



**BID NUMBER**

**DOT-HO-23/24-151**

**DESCRIPTION: INVITATION OF CONTRACTORS TO PARTICIPATE IN THE CONTRACTOR DEVELOPMENT PROGRAMME [CDP] OF THE DEPARTMENT OF TRANSPORT OVER A PERIOD OF THREE [3] YEARS**

**Issued by:**

**Supply Chain Management Unit**

**Department of Transport**

**Private Bag X0023**

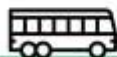
**BHISHO**

**5605**

**NAME OF CONTRACTOR:** \_\_\_\_\_

**CSD NUMBER:** \_\_\_\_\_

**CRS NUMBER:** \_\_\_\_\_



**INVITATION TO EXPRESS INTREREST**

Contractors are hereby invited to express interest in the Contractor Development Programme [CDP] within the Department of Transport.

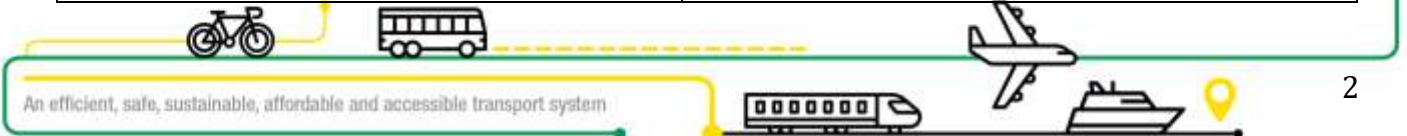
**BID NUMBER: DOT-HO-23/24-151**

**DESCRIPTION: INVITATION OF CONTRACTORS TO PARTICIPATE IN THE CONTRACTOR DEVELOPMENT PROGRAMME [CDP] OF THE DEPARTMENT OF TRANSPORT OVER A PERIOD OF THREE [3] YEARS**

**CLOSING DATE: 29 JANUARY 2024 | Time: 11:00**

The completed Expression of Interest (EOI) must be placed in a sealed envelope, clearly marked with the reference number and the description of the service, and be deposited in the Bid Boxes situated at Head office and various District Offices on the addresses listed below not later than **11:00 on 29 January 2024.**

District	District
Bid Box Amathole (East London) Department of Transport Castellano Building, 21 Brooklyn Road Woodbrook EAST LONDON, 5201 Amathole, Supply Chain Office Tel:	Bid Box Sarah Baartman (Gqeberha) Provincial Department of Transport 51 Govan Mbeki Avenue Port United Building (ABSA) Central, GQEBERHA, 6001 5 <sup>th</sup> Floor Supply chain Tel:
Bid Box Chris Hani (Queenstown) Department of Transport Sanlam Building, 92 Cathcart Road Supply Chain office Tel:	Bid Box Joe Gqabi (Aliwal North) Department of Transport 29 Queen Terrace Street – Office 65 Supply Chain office Tel: 051 633 2953
Bid Box O. R Tambo (Mthatha) Department of Transport Botha Sigcau Building Corner Leedz & Owen Street Supply Chain office Tel:	Bid Box Alfred Nzo (Mt Ayliff) Department of Transport Ngqubusini Street Supply Chain office Tel:
Bid Box Head Office Department of Transport C-Block foyer, Stellenbosch Park Building 32 Cowan Close King William’s Town	

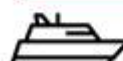


**Contractors must take particular note of the following:**

- Contractors are kindly requested to submit Expression of Interest for the specified service.
- By submitting the Expression of Interest it is accepted that you fully understand the requirements of this invitation and have familiarized yourself with the General Conditions of Contract.
- The contractor will be evaluated according to the functionality criteria in this document.
- The tenderers must ensure that they complete and sign the SBD 1, SBD 4.
- Bidders must provide supporting documentation as per the bid specification schedule requirement.
- The Eastern Cape Department of Transport hereby invites Civil Engineering Contractors with a CIDB Grading of **1-6** in the following Class of works (**GB, EB, ME, SQ, SO, SB, SH, CE, SF**) to submit their interest in participation in the Contractor Development Programme (CDP)

**Furthermore, the Expression of Interest (EOI) offers will only be accepted if:**

- Contractors are registered with Central Supplier Database (CSD) with Treasury prior to submitting this EOI and proof of registration must be submitted with the application (see <https://secure.csd.gov.za/>).
- Contractors are expected to, along with compliance issues, meet the Selection Criteria and score a minimum of 60 points and above to be admitted into the programme database for future development. Only **10** contractors will be selected from each district per financial year (01 April to 31 March) for the next three years.
- The selected contractors will be part of the Contractor Development Programme (**CDP**) in the Eastern Cape Province for the Eastern Cape Department of Transport (ECTransport) over a period of three (3) years.
- Preference will be given to contractors within the Eastern Cape.
- All other prerequisites as detailed in the bid documents shall apply.
- The Application Form (Expression of Interest) is available for free and can be downloaded from the Eastern Cape Department of Transport website ([www.ectransport.gov.za](http://www.ectransport.gov.za))
- Responses should be submitted in clearly marked sealed envelopes indicating the relevant DOT Reference number and deposited at the addresses stated in the table above.
- **Applications will not be opened in public.** Unsuccessful applicants will be informed through publication on relevant platforms.
- This is an invitation for Applications for Participation in the Contractor Development Programme of the Eastern Cape Department of Transport.
- All Applicants must be registered on the National Treasury Central Supplier Data Base and proof of registration must be submitted with the application (<https://secure.csd.gov.za/>).



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- The contractor must be in good standing with SARS as verified on the Central Supplier Database.
- The contractor or any of its directors or shareholders are not listed on the register of tender defaulters in terms of the Prevention and Combating of Corrupt Activities Act of 2004 as a person prohibited from doing business with the public sector.
- The contractor has not abused the employer's Supply Chain Management System or failed to perform on any previous contract and has been given written notice to this effect.

**Enquiries should be directed to:**

**SCM**

Mr MG Baleni

Tel No: 043- 6047 438 Cell: 083 579 3994

[mziwakhe.baleni@ectransport.gov.za](mailto:mziwakhe.baleni@ectransport.gov.za)

**TECHNICAL**

Ms A Mazomba

Tel: 043 6047526 Cell: 060 854 2003

[Ayanda.mazomba@ectransport.gov.za](mailto:Ayanda.mazomba@ectransport.gov.za)



**SPECIFICATION /SCOPE OF WORK/TERMS OF REFERENCE**

The Eastern Cape Department of Transport hereby invites Civil Engineering Contractors with a CIDB Grading of **1 - 6** in the following Class of works (**EB, EP, ME, SQ, SO, SB, SH, CE, SF and SK**) to submit their interest in participation in the Contractor Development Programme (CDP).

- The Department of Transport has partnered with the South African National Roads Agency Limited (SANRAL) and suitably qualified, experienced, and accredited training service providers to perform the training of emerging contractors as invited in this document.
- The purpose of the Contractor Development Programme of the Department is to enable selected contractors to register for a higher category on CIDB.
- This is a development programme which will stretch over a period of three years and may consist of various training areas and modules, but it must be noted that different contractors may be selected for different training modules depending on their grading, experience, location, and project requirements of the Department.
- Participating contractors must also note that being selected for one module of the training, will not entitle such contractors to also be included in other training modules.
- The Department reserves the right to select suitably qualified contractors from the database on which contractors will be listed after the Expression of Interest for any of the training modules which will be offered depending on their grading, experience, location, and project requirements of the Department.
- It is important to note that the training that Contractors participate in, *will not entitle such contractor to be employed on any project of the Department*, but it is simply aimed at the development of Contractors to allow them to bid for any contract they may be qualified for.



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**RETURNABLE SCHEDULE: CHECKLIST**

NO.	DOCUMENT DESCRIPTION	Included	
		Yes	No
1.	This Document in its original format		
2.	Application/Invitation for expression of interest (Completed and signed)		
3.	Valid CSD Report (MAAA number). Tax Matters with SARS must be valid.		
4.	SBD 1 – Invitation to Bid		
5.	SBD 4- Declaration of Interest (Completed and signed)		
6.	Returnable Documents: Company Registration documents, Companies Act 71 of 2008		
7.	Copies of your company registration documents (CIPRO) listing all members with percentages, in case of a Close Corporation.		
8.	Returnable Documents: Copies of identity documents of Directors		
9.	Returnable Documents: Company Composition (Annexure A)		
10.	Returnable Documents: Resolution to sign (Annexure B)		
11.	Returnable Documents: Declaration of State or other state institutions Part of SBD4 (Annexure C)		
12.	Stamped Project Reference by the employer for grade 2 to 6 (Annexure D)		
13.	Returnable Documents: Addendum (Annexure E)		
14.	Returnable Document: Compulsory Declaration (Annexure F)		
15.	Returnable Documents: Declaration of employees of the state or other state institutions (Annexure C) Part of SBD 4		
16.	Company experience: appointment letter and Practical Completion		
17.	Certified copies of Civils environment qualifications/certificates		
18.	Copy of CIDB registered in the past 15 months and more for grade 1		

**EMEs and QSEs must refer to amended Construction Sector codes [Construction Sector Codes (CSC000)]**

Full Name of authorized signatory.....

