria</b>	<b>Category</b>	<b>Points Awarded</b>
Bidder has executed and completed no less than <b>5</b> projects from Stage 1 to 6 in the past 10 years and supported by contactable references	<b>Very Good</b>	<b>25</b>
Bidder has executed and completed at least <b>4</b> projects from Stage 1 to 6 in the past 10 years and supported by contactable references	<b>Good</b>	<b>20</b>
Bidder has executed and completed at least <b>2-3</b> projects from Stage 1 to 6 in the past 10 years and supported by contactable references	<b>Fair</b>	<b>10</b>
Bidder has executed and completed <b>less than 1</b> projects from Stage 1 to 6 in the past 10 years and supported by contactable references	<b>Poor</b>	<b>5</b>
No submission	<b>Not submitted</b>	<b>0</b>

**A.2 Reference Form = (15 points)**

The **Department of Transport Reference Form for Projects** listed that have been submitted as complete will be used to evaluate. The following details must be in the Department of Transport Reference Form: -

- Only fully signed and stamped forms by the client will be accepted;
- Clear client contact details are required.





<b>A2 - Evaluation sub-criteria: Reference Form (15 points)</b>		
<b>Sub Criteria</b>	<b>Category</b>	<b>Points</b>
Project A	Very Good (3), Good (2), Fair (1), Poor (0)	<b>3</b>
Project B	Very Good (3), Good (2), Fair (1), Poor (0)	<b>3</b>
Project C	Very Good (3), Good (2), Fair (1), Poor (0)	<b>3</b>
Project D	Very Good (3), Good (2), Fair (1), Poor (0)	<b>3</b>
Project E	Very Good (3), Good (2), Fair (1), Poor (0)	<b>3</b>
No submission		<b>0</b>

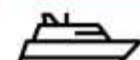
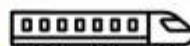
**B. EVALUATION SCHEDULE: KEY PERSONNEL (45 points)**

Provide information on the individuals with qualifications, skills and experience of at least one key resource:

- Relevant Qualifications (bidders are to include certified copies of the relevant qualifications of key individuals)
- Relevant registration with professional bodies (bidders are to include certified copies of the relevant registration certificates of individuals and certified ID Copies)
- Number of years of relevant experience in the industry **and** in the proposed role
- Detailed CV's for each member of the team noting their specific relevant project experience, project description, role and responsibility and project value.

**B1. Evaluation sub-criteria: Professional Registration of key personnel (10 points)**

<b>Name of Proposed Key Personnel</b>	<b>Professional (as per F.2.1.8a-8j)</b>	<b>Not registered</b>
1. Project manager	7	0
2. Key resource	3	0
<b>Subtotal points</b>	<b>10</b>	<b>0</b>



### B2 - Qualifications of proposed key personnel (15 points)

Name of Proposed Key Personnel	Qualification within the built environment profession (15 points)			
	Master's Degree (NQF L-8 or above)	Bachelor of Degree (NQF L-7)	National Diploma (NQF L-6)	Not submitted
1. Project manager	10	7	4	0
2. Key resource	5	3	2	0
<b>Subtotal points</b>	<b>15</b>	<b>10</b>	<b>6</b>	<b>0</b>

### B3 - Evaluation sub-criteria: Experience of proposed key personnel (20 points)

Name of Proposed Key Personnel	Experience of proposed key personnel (20 points)			
	10 Years and above	Between 7 - 9 Years	Between 5 - 6 Years	Between 1 - 4 Years
1. Project manager	10	7	5	3
2. Key Resource	10	7	5	3
<b>Subtotal number of points</b>	<b>20</b>	<b>14</b>	<b>10</b>	<b>6</b>

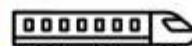
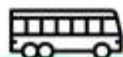
### C. LOCALITY (15 POINTS)

Locality Points will be allocated for proof of local office operations in Eastern Cape. The primary address on CSD will be used for choice Locality. Verifiable Water, Electricity or Levy account in the name of the company/firm is required. A Lease Agreement accompanied by the Landlord's affidavit will also be considered. Failure to submit proof of locality will result in **zero points**.

Criteria	Points
Office based in the Eastern Cape Province	15
No office in the Eastern cape Province	0

### D. PANEL QUALIFICATION

Only bidders who will obtain a threshold of **70% minimum** of the total functionality points will qualify to be in the framework for a period of 36 months.



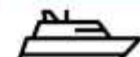
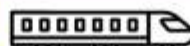
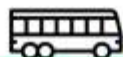




## E. FRAMEWORKS CATEGORY

The Bidders who qualifies for the Framework will be categorized according to the CIDB grading class of works. The bidders who has scored minimum of 70 points

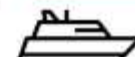
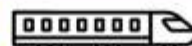
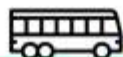
CATEGORY	DESCRIPTION	CIDB GRADING
A	In this category the PSP will be a service provider that has submitted ten(10) projects of which 60% of those are CIDB Grade 9.	CIDB Grade 9
B	In this category the PSP will be a service provider that has submitted ten(10) projects of which 60% of those are CIDB Grade 8.	CIDB Grade 8
C	In this category the PSP will be a service provider that has submitted ten (10) projects of which 60% of those are CIDB Grade 7.	CIDB Grade 7
D	In this category the PSP will be a service provider that has submitted ten(10) projects of which 60% of those are CIDB Grade 6.	CIDB Grade 6
E	In this category the PSP will be a service provider that has submitted ten (10) projects of which 60% of those are CIDB Grade 5.	CIDB Grade 5
F	In this category the PSP will be a service provider that has submitted ten (10) projects of which 60% of those are CIDB Grade 4 or bellow.	CIDB Grade 4 and below



## T1.4 REQUIRED RETURNABLE QUALITY /FUNCTIONALITY EVALUATION

### DOCUMENTS

These documents are the supporting document to the evaluation procedures explained in T1.3 above. Failure to submit these document will make the allocation of points difficult during the evaluation process. Please read and understand the required information in each of these returnable listed below.

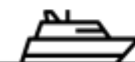


## T1.4. A1: FIRM'S EXPERIENCE ON EXECUTION OF PROJECTS

### T1.4. A1.1: Firm's Experience on execution of projects

The Bidder shall provide details of his relevant experience on similar scale projects above implemented in the past 10 years. In support Bidders are to complete the “**Project Experience**” schedule below and attach thereto copies of (a) Letters of Appointment, and (b) all the relevant Completion Certificates

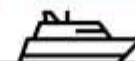
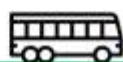
PROJECT NAME	PROJECT DESCRIPTION	EMPLOYER DETAILS			PROJECT VALUE (Including VAT)	PSP FEES obtained for services	START DATE	COMPLETION DATE
		Name	Telephone	Email				
A								
B								
C								
D								
E								
F								
G								
H								
I								





**T1.4. A1.2: Client reference letters**

The Bidders shall provide Completed EC Department of Transport Reference Forms for at least FIVE (5) projects submitted above as complete. Only fully signed and stamped forms by the client will be accepted for point scoring.