Authorized signature of Applicant .....



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**THE FOLLOWING PARTICULARS MUST BE FURNISHED**

Name of Applicant	
Name of Contractor/Company	
Postal Address	
Street Address	
Telephone Number	Code:            Number:
Cell phone Number	
CRS number	
CSD number	
Email address	
VAT Registration Number (If applicable)	
Specify the local Municipality	

**I HEREBY CERTIFY THAT THE INFORMATION FURNISHED ON THIS APPLICATION IS TRUE AND CORRECT.**

<b>NAME OF AUTHORIZED SIGNATORY</b>	
<b>*AUTHORIZED SIGNATURE OF CONTRACTOR</b>	

**\*FAILURE TO SIGN WILL RESULT IN YOUR APPLICATION BEING DISQUALIFIED**



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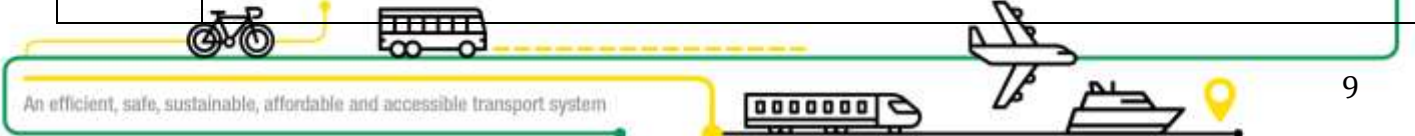
Clause Number	Submission Data
1	The employer is: The Eastern Cape Department of Transport
2	The employer's agent is Ms Ayanda Mazomba E-mail: <a href="mailto:Ayanda.Mazomba@ctransport.gov.za">Ayanda.Mazomba@ctransport.gov.za</a>
3	The language for communications will be English
4	<p><b><u>Only those respondents who satisfy the following eligibility criteria may apply to participate in the Contractor Development Programme. Failure to comply with all the requirements will render the submission non-responsive.</u></b></p> <ol style="list-style-type: none"> <li>1. Only applicants who comply with the minimum of 60 points requirements will be evaluated further and be considered for selection.</li> <li>2. Applicants must complete the application form in full.</li> <li>3. Telegraphic, telephonic, telefax, facsimile, e-mail and late applications will not be considered.</li> <li>4. Only enterprises that meets the minimum selection criteria of 60 points. Level One (1 - 35% B-BBEE procurement recognition level) which are EME's and QSE's will be considered for selection.</li> <li>5. The Applicant or any of its directors/shareholders must not be listed on the Register of Tender Defaulters in terms of the Prevention and Combating of Corrupt Activities Act of 2004 as a person/company/entity prohibited from doing business with public sector.</li> <li>6. This is a targeted development program and priority will be given to contractors/owners who are Youth, Women, People Living with Disabilities and/or Military Veterans.</li> <li>7. SBD – 1 and 4, forms should be completed and signed, failing which the bidder will be eliminated.</li> <li>8. Valid (current) B-BBEE status level verification certificate substantiating their B-BBEE rating issued by a Verification Agency accredited by SANAS* has to be submitted along with the tender.</li> <li>9. EME's are required to submit a valid original or certified copy of a Sworn Affidavit attested by a Commissioner of Oaths confirming their annual total revenue of R10 million or less and level of black ownership, or a valid B-BBEE level verification certificate.</li> <li>10. QSE's are required to submit a valid original or certified copy of a Sworn Affidavit attested by a Commissioner of Oaths confirming their annual total revenue of between R10 million and R50 million and level of black ownership, or a valid B-BBEE level verification certificate.</li> <li>11. The closing time for submission of expressions of interest is as stated in the Notice and invitation to submit an expression of interest.</li> <li>12. Late submissions will not be accepted; it will stay unopened.</li> <li>13. Priority will be given to Women, Youth, People Living with Disabilities and Military Veterans with technical abilities e.g. Women, Youth, People Living with Disabilities and Military Veterans that have scored the highest points on functionality, civils environmental qualification, project experience, grade 1 registered on CIDB for more than 15 months and address 1 on CSD is Eastern Cape.</li> <li>14. During the selection the Contractors will be spread to cover the different local, District Municipalities and Metropolitan Municipalities.</li> </ol>





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5.	<p><b><u>Other mandatory requirements (applications will be considered non-responsive in absence of any of the following):</u></b></p> <ol style="list-style-type: none"> <li>1 The entity should be registered with the South African Registrar of Companies (CIPRO)</li> <li>2 The applicants should provide certified copies of South African Identity Documents of all Directors/ Members of the entity.</li> <li>3 Directors should be fully involved in the operations of the construction business.</li> <li>4 A contractor will only be registered in one Region and the proof of address will be the basis of allocation. In the event that a contractor has permanent offices in more than one Region first address 1 on CSD will be considered, the service provider will be required to select its preferred Region. The selection will remain valid for the entire period of the database and no “switching” between Districts will be allowed during this three-year (3yrs) period.</li> <li>5 For purpose of this program, a person cannot be a director/shareholder in more than one company selected to participate in the Contractor Development Programme.</li> <li>6 No Joint Venture applications will be allowed.</li> <li>7 The database will be managed in accordance with the CIDB Regulations and the Eastern Cape Department of Transport’s SCM Policy.</li> <li>8 Where applicable, the term “bidder” and “contractor” are referring to the “applicant”.</li> <li>9 This is a targeted development program and priority will be given to contractors/owners who are Youth, Women, People Living with Disabilities and/or Military Veterans.</li> </ol>																																																																		
6.	<p>Select the categories registered on as per your CIDB registration certificate. (Note: A contractor may only register for 1 range per CIDB class of works but the leading grade will be used for selection).</p> <p><b>Please tick to select:</b></p> <table border="1" style="width: 100%; text-align: center;"> <thead> <tr> <th>GRADE 1</th> <th>GRADE 2</th> <th>GRADE 3</th> <th>GRADE 4</th> <th>GRADE 5</th> <th>GRADE 6</th> </tr> </thead> <tbody> <tr> <td>EP <input type="checkbox"/></td> <td>EP <input type="checkbox"/></td> <td>EP <input type="checkbox"/></td> <td>EP <input type="checkbox"/></td> <td>EP <input type="checkbox"/></td> <td>EP <input type="checkbox"/></td> </tr> <tr> <td>EB <input type="checkbox"/></td> <td>EB <input type="checkbox"/></td> <td>EB <input type="checkbox"/></td> <td>EB <input type="checkbox"/></td> <td>EB <input type="checkbox"/></td> <td>EB <input type="checkbox"/></td> </tr> <tr> <td>ME <input type="checkbox"/></td> <td>ME <input type="checkbox"/></td> <td>ME <input type="checkbox"/></td> <td>ME <input type="checkbox"/></td> <td>ME <input type="checkbox"/></td> <td>ME <input type="checkbox"/></td> </tr> <tr> <td>SQ <input type="checkbox"/></td> <td>SQ <input type="checkbox"/></td> <td>SQ <input type="checkbox"/></td> <td>SQ <input type="checkbox"/></td> <td>SQ <input type="checkbox"/></td> <td>SQ <input type="checkbox"/></td> </tr> <tr> <td>SH <input type="checkbox"/></td> <td>SH <input type="checkbox"/></td> <td>SH <input type="checkbox"/></td> <td>SH <input type="checkbox"/></td> <td>SH <input type="checkbox"/></td> <td>SH <input type="checkbox"/></td> </tr> <tr> <td>SB <input type="checkbox"/></td> <td>SB <input type="checkbox"/></td> <td>SB <input type="checkbox"/></td> <td>SB <input type="checkbox"/></td> <td>SB <input type="checkbox"/></td> <td>SB <input type="checkbox"/></td> </tr> <tr> <td>SO <input type="checkbox"/></td> <td>SO <input type="checkbox"/></td> <td>SO <input type="checkbox"/></td> <td>SO <input type="checkbox"/></td> <td>SO <input type="checkbox"/></td> <td>SO <input type="checkbox"/></td> </tr> <tr> <td>CE <input type="checkbox"/></td> <td>CE <input type="checkbox"/></td> <td>CE <input type="checkbox"/></td> <td>CE <input type="checkbox"/></td> <td>CE <input type="checkbox"/></td> <td>CE <input type="checkbox"/></td> </tr> <tr> <td>SF <input type="checkbox"/></td> <td>SF <input type="checkbox"/></td> <td>SF <input type="checkbox"/></td> <td>SF <input type="checkbox"/></td> <td>SF <input type="checkbox"/></td> <td>SF <input type="checkbox"/></td> </tr> <tr> <td>SK <input type="checkbox"/></td> <td>SK <input type="checkbox"/></td> <td>SK <input type="checkbox"/></td> <td>SK <input type="checkbox"/></td> <td>SK <input type="checkbox"/></td> <td>SK <input type="checkbox"/></td> </tr> </tbody> </table> <p>The Eastern Cape Department of Transport invites Construction Contractors to participate in the (CDP) targeting the development of construction SMMEs in the Province. The CDP is an initiative of the Department which aims to transform the Construction Industry and create a pool of capable Contractors in the Eastern Cape.</p>	GRADE 1	GRADE 2	GRADE 3	GRADE 4	GRADE 5	GRADE 6	EP <input type="checkbox"/>	EP <input type="checkbox"/>	EP <input type="checkbox"/>	EP <input type="checkbox"/>	EP <input type="checkbox"/>	EP <input type="checkbox"/>	EB <input type="checkbox"/>	EB <input type="checkbox"/>	EB <input type="checkbox"/>	EB <input type="checkbox"/>	EB <input type="checkbox"/>	EB <input type="checkbox"/>	ME <input type="checkbox"/>	ME <input type="checkbox"/>	ME <input type="checkbox"/>	ME <input type="checkbox"/>	ME <input type="checkbox"/>	ME <input type="checkbox"/>	SQ <input type="checkbox"/>	SQ <input type="checkbox"/>	SQ <input type="checkbox"/>	SQ <input type="checkbox"/>	SQ <input type="checkbox"/>	SQ <input type="checkbox"/>	SH <input type="checkbox"/>	SH <input type="checkbox"/>	SH <input type="checkbox"/>	SH <input type="checkbox"/>	SH <input type="checkbox"/>	SH <input type="checkbox"/>	SB <input type="checkbox"/>	SB <input type="checkbox"/>	SB <input type="checkbox"/>	SB <input type="checkbox"/>	SB <input type="checkbox"/>	SB <input type="checkbox"/>	SO <input type="checkbox"/>	SO <input type="checkbox"/>	SO <input type="checkbox"/>	SO <input type="checkbox"/>	SO <input type="checkbox"/>	SO <input type="checkbox"/>	CE <input type="checkbox"/>	CE <input type="checkbox"/>	CE <input type="checkbox"/>	CE <input type="checkbox"/>	CE <input type="checkbox"/>	CE <input type="checkbox"/>	SF <input type="checkbox"/>	SF <input type="checkbox"/>	SF <input type="checkbox"/>	SF <input type="checkbox"/>	SF <input type="checkbox"/>	SF <input type="checkbox"/>	SK <input type="checkbox"/>	SK <input type="checkbox"/>	SK <input type="checkbox"/>	SK <input type="checkbox"/>	SK <input type="checkbox"/>	SK <input type="checkbox"/>
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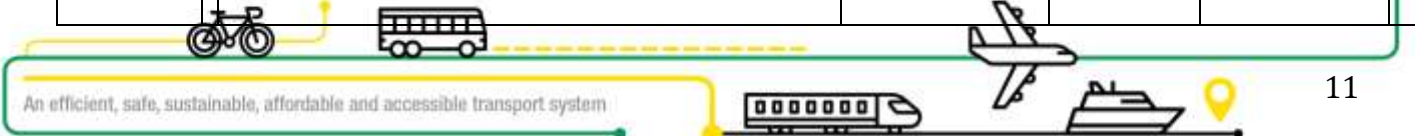
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Clause Number	Submission Data																					
	The programme will run for a duration of 3-years and targets Grade 1 to 6 Contractors within EP, CE, SH, SQ, SO, SB, ME, EB, SF and SK. The aim is to develop Contractors through mentorship, training and other support to become sustainable contracting entities.																					
6.	<p>The Selection criteria and maximum score in respect of each of the criteria are given hereunder.</p> <p><b><i>A Contractor scoring an average score below <u>60 points</u> will be considered as DISQUALIFIED from being part of the programme.</i></b></p> <p><b><i>A Contractor scoring an average score above <u>60 points</u> will be evaluated further and may be considered for selection.</i></b></p> <table border="1" data-bbox="304 730 1481 1249"> <thead> <tr> <th data-bbox="304 730 762 770">Selection Criteria</th> <th data-bbox="762 730 1082 770">Evaluation schedule</th> <th data-bbox="1082 730 1481 770">Maximum number of points</th> </tr> </thead> <tbody> <tr> <td data-bbox="304 770 762 869">At least has relevant project experience of minimum of R150 000.00</td> <td data-bbox="762 770 1082 869">Schedule 1</td> <td data-bbox="1082 770 1481 869">40</td> </tr> <tr> <td data-bbox="304 869 762 967">Have at least an NQF 5 civils qualification or certificate within civils environment</td> <td data-bbox="762 869 1082 967">Schedule 2</td> <td data-bbox="1082 869 1481 967">30</td> </tr> <tr> <td data-bbox="304 967 762 1066">Company must be registered with CIDB for at least the past 15 months</td> <td data-bbox="762 967 1082 1066">Schedule 3</td> <td data-bbox="1082 967 1481 1066">20</td> </tr> <tr> <td data-bbox="304 1066 762 1137">Company Address 1 on CSD must be in Eastern Cape</td> <td data-bbox="762 1066 1082 1137">Schedule 4</td> <td data-bbox="1082 1066 1481 1137">10</td> </tr> <tr> <td data-bbox="304 1137 762 1205">Maximum possible score for quality (M<sub>s</sub>)</td> <td data-bbox="762 1137 1082 1205"></td> <td data-bbox="1082 1137 1481 1205">100</td> </tr> <tr> <td data-bbox="304 1205 762 1249"></td> <td data-bbox="762 1205 1082 1249"></td> <td data-bbox="1082 1205 1481 1249"></td> </tr> </tbody> </table>	Selection Criteria	Evaluation schedule	Maximum number of points	At least has relevant project experience of minimum of R150 000.00	Schedule 1	40	Have at least an NQF 5 civils qualification or certificate within civils environment	Schedule 2	30	Company must be registered with CIDB for at least the past 15 months	Schedule 3	20	Company Address 1 on CSD must be in Eastern Cape	Schedule 4	10	Maximum possible score for quality (M <sub>s</sub> )		100			
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	<b>GRADE 1 GENERAL SCORING</b>			
	<b>Bid Evaluation Criteria</b>	<b>Scale / Score</b>	<b>Weight</b>	<b>Total (Max) Points</b>
	<p>1. Relevant project experience - proof of projects/experience (completion certificates signed, appointment letter on a client letter head must be attached): Points. 40 <u>Breakdown of Points:</u></p> <ul style="list-style-type: none"> <li>• Contractor must have completed at least 1 project with a minimum value of R150 000.00 or above on the range of CIDB Grading 1. attach a Practical Completion Certificate with the bid. <span style="float: right;">8</span></li> <li>• or Contractor is currently busy with a project of the value of R150 000.00 or more. attach an appointment letter. <span style="float: right;">6</span></li> <li>• or Contractor with a project experience up to R650 000.00 attach completion letter or appointment letter. <span style="float: right;">3</span></li> <li>• Or contractor that has no experience at all <span style="float: right;">0</span></li> </ul>			
	<p>2. Have a qualification in civils environment. Points 30 <u>Breakdown of Points:</u></p> <ul style="list-style-type: none"> <li>• Attach a certified copy of at least 1 Director within the company having (B-Tech or higher within a civils environment) <span style="float: right;">6</span></li> <li>• Or Attach a certified copy of at least 1 Director having National Diploma within civils environment. <span style="float: right;">5</span></li> <li>• Or Attach a certificate copy of at least 1 Director having a Trade Test Certificate within civils environment. <span style="float: right;">4</span></li> <li>• Or attach N1/level 1 or higher to N6/Level 6 certificate of at least 1 director having a certificate in civils environment. <span style="float: right;">3</span></li> <li>• Or attach any accredited training certificate of at least one director having training certificate. <span style="float: right;">2</span></li> <li>• Attach appointment letter and a certified copy of B-Tech or higher qualification within civils environment of a person appointed by the company. <span style="float: right;">3</span></li> </ul>			