**T1.4. A1.2. A EVALUATION SCHEDULE: EXPERIENCE ON PREVIOUS PROJECTS REFERENCES**

The Tenderer shall provide details of his performance on each of the previous projects listed in the “Relevant Experience” returnable schedule. “Client Reference Scorecards” will be completed by each of the respective Clients for the projects listed in the “Previous Experience” returnable schedule.

**REPORT ON BIDDER’S COMPETENCE & PERFORMANCE ON A PROJECT FOR TENDERRECOMMENDATION PURPOSES**

The following are to be completed by the Client and is to be supported in each case accompanied by Signed Appointment Letter; (ii) Signed and Stamped Reference (in the form issued to the tenderer)

**PROJECT NAME A:**

Type of Project, e.g.:

.....  
(New school, renovation of clinic, general scope, etc.)

Client: .....

Professional Fees Amount: .....

Professional Role: .....

Initial Contract Duration:.....

Actual Contract Duration:.....

**RATE SERVICE PROVIDER ON THEIR OVERALL PERFORMANCE**

DESCRIPTION	SCORE	TICK APPROPRIATE SCORING
Very Good	5	
Good	4	
Fair	3	
Poor	2	
Not Acceptable	1	

Any other remarks considered necessary to assist in evaluation of the Service Provider?  
.....

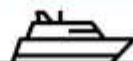
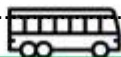
Client’s contact person:.....

Telephone:.....

I hereby declare that to the best of my knowledge, information completed above is true and correct and I understand that I will be held responsible for any misrepresentation.

Client Signature: .....

Date:.....

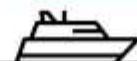
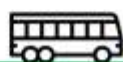




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**EASTERN CAPE**  
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INVITATION TO BUILT ENVIRONMENT PROFESSIONALS FOR THE ESTABLISHMENT OF A PANEL OF CONSULTANTS FOR THE EASTERN CAPE DEPARTMENT OF TRANSPORT FOR A PERIOD OF THIRTY-SIX (36) MONTHS.

**STAMP:**





**T1.4. A1.2. B EVALUATION SCHEDULE: EXPERIENCE ON PREVIOUS PROJECTS REFERENCES**

The Tenderer shall provide details of his performance on each of the previous projects listed in the “Relevant Experience” returnable schedule. “Client Reference Scorecards” will be completed by each of the respective Clients for the projects listed in the “Previous Experience” returnable schedule.

**REPORT ON BIDDER’S COMPETENCE & PERFORMANCE ON A PROJECT FOR TENDERRECOMMENDATION PURPOSES**

The following are to be completed by the Client and is to be supported in each case accompanied by Signed Appointment Letter; (ii) Signed and Stamped Reference (in the form issued to the tenderer)

**PROJECT NAME B:**

**Type of Project, e.g.:**

.....  
.....

**(New school, renovation of clinic, general scope, etc.)**

**Client:**

.....

**Professional Fees Amount:**

.....

**Professional Role:**

.....

**Initial Contract Duration:**.....

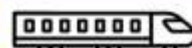
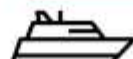
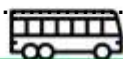
**Actual Contract Duration:**.....

**RATE SERVICE PROVIDER ON THEIR OVERALL PERFORMANCE**

DESCRIPTION	SCORE	TICK APPROPRIATE SCORING
Very Good	5	
Good	4	
Fair	3	
Poor	2	
Not Acceptable	1	

Any other remarks considered necessary to assist in evaluation of the Service Provider?

.....





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**Client's contact**

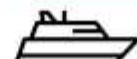
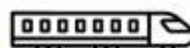
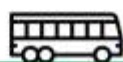
**person:**.....

**Telephone:**.....  
.....

**I hereby declare that to the best of my knowledge, information completed above is true and correct and I understand that I will be held responsible for any misrepresentation.**

**Client Signature:** ..... **Date:**.....

**STAMP**







**T1.4.A1.2.C EVALUATION SCHEDULE: EXPERIENCE ON PREVIOUS PROJECTS REFERENCES**

The Tenderer shall provide details of his performance on each of the previous projects listed in the “Relevant Experience” returnable schedule. “Client Reference Scorecards” will be completed by each of the respective Clients for the projects listed in the “Previous Experience” returnable schedule.

**REPORT ON BIDDER’S COMPETENCE & PERFORMANCE ON A PROJECT FOR TENDERRECOMMENDATION PURPOSES**

The following are to be completed by the Client and is to be supported in each case accompanied by Signed Appointment Letter; (ii) Signed and Stamped Reference (in the form issued to the tenderer)

**PROJECT NAME C:**

**Type of Project, e.g.:**

.....  
.....

**(New school, renovation of clinic, general scope, etc.)**

**Client:**

.....

**Professional Fees Amount:**

.....

**Professional Role:**

.....

**Initial Contract Duration:**.....

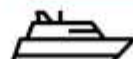
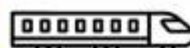
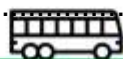
**Actual Contract Duration:**.....

**RATE SERVICE PROVIDER ON THEIR OVERALL PERFORMANCE**

DESCRIPTION	SCORE	TICK APPROPRIATE SCORING
Very Good	5	
Good	4	
Fair	3	
Poor	2	
Not Acceptable	1	

Any other remarks considered necessary to assist in evaluation of the Service Provider?

.....





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**Client's contact**

**person:**.....

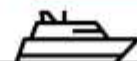
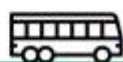
**Telephone:**.....  
.....

**I hereby declare that to the best of my knowledge, information completed above is true and correct and I understand that I will be held responsible for any misrepresentation.**

**Client Signature:** .....

**Date:**.....

**STAMP**





**T1.4. A1.2. D EVALUATION SCHEDULE: EXPERIENCE ON PREVIOUS PROJECTS REFERENCES**

The Tenderer shall provide details of his performance on each of the previous projects listed in the “Relevant Experience” returnable schedule. “Client Reference Scorecards” will be completed by each of the respective Clients for the projects listed in the “Previous Experience” returnable schedule.

**REPORT ON BIDDER’S COMPETENCE & PERFORMANCE ON A PROJECT FOR TENDERRECOMMENDATION PURPOSES**

The following are to be completed by the Client and is to be supported in each case accompanied by Signed Appointment Letter; (ii) Signed and Stamped Reference (in the form issued to the tenderer)

**PROJECT NAME D:**

**Type of Project, e.g.:**

.....  
.....

**(New school, renovation of clinic, general scope, etc.)**

**Client:.**

.....

**Professional Fees Amount:**

.....

**Professional Role:**

.....

**Initial Contract Duration:.....**

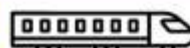
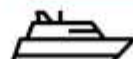
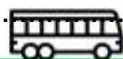
**Actual Contract Duration:.....**

**RATE SERVICE PROVIDER ON THEIR OVERALL PERFORMANCE**

DESCRIPTION	SCORE	TICK APPROPRIATE SCORING
Very Good	5	
Good	4	
Fair	3	
Poor	2	
Not Acceptable	1	

Any other remarks considered necessary to assist in evaluation of the Service Provider?

.....





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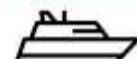
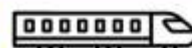
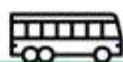
**Client's contact person:**.....