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Clause Number	Submission Data				
	<ul style="list-style-type: none"> <li>• Attach appointment letter and a certified copy of National Diploma within civils environment of a person appointed by the company.</li> </ul>	2	5	10	
	<ul style="list-style-type: none"> <li>• Attach appointment letter and a certified copy of N2 or higher to N6 within civils environment of a person appointed by the company.</li> </ul>	1	5	5	
	<ul style="list-style-type: none"> <li>• Or contractor that has not attached qualification/certificate within civils environment</li> </ul>	0	5	0	
	<b>3. Company Address 1 on CSD must be in EC. Points 10</b> <u>Breakdown of Points</u>				
	<ul style="list-style-type: none"> <li>• Company Address 1 on CSD must be in Eastern Cape</li> </ul>	2	5	10	
	<ul style="list-style-type: none"> <li>• Company Address on CSD not on EC</li> </ul>	0	5	0	
	<b>4. The company is active on CIDB register. Points 20</b> <u>Break Down of Points</u>				
	<ul style="list-style-type: none"> <li>• The company has been registered on CIDB for the past 15 months.</li> </ul>	4	5	20	
	<ul style="list-style-type: none"> <li>• Company registered with CIDB for less than the past 15 months.</li> </ul>	0	5	0	



**Submission Data**

The conditions for calling for applications/expression of interest are the standard conditions for calling for expressions of interest as contained in the

1. **The Standard for Infrastructure Procurement and Delivery Management (SIPDM) First edition, October 2015 Effective Date: 1 July 2016**
2. **Department of Transport SCM Policy for Infrastructure Procurement and Delivery Management 2018-2019**
3. **SANS 10845-4 (2015) - Construction Procurement Part 4: Standard Conditions for the Calling for Expressions of Interest**

The standard conditions for calling for expressions of interest make several references to the submission data and shall have precedence in the interpretation of any ambiguity or inconsistency between the submission data and the standard conditions for calling for expressions of interest.

Each item of data given below is cross-referenced to the clause in the standard conditions of tender to which it mainly applies.

The evaluation criteria and maximum score in respect of each of the criteria are given hereunder.  
*A Contractor scoring an average score below **60 points** will be considered as DISQUALIFIED for to being part of the programme.*  
*A Contractor scoring an average score above **60 points** will be evaluated further. and be considered for Selection.*

**GRADES 2 to 6**

Quality criteria	Maximum number of points
At least one Director having a qualification or certificates within the civils environment	30
Project experience	40
Company Address 1 on CSD must be in Eastern Cape	10
Project reference	20
<b>Maximum possible score for quality (M<sub>s</sub>)</b>	<b>100</b>



<b>GRADES 2 to 6 GENERAL SCORING</b>			
<b>Bid Evaluation Criteria</b>	<b>Scale / Score</b>	<b>Weight</b>	<b>Total (Max) Points</b>
<p><b>1. Have a qualification or certificates in civils environment</b>  <b>Points 30</b>  <u>Breakdown of Points:</u></p> <ul style="list-style-type: none"> <li>• Attach a certified copy of at least 1 Director within the company having B-Tech or higher within a civils environment.</li> <li>• Or Attach a certified copy of at least 1 Director having National Diploma within civils environment.</li> <li>• Certified copy of Trade test certificate within civils environment of at least 1 director in the company.</li> <li>• Certified copy of N2 or higher to N6 of at least one director within civils environment.</li> <li>• Attach appointment letter and a certified copy of B-Tech or higher qualification within civils environment of a person appointed by the company.</li> <li>• Attach appointment letter and a certified copy of National Diploma within civils environment of a person appointed by the company.</li> <li>• Attach appointment letter and a certified copy of N2 or higher to N6 within civils environment of a person appointed by the company.</li> <li>• No qualification and certificate attached.</li> </ul>	<p>6</p> <p>5</p> <p>4</p> <p>3</p> <p>3</p> <p>2</p> <p>1</p> <p>0</p>	<p>5</p> <p>5</p> <p>5</p> <p>5</p> <p>5</p> <p>5</p> <p>5</p> <p>5</p>	<p>30</p> <p>25</p> <p>20</p> <p>15</p> <p>15</p> <p>10</p> <p>5</p> <p>0</p>
<p><b>2. PROJECT EXPERIENCE - PROOF OF PROJECTS/EXPERIENCE (COMPLETION CERTIFICATES OR LETTER OF APPOINTMENT SIGNED ON A CLIENT LETTER HEAD MUST BE ATTACHED): POINTS. 40</b>  <u>Breakdown of Points:</u></p> <ul style="list-style-type: none"> <li>• Contractor must have completed at least 2 or more projects. For each, attach a Practical Completion Certificate.</li> <li>• or Contractor must have completed at least 1 project. attach a Practical Completion Certificate.</li> <li>• or Contractor must be busy with one project or more: attach an appointment letter.</li> <li>• No project experience.</li> </ul>	<p>6</p> <p>4</p> <p>3</p> <p>0</p>	<p>5</p> <p>5</p> <p>5</p> <p>5</p>	<p>40</p> <p>20</p> <p>15</p> <p>0</p>
<p><b>3. Company Address 1 on CSD must be in Eastern Cape</b>  <b>Points 10</b></p>			



BID NO. DOT-HO-23/24-151 INVITATION OF CONTRACTORS TO PARTICIPATE IN CONTRACTOR DEVELOPMENT PROGRAMME

<b>Break Down of Points</b>	<b>2</b>	<b>5</b>	<b>10</b>
<ul style="list-style-type: none"> <li>• Company Address 1 on CSD must be in Eastern Cape</li> <li>• Company Address on CSD not on EC</li> </ul>	0	5	0
<b>4. Project Reference – Proof Of Past Performance (attach the project references from Previous project managers, stamped by a project manager and signed and submit with this bid)</b> <b>Points 30</b> <u>Breakdown of Points:</u> <ul style="list-style-type: none"> <li>• Contractor scoring/rated Excellent in all categories in the past 3 projects (Grade 2-6).</li> <li>• or Contractor scoring/ rated Good in some areas in all categories in the past 2 projects (Grade 2 - 6).</li> <li>• or Contractor scoring/ rated fair in some areas in all categories in the past 1 project (Grade 2 - 6)</li> <li>• or Contractor scoring/ rated poor in some areas in all categories in the past 1 project (Grade 2 - 6)</li> <li>• or Contractor scoring/ rated very poor points in some areas or all areas in all categories in the past 1 project</li> </ul>	6	5	30
	4	5	20
	3	5	15
	2	5	10
	0	5	0

**NB** Priority will be given to Women, Youth, People Living with Disabilities and Military Veterans with technical abilities e.g., Women, Youth and People Living with Disabilities and Military Veterans that have Civils qualifications, experience on site and at least grade 1 registered on CIDB for more than 15 months. Then the priority will be given to the highest scoring Women, Youth and People Living with Disabilities and Military Veterans.

Scale score x weight = Total score in (functionality)

In the project reference will take the total score in each reference and divide by 5 and divide by the number of references submitted.

- The contractors selected for the programme are expected to participate 100% therein when needed. Failure to do so will lead to dismissal from the programme. The following are examples of things that will lead to dismissal on the programme but may not be limited to:
  - If the contractor is invited for training and did not attend for the duration of the training.
  - If the contractor did not attend information workshops when invited to do so.
  - If the contractor is phoned or emailed to collect a Tender Document and did not do so.
  - If the contractor did not go to site inspection when it was compulsory.
  - If the contractor did not return the Tender Document collected.
  - If the contractor did not upgrade after completing the projects that qualifies to upgrade on the CIDB register will not be awarded subsequent projects.
- Vetting will be conducted on the selected companies and **NO** Public Servants will be selected.



**DECLARATION FOR ENTERPRISE STATUS**

the undersigned, who warrants that he/she is duly authorized to do so on behalf of the enterprise, confirms that:

- **The enterprise complies with all requirements for recognition as a Targeted Enterprise (as defined in the Referencing Schedule)**
- **The contents of this form are within my personal knowledge and, save where stated otherwise, are to the best of my belief both true and correct.**

**Signature:** .....

**Name:** .....

**Duly authorized to sign on behalf of:** .....

**Address:** .....  
.....  
.....  
.....

**Telephone:** .....





**DECLARATION (VALIDITY OF INFORMATION PROVIDED)**

---

I..... declare that the information provided is true and correct, the signature to the bid document is duly authorized and documentary proof regarding any bidding issue will, when required, be submitted to the satisfaction of the EASTERN CAPE DEPARTMENT OF TRANSPORT.

.....

**SIGNATURE OF DECLARER**

**DATE**

.....

**POSITION OF DECLARER**

**NAME OF COMPANY OF BIDDER**

Should the bidder have, in the opinion of the ECDOT, acted fraudulently illegally, in bad faith or in any improper manner, misrepresented itself with regard to the bid, then the ECDOT may, in its sole discretion:

- \* Ignore any bids without advising the bidder thereof
- \* Cancel the contract without prejudice to any legal rights the ECDOT may have

Should the bidder disregard this or conduct affairs in a way that transgresses from good business practices, this could seriously impair future business relations between the ECDOT and such bidder.



**RESOLUTION FOR SIGNATORY**

**CERTIFICATE OF AUTHORITY FOR SIGNATORY**

Signatory for companies shall confirm their authority hereto by attaching a duly signed and dated copy of the relevant resolution of the board of directors to this form or company letter Head.

An example is given below:

“By resolution of the board of directors passed at a meeting held on \_\_\_\_\_

Mr/Ms \_\_\_\_\_, whose signature appears below, has been duly authorized to sign all documents in connection with the tender for Contract No. \_\_\_\_\_

and any Contract which may arise there from on behalf of (Block Capitals) \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

SIGNED ON BEHALF OF THE COMPANY: \_\_\_\_\_

IN HIS/HER CAPACITY AS: \_\_\_\_\_

DATE: \_\_\_\_\_

SIGNATURE OF SIGNATORY: \_\_\_\_\_

WITNESSES:

1. \_\_\_\_\_ SIGNATURE: \_\_\_\_\_



**IMPORTANT NOTICE: RESOLUTION TO SIGN**

1. In the event that a resolution to sign is not completed by all directors/shareholders of the enterprise, the signature of any one of the directors or shareholders to this bid will bind all the directors/shareholders of the enterprise and will therefore render the bid valid.
2. In the event that a non-shareholder/ non-director to the enterprise sign this declaration, and no authority is granted, it will automatically invalidate the bid.
3. In the case of a joint venture or consortium, at least one director/ shareholder of each of the parties need to sign the joint venture or consortium agreement.
4. Furthermore, in the case of a joint venture or consortium at least one director/ shareholder of each party to the joint venture or consortium must give consent to give authorization for signatory to this bid.

**DECLARATION**

I, THE UNDERSIGNED NAME) .....

CERTIFY THAT THE INFORMATION FURNISHED IN PARAGRAPHS 2.1 TO 2.3.1 ABOVE IS CORRECT.

I ACCEPT THAT THE PRINCIPAL MAY ACT AGAINST ME IN TERMS OF PARAGRAPH 23 OF THE GENERAL CONDITIONS OF CONTRACT SHOULD THIS DECLARATION PROVE TO BE FALSE.

.....

Signature

.....

Date

.....

Position

.....

Name of bidder



**ANNEXURE C**

**DECLARATION OF EMPLOYEES OF THE STATE OR OTHER STATE INSTITUTIONS**

**This form must be included additional to the SBD.4**

1. In terms of section 30 of the Public Service Act;  
No employee shall perform or engage himself or herself to perform remunerative work outside his or her employment in the relevant department, except with the written permission of the executive authority of the department.

**2.**

Are any of the shareholders/ directors of your company employed by the State?	Yes/No
---	--------

**3. “State” means –**

- (a) Any national or provincial department, national or provincial public entity or constitutional institution within the meaning of the Public Finance Management Act, 1999 (Act No. 1 of 1999);
- (b) Any municipality or municipal entity;
- (c) Any provincial legislature;
- (d) national Assembly or the national Council of provinces; or
- (e) Parliament.
- (f) Any Parastatal (A company or agency owned or controlled wholly or partly by the government).

**4. Should you indicate “yes” above, please provide the following details:**

No	NAME & SURNAME OF DIRECTOR	STATE INSTITUTION WHERE EMPLOYED	ID NUMBER	EMPLOYEE/ PERSAL NUMBER
1				
2				
3				
4				
5				

**5. Please note: The “state” is clearly defined in paragraph 3 above. If “no” is selected and subsequently any false declaration is detected, the non-disclosure of such “state employment” will be deemed as “fraud”. Therefore, the state may reject the bid and in addition my proceed with further action should this declaration prove to be false.**

BID NO. DOT-HO-23/24-151 INVITATION OF CONTRACTORS TO PARTICIPATE IN CONTRACTOR DEVELOPMENT PROGRAMME

Project Reference Forms 1 for grades 2 – 6

**ANNEXURE D**

<b>Project title:</b>	<b>INVITATION TO CONTRACTORS TO PARTICIPATE IN THE CONTRACT DEVELOPMENT PROGRAMME OVER A PERIOD OF THREE (3) YEARS</b>
<b>Project No.:</b>	<b>DOT-HO-23/24-151</b>

**NOTE: This returnable document must be completed by the person who was the Engineer/Project Manager of the project that the company was involved with.**

\_\_\_\_\_ (name and surname) of \_\_\_\_\_ (company name) declare that I was the Project Manager on the following building construction project successfully executed by \_\_\_\_\_ (name of contractor/bidder/applicant):

Project name: \_\_\_\_\_

Project location: \_\_\_\_\_

Construction period: \_\_\_\_\_ Completion date: \_\_\_\_\_

Contract value: \_\_\_\_\_

A. Please evaluate the performance of the Tenderer on the abovementioned project, on which you were the principal agent, by inserting "X" in the relevant box below (please select only one block per category):

Key Performance Indicators	Very Poor 1	Poor 2	Fair 3	Good 4	Excellent 5	Total
1. Project performance / time management / programming						
2. Quality of workmanship						
3. Resources: Personnel						
4. Resources: Plant						
5. Financial management / payment of subcontractors / cash flow, etc						
<b>TOTAL</b>						

B. Would you consider/recommend this tenderer again:

YES	NO

C. Any other comments:

\_\_\_\_\_  
\_\_\_\_\_



BID NO. DOT-HO-23/24-151 INVITATION OF CONTRACTORS TO PARTICIPATE IN CONTRACTOR DEVELOPMENT PROGRAMME

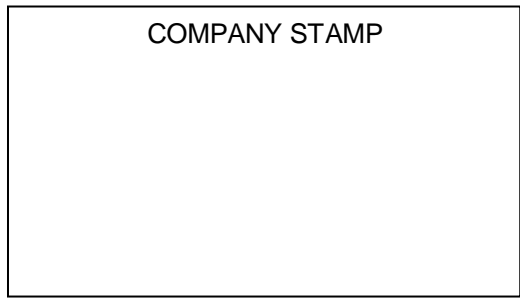
D. My contact details are:

Telephone (Landline): \_\_\_\_\_ Cellphone: \_\_\_\_\_

E-mail:  
\_\_\_\_\_

Thus signed at \_\_\_\_\_ on this \_\_\_\_\_ day of \_\_\_\_\_  
2023

\_\_\_\_\_  
Signature of principal agent



**NOTE:**

If reference cannot be verified due to the inability to get hold of the referee or failure on his/her part to respond to a written request to do so, that reference will not score any points. It is the responsibility of the contractor/bidder/applicant ensure referees who are reachable.

\_\_\_\_\_  
Name of Contractor/Bidder/Applicant

\_\_\_\_\_  
Signature of Contractor/Bidder/Applicant

\_\_\_\_\_  
Date



BID NO. DOT-HO-23/24-151 INVITATION OF CONTRACTORS TO PARTICIPATE IN CONTRACTOR DEVELOPMENT PROGRAMME

Project Reference Forms 2 for grades 2 – 6

**ANNEXURE D**

<b>Project title:</b>	<b>INVITATION TO CONTRACTORS TO PARTICIPATE IN THE CONTRACT DEVELOPMENT PROGRAMME OVER A PERIOD OF THREE (3) YEARS</b>
<b>Project No.:</b>	<b>DOT-HO-23/24-151</b>

**NOTE: This returnable document must be completed by the person who was the Engineer/Project Manager of the project that the company was involved with.**

\_\_\_\_\_ (name and surname) of \_\_\_\_\_ (company name) declare that I was the Project Manager on the following building construction project successfully executed by \_\_\_\_\_ (name of contractor/bidder/applicant):

Project name: \_\_\_\_\_

Project \_\_\_\_\_ location: \_\_\_\_\_

Construction period: \_\_\_\_\_ Completion date: \_\_\_\_\_

Contract value: \_\_\_\_\_

A. Please evaluate the performance of the Tenderer on the abovementioned project, on which you were the principal agent, by inserting “X” in the relevant box below (please select only one block per category):

Key Performance Indicators	Very Poor 1	Poor 2	Fair 3	Good 4	Excellent 5	Total
1. Project performance / time management / programming						
2. Quality of workmanship						
3. Resources: Personnel						
4. Resources: Plant						
5. Financial management / payment of subcontractors / cash flow, etc						
<b>TOTAL</b>						

B. Would you consider/recommend this tenderer again:

YES	NO



BID NO. DOT-HO-23/24-151 INVITATION OF CONTRACTORS TO PARTICIPATE IN CONTRACTOR DEVELOPMENT PROGRAMME

C. Any other comments:

---

---

D. My contact details are:

Telephone (Landline): \_\_\_\_\_ Cellphone: \_\_\_\_\_

E-mail:

---

Thus signed at \_\_\_\_\_ on this \_\_\_\_\_ day of \_\_\_\_\_

2023

\_\_\_\_\_  
Signature of principal agent



**NOTE:**

If reference cannot be verified due to the inability to get hold of the referee or failure on his/her part to respond to a written request to do so, that reference will not score any points. It is the responsibility of the contractor/bidder/applicant ensure referees who are reachable.