**Telephone:**.....  
.....

**I hereby declare that to the best of my knowledge, information completed above is true and correct and I understand that I will be held responsible for any misrepresentation.**

**Client Signature:** ..... **Date:**.....

**STAMP**





**T1.4 A1.2.E EVALUATION SCHEDULE: EXPERIENCE ON PREVIOUS PROJECTS REFERENCES**

The Tenderer shall provide details of his performance on each of the previous projects listed in the “Relevant Experience” returnable schedule. “Client Reference Scorecards” will be completed by each of the respective Clients for the projects listed in the “Previous Experience” returnable schedule.

**REPORT ON BIDDER’S COMPETENCE & PERFORMANCE ON A PROJECT FOR TENDERRECOMMENDATION PURPOSES**

The following are to be completed by the Client and is to be supported in each case accompanied by Signed Appointment Letter; (ii) Signed and Stamped Reference (in the form issued to the tenderer)

**PROJECT NAME E:**

**Type of Project, e.g.:**

.....  
.....

**(New school, renovation of clinic, general scope, etc.)**

**Client:**

.....

**Professional Fees Amount:**

.....

**Professional Role:**

.....

**Initial Contract Duration:**.....

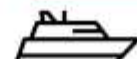
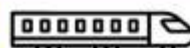
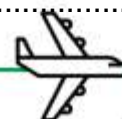
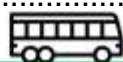
**Actual Contract Duration:**.....

**RATE SERVICE PROVIDER ON THEIR OVERALL PERFORMANCE**

DESCRIPTION	SCORE	TICK APPROPRIATE SCORING
Very Good	5	
Good	4	
Fair	3	
Poor	2	
Not Acceptable	1	

Any other remarks considered necessary to assist in evaluation of the Service Provider?

.....





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**Client's contact**

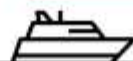
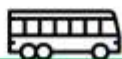
**person:**.....

**Telephone:**.....  
.....

**I hereby declare that to the best of my knowledge, information completed above is true and correct and I understand that I will be held responsible for any misrepresentation.**

**Client Signature:** ..... **Date:**.....

**STAMP**





**T1.4.B1 EVALUATION SCHEDULE: KEY PERSONNEL ASSIGNED TO THE WORK**

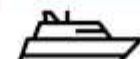
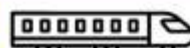
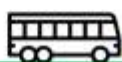
The Bidder shall insert in the spaces provided on the following pages details of the key personnel required to be in the employment of the bidder or other organization, in order for the bidder to be eligible to submit a bid for this project. Certified proof of qualifications and professional registration must be appended to these schedules, together with the Curriculum Vitae of each individual. **Failure to attach them will result in a zero score.**

The Bidder shall list below the personnel that he intends to utilize on the Works, including key personnel that may have to be brought in from outside if not available locally. The proposed personnel cannot be replaced without an approval of the employer.

Insert in the table below the key personnel and their proposed function

**KEY PERSONNEL SCHEDULE**

No.	Key Person Name	Proposed Function	Professional Registration	Years of Experience
1.				
2.				
3.				
4.				





**T1.4.B1.1 Key Personnel 1: CURRICULUM VITAE OF KEY PERSONNEL – PROJECT MANAGER**

*(Comprehensive CVs, certified copies of qualifications and registration certificates for key personnel are required and must be attached)*

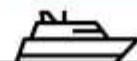
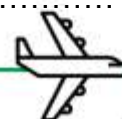
<b>Name:</b>		<b>Date of birth:</b>
<b>Profession:</b>		<b>Nationality:</b>
<b>Qualifications:</b>		
Professional Body:	Category of Registration:	Registration Number:
Professional Body:	Category of Registration:	Registration Number: —
Professional Body:	Category of Registration:	Registration Number:
<b>Name of Employer (firm):</b>		
<b>Current position:</b>		<b>Years with firm:</b>
<b><u>Employment Record:</u></b>		
.....		
.....		
.....		
.....		
.....		
<b><u>Experience Record Pertinent to Required Service:</u></b>		
.....		
.....		
.....		
.....		

**Certification:**

I, the undersigned, certify that, to the best of my knowledge and belief, this data correctly describes me, my qualifications and my experience.

.....

..... SIGNATURE OF THE INCUMBANT IN THE SCHEDULE DATE



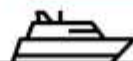
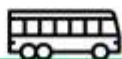




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.....INCUMBANT'S IDENTITY  
NUMBER





**T1.4.B1.2 Key Personnel 2: CURRICULUM VITAE OF KEY PERSONNEL – KEY RESOURCE**

*(Comprehensive CVs, certified copies of qualifications and registration certificates for keypersonnel are required and must be attached)*

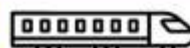
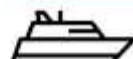
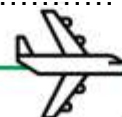
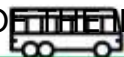
<b>Name:</b>		<b>Date of birth:</b>
<b>Profession:</b>		<b>Nationality:</b>
<b>Qualifications:</b>		
Professional Body:	Category of Registration:	Registration Number:
Professional Body:	Category of Registration:	Registration Number: —
Professional Body:	Category of Registration:	Registration Number:
<b>Name of Employer (firm):</b>		
<b>Current position:</b>		<b>Years with firm:</b>
<b><u>Employment Record:</u></b>		
.....		
.....		
.....		
.....		
.....		
<b><u>Experience Record Pertinent to Required Service:</u></b>		
.....		
.....		
.....		
.....		

**Certification:**

I, the undersigned, certify that, to the best of my knowledge and belief, this data correctly describes me, my qualifications and my experience.

.....

..... SIGNATURE OF THE INCUMBANT IN THE SCHEDULE DATE

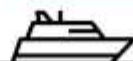
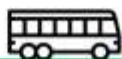




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.....  
.....INCUMBANT'S IDENTITY  
NUMBER





### T1.4.B3: EXPERIENCE OF PROJECT TEAM AND DELIVERABLES

#### PROJECT TEAM CVS

The experience of each key person, relevant to the scope of work, will be evaluated from three different points of view:

- 1) General experience (total duration of professional activity), in the specific sector, field, subject, etc. which is directly linked to the scope of work;
- 2) Qualifications in the relevant field or sector; and
- 3) Professional registration with a professional body in the specific sector, field, subject, etc., which is directly linked to the scope of work.

**A CV of each key person should be attached to this schedule.**

Each CV should be structured under the following headings:

- 1 Personal particulars
  - name
  - date and place of birth
  - place (s) of tertiary education and dates associated therewith
  - professional awards
- 2 Qualifications (degrees, diplomas, certificates, grades of membership of professional societies and professional registrations)
- 3 Name of current employer and position in enterprise
- 4 Overview of post graduate / diploma experience (year, organization and position)
- 5 Outline of recent assignments / experience that has a bearing on the scope of work (professional services as per discipline under consideration)

The scoring of the experience of key staff will be as detailed in T1.2.3 above.

I, the undersigned, who warrants that I am duly authorized to do so on behalf of the enterprise, confirm that the contents of this schedule are within my personal knowledge and are to the best of my belief both true and correct.