\_\_\_\_\_  
Name of Contractor/Bidder/Applicant

\_\_\_\_\_  
Signature of Contractor/Bidder/Applicant

\_\_\_\_\_  
Date





BID NO. DOT-HO-23/24-151 INVITATION OF CONTRACTORS TO PARTICIPATE IN CONTRACTOR DEVELOPMENT PROGRAMME

**Project Reference Forms 3 for grades 2 – 6**

**ANNEXURE D**

<b>Project title:</b>	<b>INVITATION TO CONTRACTORS TO PARTICIPATE IN THE CONTRACT DEVELOPMENT PROGRAMME OVER A PERIOD OF THREE (3) YEARS</b>
<b>Project No.:</b>	<b>DOT-HO-23/24-151</b>

**NOTE: This returnable document must be completed by the person who was the Engineer/Project Manager of the project that the company was involved with.**

\_\_\_\_\_ (name and surname) of \_\_\_\_\_ (company name) declare that I was the Project Manager on the following building construction project successfully executed by \_\_\_\_\_ (name of contractor/bidder/applicant):

Project name: \_\_\_\_\_

Project location: \_\_\_\_\_

Construction period: \_\_\_\_\_ Completion date: \_\_\_\_\_

Contract value: \_\_\_\_\_

A. Please evaluate the performance of the Tenderer on the abovementioned project, on which you were the principal agent, by inserting "X" in the relevant box below (please select only one block per category):

Key Performance Indicators	Very Poor 1	Poor 2	Fair 3	Good 4	Excellent 5	Total
1. Project performance / time management / programming						
2. Quality of workmanship						
3. Resources: Personnel						
4. Resources: Plant						
5. Financial management / payment of subcontractors / cash flow, etc						
<b>TOTAL</b>						

B. Would you consider/recommend this tenderer again:

YES	NO



BID NO. DOT-HO-23/24-151 INVITATION OF CONTRACTORS TO PARTICIPATE IN CONTRACTOR DEVELOPMENT PROGRAMME

C. Any other comments:

---

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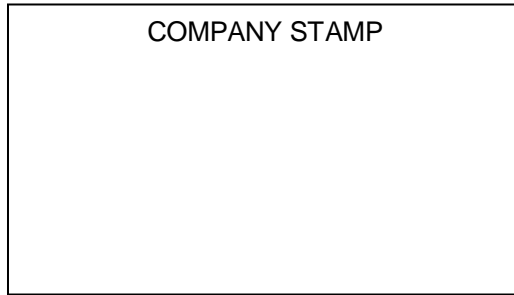
D. My contact details are:

Telephone (Landline): \_\_\_\_\_ Cellphone: \_\_\_\_\_

E-mail: \_\_\_\_\_

Thus signed at \_\_\_\_\_ on this \_\_\_\_\_ day of \_\_\_\_\_ 2023

\_\_\_\_\_  
Signature of principal agent



**NOTE:**

If reference cannot be verified due to the inability to get hold of the referee or failure on his/her part to respond to a written request to do so, that reference will not score any points. It is the responsibility of the contractor/bidder/applicant ensure referees who are reachable.

\_\_\_\_\_  
Name of Contractor/Bidder/Applicant

\_\_\_\_\_  
Signature of Contractor/Bidder/Applicant

\_\_\_\_\_  
Date



BID NO. DOT-HO-23/24-151 INVITATION OF CONTRACTORS TO PARTICIPATE IN CONTRACTOR DEVELOPMENT PROGRAMME

**B-1 Record of Addenda to Tender Documents**

**ANNEXURE E**

RECORD OF ADDENDA TO BID DOCUMENTS	
<b>Project title</b>	INVITATION TO CONTRACTORS TO PARTICIPATE IN THE CONTRACT DEVELOPMENT PROGRAMME OVER A PERIOD THREE (3) YEARS
<b>DOT number</b>	DOT-HO-23/24-151
I / We confirm that the following communications received from the Department of Transport before the submission of this tender offer, amending the tender documents, have been taken into account in this bid offer: (Attach additional pages if more space is required)	

Item	Date	Title or Details	No. of Pages
1			
2			
3			
4			
5			
6			
7			
8			
9			
10			

Signed

Date

.....

.....

Name

Position

.....

*Enterprise name*

.....



**Compulsory declaration**

The following particulars must be furnished. **In the case of a joint venture**, a separate declaration in respect of each partner must be completed and submitted.

**Section 1: Enterprise Details**

<b>Name of enterprise:</b>	
<b>Contact person:</b>	
<b>Email:</b>	
<b>Telephone:</b>	
<b>Cell no</b>	
<b>Fax:</b>	
<b>Physical address</b>	
<b>Postal address</b>	

**Section 2: Particulars of companies and close corporations**

<b>Company / Close Corporation registration number</b>	
--	--

**Section 3: SARS Information**

<b>Tax reference number</b>	
<b>VAT registration number:</b>	<i>(State Not Registered if not registered for VAT)</i>

**Section 4: Central Supplier Database Registration Number**

<b>Central Supplier Database Registration number</b> <i>(Compulsory)</i>	
<b>CIDB Registration number</b> <i>(if applicable)</i>	

**Section 5: Particulars of principals**  
**Principal:** means a natural person who is a partner in a partnership, a sole proprietor, a director of a company established in terms of the Companies Act of 2008 (Act No. 71 of 2008) or a member of a close corporation registered in terms of the Close Corporation Act, 1984, (Act No. 69 of 1984).

<b>Full name of principal</b>	<b>Identity number</b>	<b>Personal tax reference number</b>

Attach separate page if necessary

**Section 7: Record of family member in the service of the state**

**Family member:** a person’s spouse, whether in a marriage or in a customary union according to indigenous law, domestic partner in a civil union, or child, parent, brother, sister, whether such a relationship results from birth, marriage or adoption

Indicate by marking the relevant boxes with a cross, if any family member of a principal as defined in section 5 is currently or has been within the last 12 months been in the service of any of the following:

- a member of any municipal council
- a member of any provincial legislature
- a member of the National Assembly or the National Council of Province
- a member of the board of directors of any municipal entity
- an official of any municipality or municipal entity
- an employee of any provincial department, national or provincial public entity or constitutional institution within the meaning of the Public Finance Management Act, 1999 (Act 1 of 1999)
- a member of an accounting authority of any national or provincial public entity
- an employee of Parliament or a provincial legislature

**If any of the above boxes are marked, disclose the following:**

Name of family member	Name of institution, public office, board or organ of state and position held	Status of service (✓ (tick) appropriate column)	
		Current	Within last 12 months

\*insert separate page if necessary

**Section 8: Record of termination of previous contracts with an organ of state**

Was any contract between the tendering entity including any of its joint venture partners terminated during the past 5 years for reasons other than the employer no longer requiring such works or the employer failing to make payment in terms of the contract.

Yes       No (Tick appropriate box)

If yes, provide particulars (insert separate page if necessary)

**Section 9: Declaration**

The undersigned, who warrants that he / she is duly authorised to do so on behalf of the tendering entity confirms that the contents of this Declaration are within my personal knowledge, and save where stated otherwise in an attachment hereto, are to the best of my belief both true and correct, and:

i) neither the name of the tendering entity or any of its principals appears on:

BID NO. DOT-HO-23/24-151 INVITATION OF CONTRACTORS TO PARTICIPATE IN CONTRACTOR DEVELOPMENT PROGRAMME

- a) the Register of Tender Defaulters established in terms of the Prevention and Combating of Corrupt Activities Act of 2004 (Act No. 12 of 2004)
- b) National Treasury’s Database of Restricted Suppliers (see [www.treasury.gov.za](http://www.treasury.gov.za))
- ii) neither the tendering entity of any of its principals has within the last five years been convicted of fraud or corruption by a court of law (including a court outside of the Republic of South Africa);
- iii) any principal who is presently employed by the state has the necessary permission to undertake remunerative work outside such employment (attach permission to this declaration);
- iv) the tendering entity is not associated, linked or involved with any other tendering entities submitting tender offers
- v) has not engaged in any prohibited restrictive horizontal practices including consultation, communication, agreement, or arrangement with any competing or potential tendering entity regarding prices, geographical areas in which goods and services will be rendered, approaches to determining prices or pricing parameters, intentions to submit a tender or not, the content of the submission (specification, timing, conditions of contract etc.) or intention to not win a tender;
- vi) has no other relationship with any of the tenderers or those responsible for compiling the scope of work that could cause or be interpreted as a conflict of interest;
- vii) neither the tenderer or any of its principals owes municipal rates and taxes or municipal service charges to any municipality or a municipal entity and are not in arrears for more than 3 months;
- viii) SARS may, on an on-going basis during the term of the contract, disclose the tenderer’s tax compliance status to the Employer and when called upon to do so, obtain the written consent of any Sub-Consultants who are subcontracted to execute a portion of the contract that is entered into in excess of the threshold prescribed by the National Treasury, for SARS to do likewise.