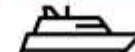
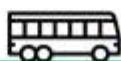
**Signed**

**Date**

**Name**

**Position**

**Bidder**

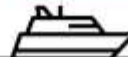
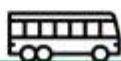




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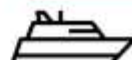
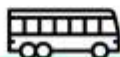
**(The CVs, certified copies, not older than 6 months, of qualifications and professional registration of the above personnel to be attached here).**



#### **T1.4.C LOCALITY OF FIRM'S OFFICES**

The Bidder shall attach proof of a local office such as invoices for municipal rates or a signed lease agreement with the landlord.

Failure to attach this proof (any of the two documents) will lead to a conclusion that the Bidder does not have an office in the Eastern Cape Province where the projects will be implemented. Additional to that the primary address in the CSD will be used to confirm the locality of the firm.



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**A: CERTIFICATE OF AUTHORITY FOR SIGNATORY**

Notes to tenderer:

- 1 The signatory for the tenderer shall confirm his/her authority thereto by attaching, to the returnable schedule, on the tendering company's letterhead a duly signed and dated copy of the relevant resolution of the board of directors/partners.
2. In the event that the tenderer is a joint venture, a certificate is required from each member of the joint venture clearly setting out authority for signatory.
3. The resolution below is given as an example of an acceptable format for authorisation, but submission of this page with the example completed shall not be accepted as authorisation of the tenderer's signatory.

**EXAMPLE BELOW:**

By resolution of the board of directors passed at a meeting held on .....

Mr/Ms .....

whose signature appears below, has been duly authorised to sign all documents in connection with the tender for **SCMU10-22/23-0021** and any contract that may arise therefrom on behalf of

.....  
*(name of tenderer in block capitals)*

SIGNED ON BEHALF OF THE COMPANY: .....

IN HIS/HER CAPACITY AS: .....

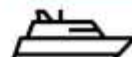
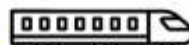
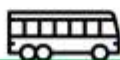
DATE: .....

SIGNATURE OF SIGNATORY: .....

WITNESS: .....  
SIGNATURE SIGNATURE

.....  
NAME (PRINT) NAME (PRINT)

SIGNED BY TENDERER: .....





**B: COMPULSORY ENTERPRISE QUESTIONNAIRE**

The following particulars must be furnished. In the case of a joint venture, separate enterprise questionnaires in respect of each partner must be completed and submitted.

**Section 1: Name of enterprise:** .....

**Section 2: VAT registration number, if any:** .....

**Section 3: CIDB registration number, if any:** .....

**Section 4: Particulars of sole proprietors and partners in partnerships**

Name*	Identity number*	Personal income tax number*

\* Complete only if sole proprietor or partnership and attach separate page if more than 3 partners

**Section 5: Particulars of companies and close corporations**

Company registration number .....

Close corporation number .....

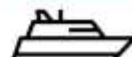
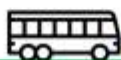
Tax reference number .....

Section 6: The attached SBD4 must be completed for each tender and be attached as a tender requirement.

Section 7: The attached SBD 6.1 must be completed for each tender and be attached as a requirement.

The undersigned, who warrants that he / she is duly authorised to do so on behalf of the enterprise:

- i) authorizes the Employer to obtain a tax clearance certificate from the South African Revenue Services that my / our tax matters are in order;
- ii) confirms that the neither the name of the enterprise or the name of any partner, manager, Project manager or other person, who wholly or partly exercises, or may exercise, control over the enterprise appears on the Register of Tender Defaulters established in terms of the Prevention and Combating of Corrupt Activities Act of 2004;
- iii) confirms that no partner, member, Project manager or other person, who wholly or partly exercises, or may exercise, control over the enterprise appears, has within the last five years been convicted of fraud or corruption;
- iv) confirms that I / we are not associated, linked or involved with any other tendering entities submitting tender offers and have no other relationship with any of the tenderers or those responsible for compiling the scope of work that could cause or be interpreted as a conflict of interest; and
- iv) confirms that the contents of this questionnaire are within my personal knowledge and are to the best of my belief both true and correct.







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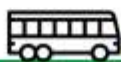
INVITATION TO BUILT ENVIRONMENT PROFESSIONALS FOR THE ESTABLISHMENT OF A PANEL OF CONSULTANTS FOR THE EASTERN CAPE DEPARTMENT OF TRANSPORT FOR A PERIOD OF THIRTY-SIX (36) MONTHS.

Signed \_\_\_\_\_ Date \_\_\_\_\_

Name \_\_\_\_\_ Position \_\_\_\_\_

*Enterprise name* \_\_\_\_\_

SIGNED BY TENDERER:.....





**A: RECORD OF THE ADDENDA TO TENDER**

We confirm that the following communications received from the Employer before the submission of this tender/ quotation offer, amending the tender/ quotation documents, have been taken into account in this tender offer:

	Date	Title or Details
1.		
2.		
3.		
4.		
5.		
6.		
7.		
8.		
9.		
10.		

Attach additional pages if more space is required.

Signed

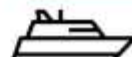
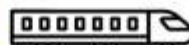
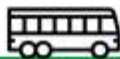
Date

Name

Position

Tenderer

SIGNED BY TENDERER:.....





SBD1

**B: INVITATION TO TENDER**

**YOU ARE HEREBY INVITED TO TENDER FOR REQUIREMENTS OF THE DEPARTMENT OF TRANSPORT**

TENDER NUMBER:	<b>SCMU10-22/23-0021</b>	<b>CLOSING DATE:</b>	<b>23 January 2023</b>	<b>CLOSING TIME:</b>	<b>11:00 am</b>
----------------	--------------------------	----------------------	------------------------	----------------------	-----------------

DESCRIPTION: INVITATION TO BUILT ENVIRONMENT PROFESSIONALS FOR THE ESTABLISHMENT OF A PANEL OF CONSULTANTS FOR THE EASTERN CAPE DEPARTMENT OF TRANSPORT FOR A PERIOD OF THIRTY-SIX (36) MONTHS.

**THE SUCCESSFUL TENDERER WILL BE REQUIRED TO FILL IN AND SIGN A WRITTEN CONTRACT FORM (SBD7)**

**TENDER RESPONSE DOCUMENTS MAY BE DEPOSITED IN THE TENDER BOX SITUATED AT**

GROUND FLOOR, DEPARTMENT OF TRANSPORT

STELLENBOSCH PARK, 32 COWAN CLOSE, SCHORNVILLE, KING WILLIAM'S TOWN

**SUPPLIER INFORMATION**

NAME OF TENDERER			
POSTAL ADDRESS			
TELEPHONE NUMBER			
CELLPHONE NUMBER	CODE	NUMBER	
FACSIMILE NUMBER			
E-MAIL ADDRESS	CODE	NUMBER	
VAT REGISTRATION NUMBER			

	TCS PIN:	<input type="checkbox"/> Yes <input type="checkbox"/> No	<b>O R</b>	CSD No:	
--	----------	---	------------	---------	--

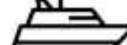
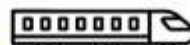
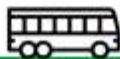
B-BBEE STATUS LEVEL VERIFICATION CERTIFICATE [TICK APPLICABLE BOX]	<input type="checkbox"/> Yes <input type="checkbox"/> No	B-BBEE STATUS LEVEL SWORN AFFIDAVIT	<input type="checkbox"/> Yes <input type="checkbox"/> No
--	---	-------------------------------------	---

IF YES, WHO WAS THE CERTIFICATE ISSUED BY?