**The undersigned, who warrants that she/ he is duly authorised to do so on behalf of the enterprise, confirms that the content of this schedule that presented by the tenderer are within my personal knowledge and are to the best of my knowledge both true and correct.**

Signed

Date

Name

Position

*Enterprise name*



BID NO. DOT-HO-23/24-151 INVITATION OF CONTRACTORS TO PARTICIPATE IN CONTRACTOR DEVELOPMENT PROGRAMME

**Preferred area of operation**

We would prefer that we only get invited to projects which are taking place in the following areas, indicated in the table below:

Please tick to select (one or more)	Area of operation
<b>Eastern Cape Districts</b>	
<input type="checkbox"/>	1. Sarah Baartman
<input type="checkbox"/>	2. Amathole
<input type="checkbox"/>	3. Chris Hani
<input type="checkbox"/>	4. Joe Gqabi
<input type="checkbox"/>	5. OR Tambo
<input type="checkbox"/>	6. Alfred Nzo

**The undersigned, who warrants that she/ he is duly authorised to do so on behalf of the enterprise, confirms that the content of this schedule that presented by the tenderer are within my personal knowledge and are to the best of my knowledge both true and correct.**

Signed

Date

.....

Name

Position

.....

*Enterprise name*

.....



**PART A  
INVITATION TO BID**

<b>YOU ARE HEREBY INVITED TO BID FOR REQUIREMENTS OF THE (NAME OF DEPARTMENT/ PUBLIC ENTITY)</b>					
BID NUMBER:	<b>DOT-HO-23/24-151</b>	CLOSING DATE:	<b>29-01-2023</b>	CLOSING TIME:	<b>11H00</b>
DESCRIPTION	<b>INVITATION OF CONTRACTORS TO PARTICIPATE IN CONTRACTOR DEVELOPMENT PROGRAMME</b>				

EOI RESPONSE DOCUMENTS MAY BE DEPOSITED IN THE BID BOX SITUATED AT (STREET ADDRESS): LISTED ON PAGE 2

<b>SUPPLIER INFORMATION</b>					
NAME OF BIDDER					
POSTAL ADDRESS					
STREET ADDRESS					
TELEPHONE NUMBER	CODE		NUMBER		
CELLPHONE NUMBER					
FACSIMILE NUMBER	CODE		NUMBER		
E-MAIL ADDRESS					
VAT REGISTRATION NUMBER					
	TCS PIN:		OR	CSD No:	
B-BBEE STATUS LEVEL VERIFICATION CERTIFICATE [TICK APPLICABLE BOX]	<input type="checkbox"/> Yes  <input type="checkbox"/> No		B-BBEE STATUS LEVEL SWORN AFFIDAVIT		<input type="checkbox"/> Yes  <input type="checkbox"/> No
IF YES, WHO WAS THE CERTIFICATE ISSUED BY?					
AN ACCOUNTING OFFICER AS CONTEMPLATED IN THE CLOSE CORPORATION ACT (CCA) AND NAME THE APPLICABLE IN THE TICK BOX	<input type="checkbox"/>	AN ACCOUNTING OFFICER AS CONTEMPLATED IN THE CLOSE CORPORATION ACT (CCA)			
	<input type="checkbox"/>	A VERIFICATION AGENCY ACCREDITED BY THE SOUTH AFRICAN ACCREDITATION SYSTEM (SANAS)			
	<input type="checkbox"/>	A REGISTERED AUDITOR			
		NAME:			
<b>[A B-BBEE STATUS LEVEL VERIFICATION CERTIFICATE/SWORN AFFIDAVIT(FOR EMEs&amp; QSEs) MUST BE SUBMITTED IN ORDER TO QUALIFY FOR PREFERENCE POINTS FOR B-BBEE]</b>					





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<b>ARE YOU THE ACCREDITED REPRESENTATIVE IN SOUTH AFRICA FOR THE GOODS /SERVICES /WORKS OFFERED?</b>	<input type="checkbox"/> Yes <input type="checkbox"/> No [IF YES ENCLOSE PROOF]	<b>ARE YOU A FOREIGN BASED SUPPLIER FOR THE GOODS /SERVICES /WORKS OFFERED?</b>	<input type="checkbox"/> Yes <input type="checkbox"/> No [IF YES ANSWER PART B:3 BELOW ]
<b>SIGNATURE OF BIDDER</b>	.....	<b>DATE</b>	
<b>CAPACITY UNDER WHICH THIS BID IS SIGNED (Attach proof of authority to sign this bid, e.g. resolution of directors, etc.)</b>			
<b>TOTAL NUMBER OF ITEMS OFFERED</b>		<b>TOTAL BID PRICE (ALL INCLUSIVE)</b>	
<b>BIDDING PROCEDURE ENQUIRIES MAY BE DIRECTED TO:</b>		<b>TECHNICAL INFORMATION MAY BE DIRECTED TO:</b>	
DEPARTMENT/ PUBLIC ENTITY	TRANSPORT	CONTACT PERSON	Ayanda Mazomba
CONTACT PERSON	Mziwakhe Baleni	TELEPHONE NUMBER	060 854 2003
TELEPHONE NUMBER	043-6047 438	FACSIMILE NUMBER	N/A
FACSIMILE NUMBER	086 648 6340	E-MAIL ADDRESS	Ayanda.mazomba@ectransport.gov.za