AN ACCOUNTING OFFICER AS CONTEMPLATED IN THE CLOSE CORPORATION ACT (CCA)	<input type="checkbox"/>	AN ACCOUNTING OFFICER AS CONTEMPLATED IN THE CLOSE CORPORATION ACT (CCA)
AND NAME THE APPLICABLE IN THE TICK BOX	<input type="checkbox"/>	A VERIFICATION AGENCY ACCREDITED BY THE SOUTH AFRICAN ACCREDITATION SYSTEM (SANAS)
	<input type="checkbox"/>	A REGISTERED AUDITOR
		NAME:

**[ A B-BBEE STATUS LEVEL VERIFICATION CERTIFICATE/SWORN AFFIDAVIT (FOR EMEs & QSEs) MUST BE SUBMITTED IN ORDER TO QUALIFY FOR PREFERENCE POINTS FOR B-BBEE ]**

ARE YOU THE ACCREDITED REPRESENTATIVE IN SOUTH AFRICA FOR THE GOODS/SERVICES/WORKS OFFERED?	<input type="checkbox"/> Yes <input type="checkbox"/> No <b>[IF YES ENCLOSE PROOF]</b>	ARE YOU A FOREIGN BASED SUPPLIER FOR THE GOODS/SERVICES/WORKS OFFERED?	<input type="checkbox"/> Yes <input type="checkbox"/> No <b>[IF YES ANSWER PART B:3 BELOW]</b>
---	---	--	---



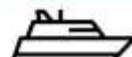
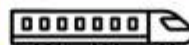
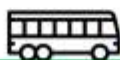


<b>SIGNATURE OF TENDERDER</b>	..... ...	<b>DATE</b>	
<b>CAPACITY UNDER WHICH THIS TENDER IS SIGNED (Attach proof of authority to sign this is tender; e.g. resolution of Project managers, etc.)</b>			
<b>TOTAL NUMBER OF ITEMS OFFERED</b>		<b>TOTAL TENDER PRICE (ALL INCLUSIVE)</b>	
<b>TENDERING PROCEDURE ENQUIRIES MAY BE DIRECTED TO:</b>		<b>TECHNICAL INFORMATION MAY BE DIRECTED TO:</b>	
<b>CONTACT PERSON (SCM)</b>	<b>Mr M. Cwili</b>	<b>CONTACT PERSON</b>	<b>Mr. S. Dlanjwa</b>
<b>TELEPHONE No.</b>	067 414 2504	<b>TELEPHONE No.</b>	060 870 3206
<b>FACSIMILE NUMBER</b>		<b>FACSIMILE NUMBER</b>	
<b>E-MAIL ADDRESS</b>	<a href="mailto:philasande.ngikash@ectransport.gov.za">philasande.ngikash@ectransport.gov.za</a>	<b>E-MAIL ADDRESS</b>	<a href="mailto:Sonwabile.dlanjwa@ectransport.gov.za">Sonwabile.dlanjwa@ectransport.gov.za</a>

### 1. TENDER SUBMISSION

- 1.1. TENDERS MUST BE DELIVERED BY THE STIIPULATED TIME TO THE CORRECT ADDRESS. LATE TENDERS WILL NOT BE ACCEPTED FOR CONSIDERATION
- 1.2. ALL TENDERS MUST BE SUBMITTED ON THE OFFICIAL FORMS PROVIDED- (NOT BE RE-TYPED), OR ONLINE
- 1.3. TENDERDERS MUST REGISTER O THE CENTRAL SUPPLIER DATABASE (CSD) TO UPLOAD MANDATORY INFORMATION NAMELY:(BUSINESS REGISTRATION/PROJECT MANAGERSHIP/MEMBERSHIP/IDENTITY NUMBER; TAX COMPLIANCE STATUS; AND BANKING INFORMATION FOR VERIFICATION PURPOSES). B-BBE CERTIFICATE OR SWORN AFFIDAVIT FOR B-BBEE MUST BE SUBMITTED TO TENDERDING ISTITION
- 1.4. WHERE A TENDERDER IS NOT REGISTERED ON CSD, MANDATORY INFORMATION NAMELY: (BUSINESS REGISTRATION/PROJECT MANAGERSHIP/MEMBERSHIP/IDENTITY NUMBER; TAX COMPLIANCE STATUS MAY NOT BE SUBMITTED WITH THE TENDER DOCUMENTATION. B-BBEE CERTIFICATE OR SWORN AFFIDAVIT FOR B-B-BBEE MUST BE SUBMITTED TO TENDERDING INSTITUTION.
- 1.5. THIS TENDER IS SUBJECT TO THE PREFERENTIAL PROCUREMENT POLICY FRAMEWORK ACT 2000 AND THE PREFERENTIAL PROCUREMENT REGULATIONS, 2017 THE GENERAL CONDITIONS OF CONTRACT (GCC) AND, IF APPLICABLE, ANY OTHER LEGISLATION OR SPECIAL CONDITIONS OF COTRACT.

### 2.TAX COMPLIANCE REQUIREMENTS





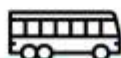
- 2.1. TENDERDERS MUST ENSURE COMPLIANCE WITH THEIR TAX OBLIGATION
- 2.2. TENDERDERS ARE REQUIRED TO SUBMIT THEIR UNIQUE PERSONAL IDENTIFICATION NUMBER (PIN) ISSUED BY SARS TO ENABLE THE ORGAN OF STATE TO VIEW THE TAXPAYE'S PROFILE TAX STATUS.
- 2.3. APPLICATION FOR TAXCOMPLIANCE STATUS (TCS) OR PIN MAY ALSO BE MADE VIA E-FILLING ,IN ORDER TO USE THIS PROVISION, TAXPAYERS WILL NEED TO REGISTER WITH SARS AS E-FILERS THOUGH THE WEBSITE WW.SARS.GOV.ZA
- 2.4. TENDERDERS MAY ALSO SUBMIT A PRINTED TCS TOGETHER WITH THE TENDER
- 2.5. IN TENDERS WHERE CONSORTIA/JOINT VENTURES/SUB-CONTRACTORS ARE INVOLVED, EACH PARTYMUST SUBMIT A SEPARATE PROOF OF TCS / PIN /CSD NUMBER.
- 2.6. WHERE ON TCS IS AVAILABLE BUT THE TENDERDER IS REGISTERED ON THE CENTRAL SUPPIER DATABASE (CSD),A CSD NUMBER MUST BE PROVIDED

**3 QUESTIONNAIRE TO TENDERING FOREIGN SUPPLIES**

- 3.1. IS THE TENDERDER A RESIDENT OF THE REPUBLIC OF SOUTH AFRICA (RSA)?  Yes  No
- 3.2. DOES THE TENDERDER HAVE A BRANCH IN THE RSA?  Yes  No
- 3.3. DOES THE TENDERDER HAVE A PERMANENT ESTABLISHMENT IN THE RSA?  Yes  No
- 3.4 DOES THE TENDERDER HAVE ANY SOURCE OF INCOME IN THE RSA?  Yes  No

**IF THE ANSWER IS NO TO ALL OF THE ABOVE,THEN, IT IS NOT A REQUIREMENT TO OBTAIN A TAX COMPLIANCE STATUS/TAX COMPLIANCE SYSTEM PIN CODE FROM THETHE SOUTH AFRICAN REVENUE SERVICE (SARS) AND IF NOT REGISTER AS PER 2.3 ABOBE**

**SIGNED BY TENDERER:** .....



**SBD 4: BIDDER'S DISCLOSURE**

**1. PURPOSE OF THE FORM**

Any person (natural or juristic) may make an offer or offers in terms of this invitation to bid. In line with the principles of transparency, accountability, impartiality, and ethics as enshrined in the Constitution of the Republic of South Africa and further expressed in various pieces of legislation, it is required for the bidder to make this declaration in respect of the details required hereunder.

**Where a person/s are listed in the Register for Tender Defaulters and / or the List of Restricted Suppliers, that person will automatically be disqualified from the bid process.**

**2. Bidder's declaration**

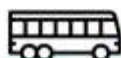
2.1 Is the bidder, or any of its directors / trustees / shareholders / members / partners or any person having a controlling interest <sup>1</sup> in the enterprise, employed by the state?

**YES/NO**

2.1.1 If so, furnish particulars of the names, individual identity numbers, and, if applicable, state employee numbers of sole proprietor/ directors / trustees / shareholders / members/ partners or any person having a controlling interest in the enterprise, in table below.

Full Name	Identity Number	Name of State institution

<sup>1</sup> the power, by one person or a group of persons holding the majority of the equity of an enterprise, alternatively, the person/s having the deciding vote or power to influence or to direct the course and decisions of the enterprise.





2.2 Do you, or any person connected with the bidder, have a relationship with any person who is employed by the procuring institution? **YES/NO**

2.2.1 If so, furnish particulars:

.....  
.....

2.3 Does the bidder or any of its directors / trustees / shareholders / members / partners or any person having a controlling interest in the enterprise have any interest in any other related enterprise whether or not they are bidding for this contract?

**YES/NO**

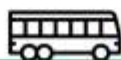
2.3.1 If so, furnish particulars:

.....  
.....

**3 DECLARATION**

I, the undersigned, (name)..... in submitting the accompanying bid, do hereby make the following statements that I certify to be true and complete in every respect:

- 3.1 I have read and I understand the contents of this disclosure;
- 3.2 I understand that the accompanying bid will be disqualified if this disclosure is found not to be true and complete in every respect;
- 3.3 The bidder has arrived at the accompanying bid independently from, and without consultation, communication, agreement or arrangement with any competitor. However, communication between partners in a joint venture or consortium<sup>2</sup> will not be construed as collusive bidding.
- 3.4 In addition, there have been no consultations, communications, agreements or arrangements with any competitor regarding the quality, quantity, specifications, prices, including methods, factors or formulas used to calculate prices, market allocation, the intention or decision to submit or not to submit the bid, bidding with the intention not to win the bid and conditions or delivery particulars of the products or services to which this bid invitation relates.
- 3.4 The terms of the accompanying bid have not been, and will not be, disclosed by the bidder, directly or indirectly, to any competitor, prior to the date and time of the official bid opening or of the awarding of the contract.
- 3.5 There have been no consultations, communications, agreements or arrangements made by the bidder with any official of the procuring institution in relation to this procurement process prior to and during the bidding process except to provide clarification on the bid submitted where so required by the institution; and the bidder was not involved in the drafting of the specifications or terms of reference for this bid.





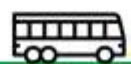
3.6 I am aware that, in addition and without prejudice to any other remedy provided to combat any restrictive practices related to bids and contracts, bids that are suspicious will be reported to the Competition Commission for investigation and possible imposition of administrative penalties in terms of section 59 of the Competition Act No 89 of 1998 and or may be reported to the National Prosecuting Authority (NPA) for criminal investigation and or may be restricted from conducting business with the public sector for a period not exceeding ten (10) years in terms of the Prevention and Combating of Corrupt Activities Act No 12 of 2004 or any other applicable legislation.

I CERTIFY THAT THE INFORMATION FURNISHED IN PARAGRAPHS 1, 2 and 3 ABOVE IS CORRECT.

I ACCEPT THAT THE STATE MAY REJECT THE BID OR ACT AGAINST ME IN TERMS OF PARAGRAPH 6 OF PFMA SCM INSTRUCTION 03 OF 2021/22 ON PREVENTING AND COMBATING ABUSE IN THE SUPPLY CHAIN MANAGEMENT SYSTEM SHOULD THIS DECLARATION PROVE TO BE FALSE.

..... Signature	..... Date
..... Position	..... Name of bidder

**SIGNED BY TENDERER:** .....





**SBD 6.1**

**PREFERENCE POINTS CLAIM FORM IN TERMS OF THE PREFERENTIAL PROCUREMENT REGULATIONS 2017**

This preference form must form part of all bids invited. It contains general information and serves as a claim form for preference points for Broad-Based Black Economic Empowerment (B-BBEE) Status Level of Contribution

**NB: BEFORE COMPLETING THIS FORM, BIDDERS MUST STUDY THE GENERAL CONDITIONS, DEFINITIONS AND DIRECTIVES APPLICABLE IN RESPECT OF B-BBEE, AS PRESCRIBED IN THE PREFERENTIAL PROCUREMENT REGULATIONS, 2017.**

**1. GENERAL CONDITIONS**

1.1 The following preference point systems are applicable to all bids:

- the 80/20 system for requirements with a Rand value of up to R50 000 000 (all applicable taxes included); and
- the 90/10 system for requirements with a Rand value above R50 000 000 (all applicable taxes included).

1.2

- a) The value of this bid is estimated **not to exceed** R50 000 000 (all applicable taxes included) and therefore the **80/20** Preference point system shall be applicable; or
- b) The 80/20 preference point system will be applicable to this tender

1.3 Points for this bid shall be awarded for:

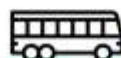
- (a) Price; and
- (b) B-BBEE Status Level of Contributor.

1.4 The maximum points for this bid are allocated as follows:

	POINTS
PRICE	80
B-BBEE STATUS LEVEL OF CONTRIBUTOR	20
Total points for Price and B-BBEE must not exceed	100

1.5 Failure on the part of a bidder to submit proof of B-BBEE Status level of contributor together with the bid, will be interpreted to mean that preference points for B-BBEE status level of contribution are not claimed.

1.6 The purchaser reserves the right to require of a bidder, either before a bid is adjudicated or at any time subsequently, to substantiate any claim in regard to preferences, in any manner required by the purchaser.