**PART B**

**TERMS AND CONDITIONS FOR BIDDING**

<b>1. BID SUBMISSION:</b>	
1.1.	BIDS MUST BE DELIVERED BY THE STIPULATED TIME TO THE CORRECT ADDRESS. LATE BIDS WILL NOT BE ACCEPTED FOR CONSIDERATION.
1.2.	ALL BIDS MUST BE SUBMITTED ON THE OFFICIAL FORMS PROVIDED–(NOT TO BE RE-TYPED) OR ONLINE
1.3.	BIDDERS MUST REGISTER ON THE CENTRAL SUPPLIER DATABASE (CSD) TO UPLOAD MANDATORY INFORMATION NAMELY: (BUSINESS REGISTRATION/ DIRECTORSHIP/ MEMBERSHIP/IDENTITY NUMBERS; TAX COMPLIANCE STATUS; AND BANKING INFORMATION FOR VERIFICATION PURPOSES). B-BBEE CERTIFICATE OR SWORN AFFIDAVIT FOR B-BBEE MUST BE SUBMITTED TO BIDDING INSTITUTION.
1.4.	WHERE A BIDDER IS NOT REGISTERED ON THE CSD, MANDATORY INFORMATION NAMELY: (BUSINESS REGISTRATION/ DIRECTORSHIP/ MEMBERSHIP/IDENTITY NUMBERS; TAX COMPLIANCE STATUS MAY NOT BE SUBMITTED WITH THE BID DOCUMENTATION. B-BBEE CERTIFICATE OR SWORN AFFIDAVIT FOR B-BBEE MUST BE SUBMITTED TO BIDDING INSTITUTION.
1.5.	THIS BID IS SUBJECT TO THE PREFERENTIAL PROCUREMENT POLICY FRAMEWORK ACT 2000 AND THE PREFERENTIAL PROCUREMENT REGULATIONS, 2017, THE GENERAL CONDITIONS OF CONTRACT (GCC) AND, IF APPLICABLE, ANY OTHER LEGISLATION OR SPECIAL CONDITIONS OF CONTRACT.
<b>2. TAX COMPLIANCE REQUIREMENTS</b>	
2.1	BIDDERS MUST ENSURE COMPLIANCE WITH THEIR TAX OBLIGATIONS.
2.2	BIDDERS ARE REQUIRED TO SUBMIT THEIR UNIQUE PERSONAL IDENTIFICATION NUMBER (PIN) ISSUED BY SARS TO ENABLE THE ORGAN OF STATE TO VIEW THE TAXPAYER'S PROFILE AND TAX STATUS.
2.3	APPLICATION FOR TAX COMPLIANCE STATUS (TCS) OR PIN MAY ALSO BE MADE VIA E-FILING. IN ORDER TO USE THIS PROVISION, TAXPAYERS WILL NEED TO REGISTER WITH SARS AS E-FILERS THROUGH THE WEBSITE WWW.SARS.GOV.ZA.
2.4	BIDDERS MAY ALSO SUBMIT A PRINTED TCS TOGETHER WITH THE BID.
2.5	IN BIDS WHERE CONSORTIA / JOINT VENTURES / SUB-CONTRACTORS ARE INVOLVED, EACH PARTY MUST SUBMIT A SEPARATE PROOF OF TCS / PIN / CS
2.6	D NUMBER.
2.7	WHERE NO TCS IS AVAILABLE BUT THE BIDDER IS REGISTERED ON THE CENTRAL SUPPLIER DATABASE (CSD), A CSD NUMBER MUST BE PROVIDED.
<b>3. QUESTIONNAIRE TO BIDDING FOREIGN SUPPLIERS</b>	
3.1.	IS THE BIDDER A RESIDENT OF THE REPUBLIC OF SOUTH AFRICA (RSA)? <input type="checkbox"/> YES <input type="checkbox"/> NO
3.2.	DOES THE BIDDER HAVE A BRANCH IN THE RSA? <input type="checkbox"/> YES <input type="checkbox"/> NO
3.3.	DOES THE BIDDER HAVE A PERMANENT ESTABLISHMENT IN THE RSA? <input type="checkbox"/> YES <input type="checkbox"/> NO
3.4.	DOES THE BIDDER HAVE ANY SOURCE OF INCOME IN THE RSA? <input type="checkbox"/> YES <input type="checkbox"/> NO
<b>IF THE ANSWER IS "NO" TO ALL OF THE ABOVE, THEN, IT IS NOT A REQUIREMENT TO OBTAIN A TAX COMPLIANCE STATUS / TAX COMPLIANCE SYSTEM PIN CODE FROM THE SOUTH AFRICAN REVENUE SERVICE (SARS) AND IF NOT REGISTER AS PER 2.3 ABOVE.</b>	

**NB: FAILURE TO PROVIDE ANY OF THE ABOVE PARTICULARS MAY RENDER THE BID INVALID.**



**ECBD 4: BIDDER'S DISCLOSURE**

**1. PURPOSE OF THE FORM**

Any person (natural or juristic) may make an offer or offers in terms of this invitation to bid. In line with the principles of transparency, accountability, impartiality, and ethics as enshrined in the Constitution of the Republic of South Africa and further expressed in various pieces of legislation, it is required for the bidder to make this declaration in respect of the details required hereunder.

Where a person/s are listed in the Register for Tender Defaulters and / or the List of Restricted Suppliers, that person will automatically be disqualified from the bid process.

**2. BIDDER'S DECLARATION**

2.1 Is the bidder, or any of its directors / trustees / shareholders / members / partners or any person having a controlling interest<sup>1</sup> in the enterprise, employed by the state?

**YES/NO**

2.1.1 If so, furnish particulars of the names, individual identity numbers, and, if applicable, state employee numbers of sole proprietor/ directors / trustees / shareholders / members/ partners or any person having a controlling interest in the enterprise, in table below.

Full Name	Identity Number	Name of State institution

1. the power, by one person or a group of persons holding the majority of the equity of an enterprise, alternatively, the person/s having the deciding vote or power to influence or to direct the course and decisions of the enterprise.

2. Joint venture or Consortium means an association of persons for the purpose of combining their expertise, property, capital, efforts, skill and knowledge in an activity for the execution of a contract.



2.2 Do you, or any person connected with the bidder, have a relationship with any person who is employed by the procuring institution?

**YES/NO**

2.2.1 If so, furnish particulars:

.....  
.....

2.3 Does the bidder or any of its directors / trustees / shareholders / members / partners or any person having a controlling interest in the enterprise have any interest in any other related enterprise whether or not they are bidding for this contract?

**YES/NO**

2.3.1 If so, furnish particulars:

.....  
.....

**3 DECLARATION**

I, the undersigned, (name)..... in submitting the accompanying bid, do hereby make the following statements that I certify to be true and complete in every respect:

- 3.1 I have read and I understand the contents of this disclosure;
- 3.2 I understand that the accompanying bid will be disqualified if this disclosure is found not to be true and complete in every respect;
- 3.3 The bidder has arrived at the accompanying bid independently from, and without consultation, communication, agreement or arrangement with any competitor. However, communication between partners in a joint venture or consortium<sup>2</sup> will not be construed as collusive bidding.
- 3.4 In addition, there have been no consultations, communications, agreements or arrangements with any competitor regarding the quality, quantity, specifications, prices, including methods, factors or formulas used to calculate prices, market allocation, the intention or decision to submit or not to submit the bid, bidding with the intention not to win the bid and conditions or delivery particulars of the products or services to which this bid invitation relates.
- 3.4 The terms of the accompanying bid have not been, and will not be, disclosed by the bidder, directly or indirectly, to any competitor, prior to the date and time of the official bid opening or of the awarding of the contract.
- 3.5 There have been no consultations, communications, agreements or arrangements made by the bidder with any official of the procuring institution in relation to this procurement process prior to and during the bidding process except to provide clarification on the bid



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submitted where so required by the institution; and the bidder was not involved in the drafting of the specifications or terms of reference for this bid.

- 3.6 I am aware that, in addition and without prejudice to any other remedy provided to combat any restrictive practices related to bids and contracts, bids that are suspicious will be reported to the Competition Commission for investigation and possible imposition of administrative penalties in terms of section 59 of the Competition Act No 89 of 1998 and or may be reported to the National Prosecuting Authority (NPA) for criminal investigation and or may be restricted from conducting business with the public sector for a period not exceeding ten (10) years in terms of the Prevention and Combating of Corrupt Activities Act No 12 of 2004 or any other applicable legislation.

I CERTIFY THAT THE INFORMATION FURNISHED IN PARAGRAPHS 1, 2 and 3 ABOVE IS CORRECT.

I ACCEPT THAT THE STATE MAY REJECT THE BID OR ACT AGAINST ME IN TERMS OF PARAGRAPH 6 OF PFMA SCM INSTRUCTION 03 OF 2021/22 ON PREVENTING AND COMBATING ABUSE IN THE SUPPLY CHAIN MANAGEMENT SYSTEM SHOULD THIS DECLARATION PROVE TO BE FALSE.

..... Signature	..... Date
..... Position	..... Name of bidder



**DECLARATION OF EMPLOYEES OF THE STATE OR OTHER STATE INSTITUTIONS**

This form must be included additional to the ECBD.4

1. In terms of section 30 of the Public Service Act;

No employee shall perform or engage himself or herself to perform remunerative work outside his or her employment in the relevant department, except with the written permission of the executive authority of the department.

2.

Are any of the shareholders/ directors of your company employed by the State?	Yes/No
---	--------

3. "State" means –

- (a) Any national or provincial department, national or provincial public entity or constitutional institution within the meaning of the Public Finance Management Act, 1999 (Act No. 1 of 1999);
- (b) Any municipality or municipal entity;
- (c) Any provincial legislature;
- (d) national Assembly or the national Council of provinces; or
- (e) Parliament.
- (f) Any Parastatal (A company or agency owned or controlled wholly or partly by the government).

4. Should you indicate "yes" above, please provide the following details:

No	NAME & SURNAME OF DIRECTOR	STATE INSTITUTION WHERE EMPLOYED	ID NUMBER	EMPLOYEE/ PERSAL NUMBER
1				
2				
3				
4				
5				

5. Please note: The "state" is clearly defined in paragraph 3 above. In the event that "no" is selected and subsequently any false declaration is detected, the non-disclosure of such "state employment" will be deemed as "fraud". Therefore, the state may reject the bid and in addition may proceed with further action should this declaration prove to be false.

**6. DECLARATION**

I, (NAME & SURNAME) ..... ID NUMBER.....  
 CERTIFY THAT THE INFORMATION FURNISHED IN PARAGRAPHS 2 AND 4 ABOVE IS CORRECT.

.....  
 Signature

.....  
 Date

.....  
 Position

.....  
 Name of bidder



- **The latest General Conditions of Contract [GCC] and Contract Law shall be applicable to this Expression of Interest and obtainable by visiting the National Treasury website at [www.treasury.gov.za](http://www.treasury.gov.za)**
- **Contractors must familiarize themselves with these GCCs**



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