## 2. DEFINITIONS

- (a) **“B-BBEE”** means broad-based black economic empowerment as defined in section 1 of the Broad-Based Black Economic Empowerment Act;
- (b) **“B-BBEE status level of contributor”** means the B-BBEE status of an entity in terms of a code of good practice on black economic empowerment, issued in terms of section 9(1) of the Broad-Based Black Economic Empowerment Act;
- (c) **“bid”** means a written offer in a prescribed or stipulated form in response to an invitation by an organ of state for the provision of goods or services, through price quotations, advertised competitive bidding processes or proposals;
- (d) **“Broad-Based Black Economic Empowerment Act”** means the Broad-Based Black Economic Empowerment Act, 2003 (Act No. 53 of 2003);
- (e) **“EME”** means an Exempted Micro Enterprise in terms of a code of good practice on black economic empowerment issued in terms of section 9 (1) of the Broad-Based Black Economic Empowerment Act;
- (f) **“functionality”** means the ability of a tenderer to provide goods or services in accordance with specifications as set out in the tender documents.
- (g) **“prices”** includes all applicable taxes less all unconditional discounts;
- (h) **“proof of B-BBEE status level of contributor”** means:
  - 1) B-BBEE Status level certificate issued by an authorized body or person;
  - 2) A sworn affidavit as prescribed by the B-BBEE Codes of Good Practice;
  - 3) Any other requirement prescribed in terms of the B-BBEE Act;
- (i) **“QSE”** means a qualifying small business enterprise in terms of a code of good practice on black economic empowerment issued in terms of section 9 (1) of the Broad-Based Black Economic Empowerment Act;
- (j) **“rand value”** means the total estimated value of a contract in Rand, calculated at the time of bid invitation, and includes all applicable taxes;

## 3. POINTS AWARDED FOR PRICE

### 3.1 THE 80/20 OR 90/10 PREFERENCE POINT SYSTEMS

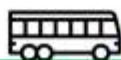
A maximum of 80 or 90 points is allocated for price on the following basis:

$$P_s = 80 \left( 1 - \frac{P_t - P_{\min}}{P_{\min}} \right) \quad \text{or} \quad P_s = 90 \left( 1 - \frac{P_t - P_{\min}}{P_{\min}} \right)$$

**80/20**
**or**
**90/10**

Where

- $P_s$  = Points scored for price of bid under consideration
- $P_t$  = Price of bid under consideration
- $P_{\min}$  = Price of lowest acceptable bid





**4. POINTS AWARDED FOR B-BBEE STATUS LEVEL OF CONTRIBUTOR**

4.1 In terms of Regulation 6 (2) and 7 (2) of the Preferential Procurement Regulations, preference points must be awarded to a bidder for attaining the B-BBEE status level of contribution in accordance with the table below:

B-BBEE Status Level of Contributor	Number of points (90/10 system)	Number of points (80/20 system)
1	10	20
2	9	18
3	6	14
4	5	12
5	4	8
6	3	6
7	2	4
8	1	2
Non-compliant contributor	0	0

**5. BID DECLARATION**

5.1 Bidders who claim points in respect of B-BBEE Status Level of Contribution must complete the following:

**6. B-BBEE STATUS LEVEL OF CONTRIBUTOR CLAIMED IN TERMS OF PARAGRAPHS 1.4 AND 4.1**

6.1 B-BBEE Status Level of Contributor: . = .....(maximum of 10 or 20 points)  
(Points claimed in respect of paragraph 7.1 must be in accordance with the table reflected in paragraph 4.1 and must be substantiated by relevant proof of B-BBEE status level of contributor.

**7. SUB-CONTRACTING**

7.1 Will any portion of the contract be sub-contracted?

(Tick applicable box)

YES	<input type="checkbox"/>	NO	<input type="checkbox"/>
-----	--------------------------	----	--------------------------

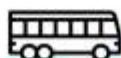
7.1.1 If yes, indicate:

- i) What percentage of the contract will be subcontracted.....%
- ii) The name of the sub-contractor.....
- iii) The B-BBEE status level of the sub-contractor.....
- iv) Whether the sub-contractor is an EME or QSE

(Tick applicable box)

YES	<input type="checkbox"/>	NO	<input type="checkbox"/>
-----	--------------------------	----	--------------------------

v) Specify, by ticking the appropriate box, if subcontracting with an enterprise in terms of





Designated Group: An EME or QSE which is at last 51% owned by:	EME √	QSE √
Black people		
Black people who are youth		
Black people who are women		
Black people with disabilities		
Black people living in rural or underdeveloped areas or townships		
Cooperative owned by black people		
Black people who are military veterans		
<b>OR</b>		
Any EME		
Any QSE		

**8. DECLARATION WITH REGARD TO COMPANY/FIRM**

8.1 Name of company/firm:.....

8.2 VAT registration number:.....

8.3 Company registration number:.....

**8.4 TYPE OF COMPANY/ FIRM**

- Partnership/Joint Venture / Consortium
- One person business/sole propriety
- Close corporation
- Company
- (Pty) Limited

[TICK APPLICABLE BOX]

**8.5 DESCRIBE PRINCIPAL BUSINESS ACTIVITIES**

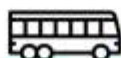
.....  
 .....  
 .....

**8.6 COMPANY CLASSIFICATION**

- Manufacturer
- Supplier
- Professional service provider
- Other service providers, e.g. transporter, etc.

[TICK APPLICABLE BOX]

8.7 Total number of years the company/firm has been in business:.....





8.8 I/we, the undersigned, who is / are duly authorised to do so on behalf of the company/firm, certify that the points claimed, based on the B-BBE status level of contributor indicated in paragraphs 1.4 and 6.1 of the foregoing certificate, qualifies the company/ firm for the preference(s) shown and I / we acknowledge that:

- i) The information furnished is true and correct;
- ii) The preference points claimed are in accordance with the General Conditions as indicated in paragraph 1 of this form;
- iii) In the event of a contract being awarded as a result of points claimed as shown in paragraphs 1.4 and 6.1, the contractor may be required to furnish documentary proof to the satisfaction of the purchaser that the claims are correct;
- iv) If the B-BBEE status level of contributor has been claimed or obtained on a fraudulent basis or any of the conditions of contract have not been fulfilled, the purchaser may, in addition to any other remedy it may have –
  - (a) disqualify the person from the bidding process;
  - (b) recover costs, losses or damages it has incurred or suffered as a result of that person's conduct;
  - (c) cancel the contract and claim any damages which it has suffered as a result of having to make less favourable arrangements due to such cancellation;
  - (d) recommend that the bidder or contractor, its shareholders and Project managers, or only the shareholders and Project managers who acted on a fraudulent basis, be restricted by the National Treasury from obtaining business from any organ of state for a period not exceeding 10 years, after the *audi alteram partem* (hear the other side) rule has been applied; and
  - (e) forward the matter for criminal prosecution.

WITNESSES

1. ....

2. ....

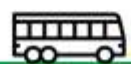
.....  
SIGNATURE(S) OF BIDDERS(S)

DATE: .....

ADDRESS .....

.....

.....

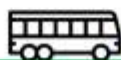




**DECLARATION OF TENDERER'S PAST SUPPLY CHAIN MANAGEMENT PRACTICES**

- 1 This Standard Tender Document must form part of all tenders invited.
- 2 It serves as a declaration to be used by institutions in ensuring that when goods and services are being procured, all reasonable steps are taken to combat the abuse of the supply chain management system.
- 3 The tender of any tenderer may be disregarded if that tenderer, or any of its Project managers have-
  - a. abused the institution's supply chain management system;
  - b. committed fraud or any other improper conduct in relation to such system; or
  - c. failed to perform on any previous contract.
- 4 **In order to give effect to the above, the following questionnaire must be completed and submitted with the tender.**

Item	Question	Yes	No
4.1	Is the tenderer or any of its Project managers listed on the National Treasury's database as companies or persons prohibited from doing business with the public sector? <b>(Companies or persons who are listed on this database were informed in writing of this restriction by the National Treasury after the <i>audi alteram partem</i> rule was applied).</b>	Yes <input type="checkbox"/>	No <input type="checkbox"/>
4.1.1	If so, furnish particulars:		
4.2	Is the tenderer or any of its Project managers listed on the Register for Tender Defaulters in terms of section 29 of the Prevention and Combating of Corrupt Activities Act (No 12 of 2004)? <b>To access this Register enter the National Treasury's website, <a href="http://www.treasury.gov.za">www.treasury.gov.za</a>, click on the icon "Register for Tender Defaulters" or submit your written request for a hard copy of the Register to facsimile number (012) 3265445.</b>	Yes <input type="checkbox"/>	No <input type="checkbox"/>
4.2.1	If so, furnish particulars:		
4.3	Was the tenderer or any of its Project managers convicted by a court of law (including a court outside of the Republic of South Africa) for fraud or corruption during the past five years?	Yes <input type="checkbox"/>	No <input type="checkbox"/>
4.3.1	If so, furnish particulars:		
4.4	Was any contract between the tenderer and any organ of state terminated during the past five years on account of failure to perform on or comply with the contract?	Yes <input type="checkbox"/>	No <input type="checkbox"/>





4.4.1 If so, furnish particulars:

**CERTIFICATION**

I, THE UNDERSIGNED (FULL NAME) .....  
 CERTIFY THAT THE INFORMATION FURNISHED ON THIS DECLARATION FORM IS TRUE AND  
 CORRECT.

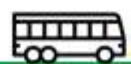
I ACCEPT THAT, IN ADDITION TO CANCELLATION OF A CONTRACT, ACTION MAY BE TAKEN  
 AGAINST ME SHOULD THIS DECLARATION PROVE TO BE FALSE.

.....  
**Signature**

.....  
**Date**

.....  
**Position**

.....  
**Name of Tenderer**



**SWORN AFFIDAVIT – B-BBEE EXEMPTED MICRO ENTERPRISE (EME) – BEP (BUILT ENVIRONMENT PROFESSIONAL)**

I, the undersigned,

<b>Full name &amp; Surname</b>	
<b>Identity number</b>	

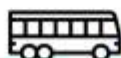
Hereby declare under oath as follows:

1. The contents of this statement are to the best of my knowledge a true reflection of the facts.
2. I am a Member / Project manager / Owner of the following enterprise and am duly authorized to act on its behalf:

<b>Enterprise Name:</b>	
<b>Trading Name (If Applicable):</b>	
<b>Registration Number:</b>	
<b>Enterprise Physical Address:</b>	
<b>Type of Entity (CC, (Pty) Ltd, Sole Prop</b>	
<b>Nature of Business:</b>	
<b>Definition of “Black People”</b>	<p>As per the Broad-Based Black Economic Empowerment Act 53 of 2003 as Amended by Act No 46 of 2013 “Black People” is a generic term which means Africans, Coloureds and Indians –</p> <p>(a) Who are citizens of the Republic of South Africa by birth or descent; or (b) Who became citizens of the Republic of South Africa by naturalization-</p> <ol style="list-style-type: none"> <li>i. Before 27 April 1994; or</li> <li>ii. On or after 27 April 1994 and who would have been entitled to acquire citizenship by naturalization prior to that</li> </ol>

3. I hereby declare under Oath that:

- The Enterprise is \_\_\_\_\_% **Black Owned** as per Amended Code Series CSC000 of the Revised Construction Sector Codes of Good Practice issued under section 9 (1) of B-BBEE Act No 53 of 2003 as Amended by Act No 46 of 2013,
- The Enterprise is \_\_\_\_\_% **Black Woman Owned** as per Amended Code Series CSC000 of the Revised Construction Sector Codes of Good Practice issued under section







9 (1) of B-BBEE Act No 53 of 2003 as Amended by Act No 46 of 2013,

- The Enterprise is \_\_\_\_\_% Black Designated Group Owned as per Amended Code Series CSC000 of the Revised Construction Sector Codes of Good Practice issued under section 9 (1) of B-BBEE Act No 53 of 2003 as Amended by Act No 46 of 2013,

Based on the Financial Statements/Management Accounts and other information available on the latest financial year-end of \_\_\_\_\_, the annual Total Revenue was equal to/or less than R6,000,000.00 (six Million Rands or less),

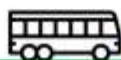
- Please confirm on the table below the B-BBEE level contributor, **by ticking the applicable box.**

100% Black Owned	<b>Level One</b> (135% B-BBEE procurement recognition level)	
At least 51% Black Owned but less than 100% black owned	<b>Level Two</b> (125% B-BBEE procurement recognition level)	
At least 30% Black Owned but less than 51% black owned	<b>Level Four</b> (100% B-BBEE procurement recognition level)	
Less than 30% Black Owned	<b>Level Five</b> (80% B-BBEE procurement recognition level)	

**NB: KEY NOTES FOR EMES (extract from Gazette No. 41287)**

- 3.6.2.4.1 An Exempted Micro Enterprise (EME) with a total annual revenue of less than R1.8 million in the case of BEPs and less than R3 million in the case of Contractors are:
  - A) Not subject to the discounting principle and therefore do not have to comply with the QSE Skills Development element, and
  - B) Not required to have an authorised B-BBEE verification certificate, and may present an affidavit or a certificate issued by the Companies and Intellectual Property Commission (CIPC), in respect of their ownership and annual turnover.
- Contractors and/Built Environment Professionals are encouraged to familiarize themselves with the Construction Sector Codes (CSC000) as issued through Government Gazette No. 41287, Board No. NOTICE 931 OF 2017.  
Details are available on: [www.thedti.gov.za/economic\\_empowerment/bee\\_sector\\_charters.jsp](http://www.thedti.gov.za/economic_empowerment/bee_sector_charters.jsp)
- An electronic copy can also be requested through DOT offices (Supply Chain Offices)

4. I know and understand the contents of this affidavit and I have no objection to take the prescribed oath and consider the oath binding on my conscience and on the owners of the enterprise which I represent in this matter.
5. The sworn affidavit will be valid for a period of 12 months from the date signed by commissioner.





Province of the  
**EASTERN CAPE**  
TRANSPORT

INVITATION TO BUILT ENVIRONMENT PROFESSIONALS FOR THE ESTABLISHMENT OF A PANEL OF CONSULTANTS FOR THE EASTERN CAPE DEPARTMENT OF TRANSPORT FOR A PERIOD OF THIRTY-SIX (36) MONTHS.

Deponent Signature: \_\_\_\_\_

Date : \_\_\_\_\_

\_\_\_\_\_  
Commissioner of Oaths

Signature & stamp

